

## CITY OFFICIALS

William Lawrence, City Manager  
Maria Carmen Silva, City Clerk  
John Scheel, Police Chief  
Gerald Buhr, City Attorney



## COMMISSIONERS

Steven Spinks, Mayor  
Shirley Tucker, Vice Mayor  
David Durastanti  
Duane Gardner  
Sam Fite

### ***Manager's Report 10/09/2020***

**Trunk or Treat Recreation Committee:** We have been working non-stop with the Recreation Committee on registrations and donation letters for the Trunk-or-Treat event. The flyer went into the newspaper this week and will be in the paper next week as well. Chiquita has been out in the community handing out flyers and getting supply donations. We have received more registrations this week. Donation letters were mailed out Friday of last week. We have already been contacted by two vendors that have received the letters and they will be sending checks as a donation to the Rec Department. Other vendors have also signed up to set-up for the event. M. Carmen Silva, City Clerk

**Manager's Meeting** was held Wednesday morning. We discussed the status of our safety programs, Diamond Maps, basketball court, and Nano System. I also gave updates on the SCOP, FRDAP and EDA grant projects. The SCOP Grant, FDOT review on the bid documents done by Kimley Horn has been sent back to Kimley Horn for revision. FRDAP Grant, we are waiting for the go ahead letter from DEP. EDA Grant, we are waiting to hear back from the County on the submittal process. **Police Department:** Chief Scheel said his performance evaluations are done. Shean is doing the annual record and safety inspections. Chief Scheel said he completed evidence disposal. The officers had a busy weekend making 4 arrests. Trina had success with an animal cruelty case in court. Trina has 17 code enforcement cases resolved and issued 8 animal control summonses. **Clerk's Office:** We are in the middle of preliminary audit this week. The auditors will be in the office until Friday and will be returning in November for continued audit. Vicky and I will be working on year-end adjustments and end of year reporting throughout the month. Vicky has entered the new budget and pay changes into the system for the new fiscal year. Maricruz has been helping with occupational licenses, we have received 88 so far for this coming year. The safety grant was submitted to FMIT last week. I will be catching up on cemetery. Our storage cabinet has been ordered for the supply room. We have received 3 applications so far from CareerSource for the Clerical Assistant position. **Public Works:** Wayne has been cleaning up the scrap metal. He spent two days jetting out problem manholes around the City. He and Amy have been updating Diamond Maps. Amy said they have been working on the backboard for the basketball court. Amy said the crew continues with mowing, weed eating and herbicide.

**FDOT Project:** CR 664 Bridge over Little Payne's Creek. See the attachment on the FDOT study for proposed improvements.

**Special Flood Hazard Areas:** Please see the attached letter by Todd Miller with Hardee County Planning and Development. FEMA has adopted a new policy allowing small accessory structures to be floodproofed in special flood hazard areas. Please review the drafted policy attached and let me know of any concerns.