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Timothy Day, Interim City Manager
Maria Carmen Silva, City Clerk
John Scheel, Police Chief
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MANAGERS REPORT

6/25/2021

City Manager: This week I completed the contract amendment to the S.F.W.M.D. wastewater transmission project with Mosaic. This contract had already reached its expiration date, so it needed to be handled immediately. I went to the FDOT office in Bartow to discuss the paving project on 17 which I have already addressed in an email to the commission on Monday. The meeting did go well, and the city will have options. On Tuesday I met with Patrick Henry and the regional VP of Inframark to go over some financial issues. Specifically, we are over budget in the chemical costs by \$6000 and over in the sludge costs by \$3000. The only good news is that our budgeted repair costs are \$15,000 lower than anticipated. This unfortunately will not last because as the equipment ages it is inevitable those costs will rise. For right now with 3 months left in the budget we should not go into the red. Just a reminder that when the effluent line goes live to Wauchula, we will be incurring another cost of approximately \$2000 monthly. I attended the TRIM workshop with Carmen and Vicky on Wednesday via the internet. We will be looking at establishing dates for the budget hearings in September shortly. I also have been following up with AT&T over the last amendment to the contract. I spoke with the AT&T VP over the east coast if you remember and got them to agree to extending the \$5800 rent until November of 2022. So, we do not have an issue for the upcoming budget cycle but in 2022-2023 we will lose \$2300 monthly. The mayor signed off on the contract and I sent it to AT&T immediately. Roger Homann and I met with the contractor handling the effluent line to Wauchula with the FDOT manager on Thursday. The project is still ahead of schedule but the line under Payne Creek has debris inside of it which should be corrected in the next 7-10 days. FDOT expressed concerns about the restoration of the grass with the contractor and that to will be handled in the next 7-10 days. FDOT was also looking at a potential turning lane at county line road. This week they decided that there was not enough turns according to their study to warrant the new lane. Mr. Paris has been in to sign the lease on Lake Branch Rd, which completes that issue.

Police: Status Quo

Public Works: The big project this week was all the work done at Pyatt Park for the new playground. Staff had to fill in dirt where the new playground went and once the equipment was installed they filled in the play area with 2 tractor/trailor loads of engineered mulch. They checked several water lines this past week for pressure issues. Mowing and weed whacking was taken care of in all city parks and buildings. Wayne took care of the door and frame at the NANO plant. Public Works is still short 1 employee but they accomplished the 4 days of trash pickup anyway. They also took care of fixing a door at the public works facility. They also did locates on Pine and Central.

City Clerk: This week Vick and Carmen worked with Kristine at the USDA to complete the Compliance Review. It was sent in on 6/25/2021. Carmen reached out to the applicants for City Manager position to determine if they are still interested. As of today, we have heard back from 4 candidates that are interested. Carmen attended the Employment Law Advisor webinar through the Florida League of Cities this week. Vicky and Candice attended the social media and Public Records webinar also presented by the Florida League of Cities. Carmen, Vicky, and Tim also sat in on the two-hour TRIM training with the Department of Revenue this week. City Clerk worked on public records requests and sent in several ads to the newspaper. City Clerk also translated the City's Annual Water Quality Report to Spanish and sent that off to the newspaper as well. It will be uploaded to the city website, and we will include a link on the back of this month's water bill. Carmen also sent in some paperwork to our workers comp adjuster and filled out an application with the National Institute for Occupational Safety and Health to see if we can possibly get the building inspected at no cost. Vicky, Candice, and Carmen assembled a new desk. Today Carmen and Candice are working on adjustments. Candice worked on cut-offs and reconnects this week and Vicky is working with Roger Homann on disbursements.