



CITY OFFICIALS

William Lawrence, City Manager
Maria Carmen Silva, City Clerk
John Scheel, Police Chief
Gerald Buhr, City Attorney

COMMISSIONERS

Steven Spinks, Mayor
Shirley Tucker, Vice Mayor
David Durastanti
Duane Gardner
Sam Fite

Manager's Report 9/11/2020

Safety Meeting was held Wednesday morning with the topic Workplace Safety Building Inspection. The hands-on training was done at the Public Works Garage. The hands-on inspection and work at the Public Works garage will continue into next Wednesday.

Manager's Meeting was held Wednesday morning with Inframark present. I gave the manager's updates on the budget adoption and financial status nearing the close of the fiscal year. We also discussed the status of the safety program with Public Works. We have gone 30 days without an incident. We discussed the current CDBG grant application and the Nano System status.

Inframark: Patrick Henry is the Project Manager; Brandon George is the Operator and Cayla Coffin is the Distribution Tech. We discussed roles and responsibilities according to the contract and exchanged emergency contact information. Cayla said she has learned a lot from Inframark the last couple of weeks and likes what she is doing.

Police Department: Jakevis has entered phase 3 of his field training and is training with Sean. Chief Scheel is still working on performance evaluations, and on the Victim Rights pamphlet. The police cars have been detailed.

Clerk's Office: Vicky is busy getting ready for the annual audit and working with employees on insurance enrollment. Carmen has completed the advertisement, and budget summary for the final budget adoption. Carmen completed Resolution No. 2020-14 (The Final Levying of Ad Valorem Taxes) and Resolution No. 2020-15 (The Final Budget for Fiscal Year 2020-21).

Public Works: Amy has been busy with the Safety Program. Amy researches the training material and policy for the weekly safety program. Mowing season is still busy, and the crew shortage has made it a challenge. Wayne said they had cleaned and jetted manholes on Grape, Palmetto and First Street. They put in a 210-foot water line and tap for the new duplex on Martin Luther King Drive. They had a 2-inch water leak on Grape and boil notices were delivered. Insight Auctioneers came to the garage and removed the vehicles, old garbage truck, lawn mowers and backhoe. Their auction will be this weekend.