

**CITY OFFICIALS**  
Timothy Day, Interim City Manager  
Maria Carmen Silva, City Clerk  
John Scheel, Police Chief  
Gerald Buhr, City Attorney



**COMMISSIONERS**  
Duane Gardner, Mayor  
Robert S. Fite Jr., Vice Mayor  
David Durastanti  
Herbert C. Lunn Jr.  
N’Kosi Jones

P.O. Box 608, 104 E. Main Street  
Bowling Green, FL 33834-0608  
(863) 375-2255, Fax (863) 375-3362

## **Manager’s Report**

04/30/2021

**City Manager-** Attended the Local Mitigation Strategy Workshop via Zoom on Tuesday. The city was approved by the State Emergency Management Office to be allowed to apply for future grants. Completed the Hardee County E.D.A. Infrastructure Grant application and submitted it to the County Managers Office on 4/30/2021 with the assistance of Roger Homann from Pennoni. Attended the Bowling Green Commission Workshop on 4/27. Attended the FDOT and Hardee County Coordination Meeting on 4/27. Final review is underway for several SCOP projects. On Wednesday attended via Zoom, a meeting with the Central Florida Regional Planning Council. The session was about H2A migrant housing and how many municipalities have zoning in conflict with the Florida Health Department’s certification for H2A housing. Wayne Prine and I began looking at the conditions of the potable water lines in the city which may need replacement.

**Police:** Officer Brown attended a speed measurement course at Polk State College Public Safety Academy. The agencies radar and speedometers were re-certified this week. The victims bill of rights forms are being updated for the victim bill of rights pamphlet which is part of Marsy Law. Dustin Smith is at the academy and is scheduled to graduate on 8/5/2021 and join the Bowling Green Police Department.

**Public Works:** Has replaced dozens of meter boxes and we have ordered another shipment. Staff handled numerous weed eating projects throughout the city. This has been followed up with the proper use of herbicides to slow down the growth. The herbicides were also used at Centanino Park and train depot. Worked with contractor on where the placement of water sewer taps are to ensure nothing missed. Fixed broken water pipes on Palmetto.

**Clerk’s Office:** This week I worked on the spreadsheet for the City Manager applications. We also participated in two virtual meetings with CFRPC this week. We had a City Commission Workshop Tuesday night to discuss future projects for Bowling Green. We processed many sign-off’s and registered three businesses this week. Ads were sent in for rezoning ordinances and JMI was contacted to schedule the tile installation for the front office. Candice and I worked on cemetery certificates. I processed payroll yesterday since Vicky is out and Candice worked on billing today. I reached out to our attorney about attending a special meeting to discuss the City Manager position and to go over the contract that Brian Koji worked on for us. We also worked on the donation letter for Mrs. Chiquita and the Recreation Committee for their upcoming event.