

FROM: Bill Lawrence, City Manager

DATE: November 1, 2019

TO: Commissioners

SUBJECT: Manager's Report

Feeding Tampa Bay was held last Saturday at the First Baptist Church. 87 families were helped this month. A special thanks to the volunteers Mayor Sam Fite, Kathy Lawrence, Wayne and Amy Prine.

Public Works Truck was in an accident this past week with the County's front-end loader. No one was hurt except for some pride. Cayla and I will be working on hydrants this week. We will also be checking out the Christmas lights to make sure we have time to order replacement bulbs. This project takes around a week to complete. I have done a few locates for the cemetery this week for headstones to be placed. The two temps have been mowing after the garbage route every day. I have ordered a few signs and will be reviewing a new list of street signs that need to be ordered. We are excited that we passed our water distribution state test! I will also be getting an order ready for uniform shirts for some of the crew next week. Amy Prine

Wayne has done a few locates this past week. The fence at the Depot was fixed. We have two guys continuing to put new meter boxes in around town. They finished the new water and sewer taps and meter on Palmetto on the new construction. We also did some roadwork on Jones and Starke. Wayne CRASH Prine

CDBG & Fox Enterprises: Melissa Fox met with us on Friday to go over the projects for the next CDBG grant proposal. Present at the meeting were Roger Homann of Pennoni, Paige Jackson and Evelyn Guffey. The grant will be for \$650,000. The City will have to come up with \$50,000 towards advertising and construction costs.

Safety & Managers Meeting was held Wednesday morning. We passed out the new incident and accident report forms and reviewed two incidents since the last meeting. We discussed locating a sniffer for gases before entering manholes and pricing a trench box. We discussed setting up CPR and AED training. Paige stated that two of the three pumps found in the storage shed were tested and two were working. The tree was trimmed around the lift station on Dixiana. Wastewater plant is getting mowed. Carmen and Vicky have been getting the grants ready for audit. Chief Scheel worked with FDLE on civil assets reporting. He also set up First Net cell phone and jet packs. They are currently investigating a \$3,700 fraud case. Evelyn stated they will be getting ready for smoke testing next week and public notices will get out by Friday or Monday at the latest. Amy said she did a streetlight count and has reported to PRECO. Kayla is driving the boom truck this week while Robert is out sick. Wayne said they have started construction on the pole barn and the crew has flushed sewer lines with the jetter and did some road work on Jones and Starke.