

#### CITY OFFICIALS

William Lawrence, City Manager  
Maria Carmen Silva, City Clerk  
John Scheel, Police Chief  
Gerald Buhr, City Attorney



#### COMMISSIONERS

Duane Gardner, Mayor  
Sam Fite, Vice Mayor  
David Durastanti  
Steven Spinks

### ***Manager's Report***

***11/20/2020***

***Bill Lawrence***

**South Central Truck Club** will be hosting a Toy Drive at Centanino Park on Sunday, December 6<sup>th</sup>. These toys will be distributed by the Hardee County Sheriff's Office. So, bring your toys.

**Managers Meeting** was held this week. I gave updates on the nano system, SCOP grant, Main Street and Pyatt Park.

**Public Works:** We put the swings back up at Centanino Park. Delvin and Devin cleaned City Hall on Monday after the garbage route and I also had them mow MLK park, weed eat at the cemetery and the west side of the sewer plant. On Wednesday, Delvin helped me with the Hwy 17 Christmas ornaments to make sure they are ready to put up after Thanksgiving. I only have a few repairs to make. I also submitted 5 locates to sunshine 811 online. Next week, I plan on pressure washing playground equipment at all parks and the Pyatt Park Pavilion to get them ready to paint in the next few weeks. Wayne and I put up 2 "Children at Play" signs on Sally Blvd per your request. **Safety Training** was done this week on Confined Spaces. Amy

I worked on Diamond Maps this week and also did a few locates. The crew worked on the Pyatt Park fence removal for approximately 3 days and filling all holes in after they removed it. They also changed out a valve on Dixiana Drive. They also worked on curbs on Lemon, Chester, and Main St by the Dollar Store on Monday. I am going to investigate replacement of a fire hydrant on Dixiana. I am getting supplies for the work to be done at the old pool building and will probably start closing in the doors with block. The crew will be changing the oil in 2 trucks. Wayne

**Clerk's Office:** Carmen said she has ordered the banners for the Christmas event. We have chosen the new Clerical Assistant, Candice Torres after two rounds of interviews and background checks. The audit was finished last week and there could be some minor follow ups. Carmen will complete FDOT reports on roads and Minority report for the City.

**Main Street Park:** Fred Fox and I completed the Commencement checklist and sent to Tamika Bass for review. Once DEP approves the Commencement Package we can begin ordering and installing equipment. Reimbursement occurs after the project is completed and approved by DEP.