

City of Bowling Green

Minutes of Regular Meeting

September 11, 2018

Present: Mayor Fite, Vice-Mayor Spinks, Commissioner Durastanti, Commissioner Lunn, Commissioner Tucker, City Manager Conerly, Police Chief Scheel, City Clerk Silva, Attorney Buhr, and members of the audience.

Absent: None

1. **Call to order** – The meeting was called to order by Mayor Fite.
2. **Prayer** – Commissioner Tucker
Flag Salute – Mayor Fite
3. **Old Business**

- a. **Approval of Minutes**

- 1) Regular Meeting 08/14/2018

A motion to approve was made by Vice-Mayor Spinks and was seconded by Commissioner Tucker. All in favor, motion carried.

- b. **Ordinance No. 2018-05**

AN ORDINANCE OF THE CITY OF BOWLING GREEN, FLORIDA AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF BOWLING GREEN FOR ONE PARCEL OF LAND CONSISTING OF APPROXIMATELY 2.2 ACRES FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-3 (MULTIPLE FAMILY RESIDENTIAL) LOCATED AT 4219 CHURCH AVENUE (PARCEL NUMBER 0433-25-0010-00040-0007); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. 2nd Reading

Attorney Buhr read Ordinance 2018-05. Jeff of CFRPC, Central Florida Regional Planning Council, stated that this was a request to rezone the property at 4219 Church Avenue from R-1 to R-3. Jack Gibson of 523 East Banana Street stated that going from an R-1 to an R-3 is a big jump. He requested that the zoning remain the same. Don Chancey, P.O. Box 845 in Wauchula, stated that the zoning change was in compliance with the City's Comprehensive Plan. He stated that he is not asking for a change of the Future Land Use map, but just a change in zoning. They are looking to develop 4 buildings, 20 units total on 2.2 acres. Vice-Mayor Spinks made a motion to adopt which was seconded by Commissioner Tucker. Roll call vote, 3 for, 2 against (Durastanti and Lunn), motion carried.

- c. **Ordinance No. 2018-06**

AN ORDINANCE VACATING AND CLOSING AN UNDEVELOPED ALLEY RIGHT OF WAY IN THE CITY OF BOWLING GREEN, FLORIDA DESCRIBED AS THAT PLATTED ALLEY RUNNING N & S THROUGH BLOCK 40 OF BOWLING GREEN RR SURVEY 04 33S 25E 547P620 591P491 629P298 IN THE PUBLIC RECORDS OF HARDEE COUNTY, FLORIDA; PROVIDING FOR AN EFFECTIVE DATE. 2nd Reading

Attorney Buhr read Ordinance 2018-06. Motion to accept was made by Commissioner Tucker and was seconded by Vice-Mayor Spinks. Roll call vote, all in favor, motion carried.

4. New Business

a. Resolution No. 2018-04

A RESOLUTION OF THE CITY OF BOWLING GREEN, FLORIDA, APPROVING THE CITY OF BOWLING GREEN WASTEWATER ASSET MANAGEMENT & FISCAL SUSTAINABILITY PLAN ASSET MANAGEMENT & FISCAL SUSTAINABILITY PLAN ("AMFS PLAN"); AUTHORIZING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE.

Attorney Buhr read Resolution 2018-04. Vice-Mayor Spinks made a motion to adopt which was seconded by Commissioner Durastanti. Roll call vote, all in favor, motion carried.

b. Resolution No. 2018-05

A RESOLUTION OF THE CITY OF BOWLING GREEN, FLORIDA, APPROVING THE CITY OF BOWLING GREEN DRINKING WATER ASSET MANAGEMENT & FISCAL SUSTAINABILITY PLAN ("AMFS PLAN"); AUTHORIZING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE.

