

FROM: Bill Lawrence, City Manager

DATE: August 9, 2019

TO: Commissioners

SUBJECT: Manager's Report

DEO Grant Opportunities through CDBG: I received a call from Fred Fox last Friday that we have an opportunity to apply for an Irma Disaster recovery grant. These grants could include the new splash park and new storm water drainage and/or fixed generators for the lift stations. I was told there was a short window to apply for these grants that require a public hearing. On Monday I received an e-mail from Fred Fox with the advertisement for the grants attached. Fred stated they need to be published in the newspaper by tomorrow (Tuesday) so a Public Hearing could be held the night of the regular commission meeting.

There is always some cost associated with grants for an example, the splash park. I was given an estimate of \$75,000 in the engineered designed that would be paid by the City. The stormwater would need a retention pond that would require the city to purchase land. Anything over market value would not be paid from the grant and the city would have to pay the cost. The problem is that we do not have any money for these grants.

I am currently closing two projects and working on four more. Two should be closed out this fall. I will be recommending we move forward on Phase II of the water & wastewater plants in order to fulfill Mosaic's request to furnish utilities to the new housing development. Therefore, I will not go forward at this time on the above listed grants due to the lack of funds needed and the many projects open. I believe that once we solidify our finances and complete projects, we can move forward with new ones.

Payne's Creek Historic State Park: I was given a tour Thursday morning by Dustin Allen, Park Manger and Robert Barrett, Programs Manager for DEP from Tallahassee. The Park needs some leadership to join the Friends of the Park. I am in hopes that we can build a great partnership with them.

Water & Wastewater Plant construction meetings were held on Monday and Tuesday with Jim Hall of Pennoni presiding. The Wastewater plant construction on Phase 1 is winding down and they will be getting ready for the plant training. Censtate stated they are pouring the slab this week and that it needs time to cure before they install the nano skids and tank. Jim put some pressure on timelines and calendars to complete the project this fall.

Public Works: Amy & Cayla repaired a slide at the park and continue painting hydrants. The crew is working on trimming brush around traffic signs, mowing and trimming. Wayne is working on the historical marker at Centanino Park. Robert has repaired the alternator on the garbage truck. Wayne and his crew are inspecting the fire hydrants on Jones & Doyle Parker. The plan for installing the new hydrant will be at the end of the month.

Clerk's Office: This week we have been super busy with notarizations for emergency care cards. We had 3 sign-off's this week. Maricruz and Carmen also worked on Facebook posts and ADA compliance. Carmen updated the Facilities Rental Application and uploaded it to the website. Maricruz has been working on a meter log to keep track of the meter change outs. She has also prepared the budget binders and Commission meeting binders for the Commissioners. Maricruz and Carmen helped Bowling Green Elementary School with notarizations while Vicky covered the office. Bill, Maricruz, and Carmen all attended a conference call Monday afternoon to get an update on the Service Line Program. Next week Carmen and Maricruz will be working on utility bill adjustments and new occupational licenses. They will also be doing a mass mailing for the renewal of all occupational licenses for fiscal year 2019/2020.