

**CITY OFFICIALS**  
Timothy Day, Interim City Manager  
Maria Carmen Silva, City Clerk  
John Scheel, Police Chief  
Gerald Buhr, City Attorney



**COMMISSIONERS**  
Duane Gardner, Mayor  
Robert S. Fite Jr., Vice Mayor  
David Durastanti  
Herbert C. Lunn Jr.  
N’Kosi Jones

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## **Manager’s Report**

04/01/2021

### **Manager’s Meeting was held on 3/31/2021.**

**Public Works:** We are looking at the cost of repairs for the Train Depot that were listed in the report by Chaz Smith from the Florida League of Cities. The rents received in the past are very low and the Commission will have to decide if the repairs warrant the return on investment. Another option may be to look at a long-range tenant who may want to rent the building to locate a business in that location. The USDA requires a compliance review every three (3) years on facilities financed with loan funds. Although they will not conduct an on-site inspection at this time, we are required to fill out their Compliance Review collection information. April 29, 2021 is the deadline to provide this information to the USDA. The Public Works Department will be providing the city with a detailed weekly report in order that they can detail all the services they provide. This new form was developed by Carmen Silva, City Clerk.

**Police News:** Chief Scheel reported he has seen a noticeable reduction in crime since the apprehension of a juvenile responsible for several motor vehicle burglaries. That juvenile is currently being held in a juvenile detention facility.

**Inframark:** Mr. Henry, Project Manager, reported that a Vertical Turbine Pump Motor has failed and needs to be replaced. He contacted several vendors, and the lowest bid was Barney’s Pumps Inc. from Lakeland. The cost of the pump is \$ 4198.00 which will come out of the reserves we have set aside in their contract. This will deplete most of the reserve the city built into the contract they have with the city. Should the remaining VTP fail prior to the arrival of the new pump we will have to rent a portable pump, which can be very expensive. The time frame for the replacement is 6-8 weeks. Mr. Henry also stated he recently completed the South Florida Water Management District’s annual water quality report. He will be sending us a copy of his report by next week. A consumer confidence report from SFWD is also being worked on by Inframark with a due date of July 1, 2021. The last item Mr. Henry had was he is trying to fill a dual operator position currently and has some candidates. He expects that position to be filled within a couple of weeks.

**Clerk’s Office:** The new playground equipment has been ordered and Ms. Silva is in contact with the Clerk in Hardee County to obtain the funds from the Economic Development Agency. The office printer has not been working properly and was replaced under our service agreement. Fire Extinguishers that were required to be replaced were replaced upon the recent inspection. CRA report to the state was sent in on Wednesday with the appropriate financial information.