Attorney Buhr read Resolution 2018-05. Vice-Mayor Spinks made a motion to adopt. Commissioner Tucker seconded the motion. Roll call vote, all in favor, motion carried.

c. Planning Advisory Services Agreement for 2018-19 - CFRPC

Jeff of CFRPC stated that this was a general planning contract. Commissioner Durastanti made a motion to enter into agreement which was seconded by Vice-Mayor Spinks. Roll call vote, all in favor, motion carried.

d. CS&L Engagement Letter for 2018/19 Auditing Services

Attorney Buhr stated that they need to include the Public Records provision to the agreement. Mayor Fite asked when was the last time the City put auditing services out to bid. Attorney Buhr responded that they were selected at the same time he was. Mayor Fite stated that the City should look at that in the upcoming year. Attorney Buhr stated that they are a good firm. Vice-Mayor Spinks made a motion to approve pending the inclusion of the Public Records provision. Commissioner Tucker seconded the motion. Roll call vote, all in favor, motion carried.

e. Supplemental Agreement No. 18-05, Wastewater Treatment Facility Permit Renewal Services - Pennoni

Steve Elias of Pennoni stated that this is for the renewal of the permit for the Wastewater Treatment Facility. The proposal is for \$7,200. Motion to approve was made by Commissioner Durastanti and was seconded by Vice-Mayor Spinks. Roll call vote, all in favor, motion carried.

f. Pennoni Addendum No. 1 to Supplemental Agreement 17-03, Bowling Green Water Production Facility Improvements - Vertical Pressure Filter Modifications

Steve Elias of Pennoni stated that this was the construction stage to upgrade the Water Plant. He stated that they are going to modify the design plans to include a vertical pressure system. Jeff McKinney mentioned that this would increase the life of the nano-

filtration system to 6-10 years instead of replacing every 3-5 years. Motion to accept the agreement was made by Vice-Mayor Spinks and was seconded by Commissioner Tucker. City Manager Conerly asked if the balance would be going into the SRF Loan part of the project. Steve Elias responded that yes it would. Roll call vote, all in favor, motion carried.

g. City of Bowling Green Noise Control Ordinance

Attorney Buhr stated that this was the draft that he came up with. He stated that it's a combination of different Ordinances that seem enforceable. Vice-Mayor Spinks asked Chief Scheel how many noise complaints there are in a month. Chief Scheel responded that around 10. Chief Scheel mentioned that this was brought up because of the vehicles with loud music. Attorney Buhr stated that this is a difficult area of enforcement. Leslie Long of 4709 Doyle Parker Avenue complained of the loud music at the park behind her home. Attorney Buhr stated that this can be regulated with park regulations. Chief Scheel stated that the complaints must be called in for the police department to respond.

h. Public Participation in City Commission Meetings

Attorney Buhr mentioned that the Commission has to have some rules in case any situations arise. He stated that he prefers to adopt the rules with a Resolution. Vice-Mayor Spinks stated that they will wait on the Resolution.

i. Procedure for Replacing the City Manager

Mayor Fite asked to hold a workshop to discuss this. He asked that City Manager Conerly develop a Job Description. Attorney Buhr stated that he should develop both a Job Description and Job Qualifications since they are two separate things. City Manager Conerly stated that he would recommend dates in October for the Special Workshop.

5. Mayor Fite

Mayor Fite reminded the Commission of the Ridge League of Cities dinner this Thursday in Haines City. The Budget Hearing is on September 24th. He thanked the public works department and the police department for the flags on the highway.

6. Commissioners

Vice-Mayor Spinks reminded everyone that today is September 11th. It is a day for us to remember.

7. City Attorney

Nothing to discuss.

8. City Manager

City Manager Conerly mentioned that there was a representative from Bayside Community Church present tonight. Erik Quintana representing Bayside Church asked if they could move the Adopt-A-Block program back to the original park on Martin Luther King Avenue. Commissioner Durastanti stated that this sounded reasonable. Mr. Quintana also mentioned that he did not know he had to give quarterly updates but that he will be doing it from now on.

9. Police Chief

Chief Scheel voiced his concerns regarding the City Manager position. He stated that there are only 5 months left to replace Mr. Conerly. He stated that as a Police Officer it takes one

year to train a new officer for the position. He urged the council not to wait to find someone.

10. City Clerk

Nothing to discuss.

11. Public

Leslie Long of the Recreation Committee stated that they did not have quorum this evening. She stated that they only spoke of the Fall Festival taking place on October 20th. She mentioned the activities that Mr. Knight has organized for that morning. She stated that she would be coming up with some registration forms for the event. They will be in need of volunteers. It will be a non-smoking zone since they will be sponsored by Tobacco Free Hardee.

Mayor Fite adjourned the meeting.

Robert S. Fite Jr., Mayor

Maria Carmen Silva, City Clerk