

**FROM: Bill Lawrence, City Manager**

**DATE: August 23, 2019**

**TO: Commissioners**

**SUBJECT: Manager's Report**

**Feeding Tampa Bay Program** will be in Bowling Green this Saturday at the 1<sup>st</sup> Baptist Church from 9 to 10:30. Several of the City staff have agreed to volunteer in handing out the food. We still Need Volunteers.

**Florida League of Cities Annual Convention:** One of the most important workshops I attended was the 2019 Legislative changes to the Community Redevelopment Agency (CRA). Required annual ethics training is needed every year. The CRA boundaries must be posted on the website. Beginning March 31,2020, you must file an annual report with the County or City. Annual report placed on the city website. The report will consist of the most recent audit and a summary of what the CRA has achieved in its Community redevelopment plan. Other workshops I attended was Smart Cities, Using Social Media and Disaster Recovery. The most important part of the convention was the ability to network with other municipal leaders across the State of Florida and to speak with Vendors.

**EDA Meeting** was held Tuesday morning from 8:30 and went till 12:30. The purpose was to listen to the presenters who had applied for the EDA grants that encompass Job Creation, Infrastructure, Economic Development and Recreation. The next meeting will be September 17<sup>th</sup> at 8:30 to review the guidelines on the grant applications before awarding the grants at the next meeting on September 24<sup>th</sup>.

**Myrick Lift station** had issues this past week which caused a spill that has been reported to DEP. My concerns are that we have a serious I/I problem with our underground pipes. This becomes noticeable with the heavy rains and the amount of water we are processing at the wastewater plant. Our past documentation with DEP shows that with the next round of CDBG grants the City will tackle the waterlines to stop the I/I.

**Bowling Green Police Department:** We recovered a stolen generator from a burglary we worked about a month ago on Grove Street. Sgt. Coronado and I located an unauthorized use vehicle for the Hardee County Sheriff's Office on North Martin Luther King Jr Drive and interrupted a burglary in progress at this location. We also have been working on Officer evaluations this week. All calls for service have been routine: disturbances which include family, juvenile, civil, with other calls such as alarms, attempt to locates, 911 hang ups and vehicle accidents. Chief Scheel

**Budget Workshop** was held Thursday night at City Hall with the department managers. We went through the General, Enterprise and CRA Budget in 2 hours. There were a lot of great questions and there will be some more tweaking with the budget. The budget will be presented for a Public Hearing on September 12<sup>th</sup> at 5:30 p.m.

**Clerk's Office:** This week I worked on Occupational License renewals that have been coming in for next fiscal period. I sent ads and posted ads for the Budget Workshops. I also spoke to Attorney Tong about a foreclosure case we received to see if the City would have any interest in pursuing. I spoke to Sergio at the Supervisor of Elections office and sent him a copy of the City Charter Election Ad showing the book closing dates and asked him to have our books ready for elections. He will also be sending me a list of recommended poll workers just in case we run into any issues. I reviewed the fall campaign materials for the Service Line Program and approved them for mailing. I also submitted the City's Financial Statements to Madeline at FDEP in reference to our single audit. Maricruz worked on meter books and re-reads. She also worked on utility cut-offs and reconnects for non-payment this week. Vicky worked on gathering information to finish up our USDA application and she helped Trina gather information for Melissa Fox of Fred Fox Enterprises for our upcoming DEO site visit. M. Carmen Silva, City Clerk