

**FROM: Bill Lawrence, City Manager**

**DATE: October 4, 2019**

**TO: Commissioners**

**SUBJECT: Manager's Report**

**Feeding Tampa Bay** was a great success on Saturday. We went from serving 81 families at the first event to serving 101 last Saturday. A special thanks to the volunteers Trina Galvan, Amy Prine, Joni, Kathy Lawrence, Leslie Long, Jean Kelly, Mayor Fite, Vice Mayor Tucker, and Commissioner Spinks.

**Performance Evaluations:** All the departments have been working on performance evaluations this week.

**USDA Grant for the Community Center** was reviewed, and I was asked for 8 more additional Items to be completed. I have started the process.

**DEO CDBG Grant Audit:** Melissa Fox, Trina, Vicky and I went through the CDBG Grant audit with DEO on Tuesday. Marc Magee from DEO said our audit was fine and gave us great comments on our record keeping. He did have suggestions on being ADA compliant and Fair Housing compliant. We are in hopes to close out by the end of December and the next round for CDBG will be January 1<sup>st</sup>. We may start public hearing for the next CDBG round in November.

**Manager's Meeting** was held on Wednesday. I gave updates on the USDA Community Center Grant, the DEO CDBG audit and Feeding Tampa Bay event. We discussed performance evaluations. Carmen discussed preparing for the upcoming elections on October 15 and the end of the fiscal year adjustments. Evelyn said she was concerned about the cost of the sludge that they were hauling from the plant which has been 6,000 gallons at 14 cents a gallon which is \$840 for a truck load. The budget can absorb the cost. There is concern of the cost of removing the sludge for the old tank. This was not factored in with the grants. Paige said the well field was sprayed with chlorine this week. Evelyn said the Myrick lift station continue to have false alarms which could be the float or a bad pump. Trina has spent time this week as the crossing guard at the school crossing. She also gave a deposition of the 9 counts of animal cruelty case from this summer. She had captured a loose Pitbull that attacked a cat this week. She spent Tuesday morning with the DEO CDBG auditors. Amy said they have been mowing and weed eating this week. They continued to paint the fire hydrants. Wayne and Amy discussed dumpsters and one has failed inspection. I informed them to purchase a new one. Wayne said the crew has been repairing mowers.

**Recreation Committee:** I met with Jean and Leslie on Thursday to discuss the fall festival. I gave them the current balance of their fund-raising efforts and discussed the purchase policy. We discussed

communication issues and how we can improve. It will be a great Fall Festival Saturday, so come out and have some fun with the games, face painting and music.