

From: Bill Lawrence, City Manager

DATE: January 17, 2020

TO: Commissioners

SUBJECT: Manager's Report

Animal Control: Trina reports she had 2 owners surrender their pets since the new year. Helping Paws Rescue has put a hold on 8 remaining kittens. Trina went to court for a dangerous dog and the owner was fined \$100.00. Trina has submitted a grant through Florida Animal Control Association for \$500.00 for equipment such as fans for the kennel, bite gloves, traps and a net. Trina responded to a dog bite. Trina said she had received donations of kitten and dog food this past week. The Doghouse Rescue Academy came to Animal Control on 1/9/2020 and temperament tested the dogs. They took two dogs for their organization. A special thanks to Carey Van. Trina also helped in administration by submitting CDBG funds for advertising to help close out the CDBG grant. Trina is working on her animal control ordinance and looking at ways to increase her revenue. Trina coordinated with HCSO to remove an abandoned dog at 4605 Dixiana.

Manager's Meeting was held Wednesday morning everyone discussed department goals for the year. I gave updates on the EDA Recreation grant application and status of the water/wastewater operator applications.

Water & Wastewater: Evelyn said she has asked for extra filters at the water plant for the Nano System since they have only provided one set. The wastewater tanks should have the sludge cleaned out by Friday but will remain in the drying beds for a while. The new pump from Barney's should be here and installed on Friday at the Myrick lift station. Evelyn said they are working on a Maintenance schedule and training schedule for goals this coming year.

Clerk's Office: Carmen said she is trying to schedule CPR classes. Vicky went to training on general accounting principles this week. Carmen is working on deeds for buying back cemetery lots and getting W2's ready.

Physical Environment: Amy said she is down a temp and is looking to replace one. She has set a goal to paint 50 fire hydrants, update the cemetery map and pressure wash the cemetery stones this year.

Chief Scheel said he is busy with year-end UCR (FBI Uniform Crime Reports). He has just returned from vacation and has had to do some clean up work since he has been gone.

Public Works: Wayne's goals for the year are to replace 6 fire hydrants and would like to attend a Barney's Pump class. Wayne is working on the road widening at the Wastewater plant and has fixed the brakes on the crane truck. Wayne is working on his water loss report and has jetted out some sewer lines.