

**CITY OFFICIALS**  
**William Lawrence, City Manager**  
**Maria Carmen Silva, City Clerk**  
**John Scheel, Police Chief**  
**Gerald Buhr, City Attorney**



**COMMISSIONERS**  
**Steven Spinks, Mayor**  
**Shirley Tucker, Vice Mayor**  
**David Durastanti**  
**Duane Gardner**  
**Sam Fite**

## ***Manager's Report***

***1/31/2020***

**Feeding Tampa Bay** was a great success last Saturday a special thanks to volunteers, Commissioner Gardner and Kathy Lawrence.

**Request for Response- Repeat Audit Findings:** We received a letter from The Florida Legislature Joint Legislative Auditing Committee date January 16, 2020. The audit report is in reference to Audit year 2017/2018. The issue is in reference to the number of adjustments for the yearend financial statement process. This has been mainly on that large dollar amount of grants the City has and how these grants were accounted for in the financial statements.

Mayor Spinks has sent a letter in response to the Repeat Audit Findings. Since the start of this current fiscal year. I have separated the grants from the operating budget. When invoices come to the City, I turn them over to Vicky who then records them. The invoices are paid out of the proper grant account in the budget in a timely matter once funds are received. Vicky and I have worked closely together on the grant issues and should reduce the amount of adjustments at the end of this current fiscal year. That means next year's audit will show the same issue as this year's audit.

**Wastewater Plant Road Widening:** The road widening at the wastewater plant was completed and passed inspection by Chief Walker on Monday.

**Manager's Meeting** was held on Wednesday morning.

**Police Department:** The Officers' have been conducting speed enforcement on Main Street and MLK Jr Drive along with Dixiana Drive and numerous tickets have been written. Chief Scheel

**Animal Control:** Trina reports 14 citations were issued last week. She has worked with Carmen on the new AC Ordinance.

**Public Works:** Wayne reports the widening on the road at the wastewater plant has been completed and passed inspection by the Fire Inspector. Wayne and his crew are busy fixing a water leak running into Grace Mobile Home Park. Wayne will complete his water loss report this week and give it to Evelyn. The Backhoe needed repairs this week and work is almost completed.

Amy reports she has been busy with cemetery mapping and did some repairs at the MLK Park. They had to do some meters re-reads and hand out boil water notices.

**The Clerk's Office:** Carmen has been busy with public records requests and cemetery issues. She assisted Trina with the Animal Ordinance. Maricruz has been working on the annual water report. I set up health screening appointments with our Health Insurance.

**Wastewater plant:** Bobby Keene reports the night & day controls are working better. Ovivo software should arrive that helps with the effluent quality control. Poole & Kent need to change out the thermostat, and the new one has been ordered and the as-builts need to be completed by Poole & Kent. 2 new pumps are working at the Myrick lift station. *Great News!*

**Water Plant:** Very little construction activity is happening at the plant. Target date for completion is **March?**

**FDOT M-CORES Southwest Central Florida Corridor** Meeting was held Thursday night in Arcadia. Mayor Spinks and I attended the meeting which was an open house to the Public on the proposed highway.