

CITY OF BOWLING GREEN

CRA MEETING

April 12, 2022

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
 - a. CRA Meeting – February 08, 2022
- 3. CRA REPORT**
- 4. PAVILLION RELOCATION**

Adjourn

City of Bowling Green

CRA Meeting Minutes

February 8, 2022

Present: Board Member Jones, Board Member Lunn, Vice-Chair Fite, Board Member Durastanti, City Manager Thompson, City Clerk Silva, Deputy Clerk Gordillo, Attorney Buhr and members of the audience.

Absent: CRA Chair Gardner

- 1. Call to order** – The meeting was called to order by Vice-Chair Fite
- 2. Approval of Minutes** – December 14, 2021
Commissioner Durastanti made a motion to approve. Motion was seconded by Commissioner Jones. All in favor, motion carried.
- 3. 4709 Central Avenue Property Reimbursement**
City Manager Thompson wants to know how the commission wants to reimburse the CRA for the sale of the Central Avenue property. As of right now, CRA funds are to be used or they city will lose it. Commissioner Durastanti made a motion to reimburse the CRA for what we paid for the property. Motion was seconded by Commissioner Jones. Roll call vote. All in favor, motion carried.
- 4. Train Depot**
City Manager Thompson stated that he has been working on how we can get the Train Depot back in action. He was tossing around some ideas of possibly turning it into the police department, however it would cost around \$150,000 for the repairs and upgrades. He called DOT to see what he can do with it; the city can't sell it and it's only there for public purpose. Chaz from FL League of Cities came to see the building to see if it would be up to standards for a Police Department and he stated that it's not secure. The back part of the Depot needs to be removed because its full of termites. The Train Depot can't be rented out right now, so as of right now, it needs to be treated to termites which will cost about \$1000.00. the Train Depot is in a CRA District so we can use some of the CRA money to get it tinted and to have Furr & Wegman help us draw up something in case we want to make it bigger for event space. Discussion continued regarding ideas of what it can be used for and what can be done. Commissioner Jones made a motion to approve the tint for termites and the repair on the roof for the leak. Motion was seconded by Commissioner Durastanti. Roll call vote, all in favor. Motion carried.
- 5. Main Street Pavilion**
City Manager Thompson stated that he only received one quote to remove the pavilion and that was from the same company that put it up. They are wanting to charge \$48,000 to remove it and they can't guarantee that the pavilion won't get damaged during the process. He called several places, and everyone is too busy constructing and can't make it out to look at it for an estimate.

Vice-Mayor Fite stated that he will get with a few contacts he knows and will get back with any information he obtains with the city manager.

City Manger Thompson stated that he would like to use some of the CRA funds to put lights at the Centanino Park. He would also like to start renting out that park once the lights and pavilion are up. Commissioner Durastanti made a motion to approve. Motion was seconded by Vice-Mayor Fite. All in favor. Motion carried.

Meeting Adjourned.

Duane Gardner, CRA Chair

Maria Carmen Silva, City Clerk



COMMUNITY REDEVELOPMENT AGENCY

104 E. Main Street
P.O. Box 608
Bowling Green, FL 33834
P: 863.375.2255
F: 863.375.3362

March 31, 2022

Duane Gardner
City of Bowling Green
104 E. Main Street
Bowling Green, FL 33834

Dear Mr. Gardner,

Enclosed you will find the City of Bowling Green Community Redevelopment Agency's (CRA) Annual Budget/Report for Fiscal Year 2020-2021. Please refer to the attached expense report for the items funded by the CRA during the year. Its intent is to better help you understand the CRA's mission and how the allocation and spending of the CRA funds help accomplish our goals.

Please note that this report is submitted in accordance with F.S. 163.356(3)(c) which states:

The governing body of the county or municipality shall designate a chair and vice chair from among the commissioners. An agency may employ an executive director, technical experts, and such other agents and employees, permanent or temporary, as it requires, and determine their qualifications, duties, and compensation. For such legal service as it requires, an agency may retain its own counsel and legal staff. An agency authorized to transact business and exercise powers under this part shall file with the governing body, on or before March 31 of each year, a report of its activities for the preceding fiscal year, which report shall include a complete financial statement setting forth its assets, liabilities, income, and operating expenses as of the end of such fiscal year. At the time of filing the report, the agency shall publish in a newspaper of general circulation in the community a notice to the effect that such report has been filed with the county or municipality and that the report is available for inspection during business hours in the office of the clerk of the city or county commission and in the office of the agency.

Please forward a copy of this report to the City Commissioners and any other interested party. If you have any questions regarding the information provided in this report, feel free to contact the CRA office at 863-375-2255.

Sincerely,

Adam Thompson
City Manager

CITY OF BOWLING GREEN
Statement of Revenue and Expenditures

Revised Budget
For CRA Account (50)
For the Fiscal Period 2021-12 Ending September 30, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
50-00-3011 Hardee County TIF Contribution	\$ 3,094.50	\$ 0.00	\$ 37,134.00	\$ 37,158.00	(0.06%)
50-00-3012 City TIF Contribution	2,583.50	0.00	31,002.00	31,002.00	0.00%
50-00-3610 Interest Income	0.00	4.07	0.00	43.60	0.00%
50-00-3615 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00%
50-00-3652 EDA Grant Revenue	0.00	0.00	0.00	0.00	0.00%
Total Revenues	5,678.00	4.07	68,136.00	68,203.60	(0.10%)
Total CRA Account Revenues	\$ 5,678.00	\$ 4.07	\$ 68,136.00	\$ 68,203.60	(0.10%)
Expenditures					
Obligations Expenditures					
50-22-5300 Debt Service	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Total Obligations Expenditures	0.00	0.00	0.00	0.00	0.00%
Contractual Services Expenditures					
50-33-5301 Marketing	0.00	0.00	0.00	0.00	0.00%
50-33-5302 Housing	0.00	0.00	0.00	0.00	0.00%
50-33-5304 Economic Development	0.00	0.00	0.00	0.00	0.00%
Total Contractual Services Expenditures	0.00	0.00	0.00	0.00	0.00%
Programs Expenditures					
50-44-5305 Main Street Plaza	5,194.63	62,300.25	62,336.00	62,300.25	0.06%
50-44-5306 Property Acquisition	0.00	0.00	0.00	0.00	0.00%
50-44-5307 Rehab Commercial	0.00	0.00	0.00	0.00	0.00%
50-44-5308 Rehab Residential	0.00	0.00	0.00	0.00	0.00%
Total Programs Expenditures	5,194.63	62,300.25	62,336.00	62,300.25	0.06%
Operations Expenditures					
50-55-5023 Employee Insurance	0.00	0.00	0.00	0.00	0.00%
50-55-5026 Travel	0.00	0.00	0.00	0.00	0.00%
50-55-5030 Legal Fees	166.63	0.00	2,000.00	0.00	100.00%
50-55-5032 Accounting Fees	83.37	0.00	1,000.00	0.00	100.00%
50-55-5041 Telephone	0.00	0.00	0.00	0.00	0.00%
50-55-5042 Postage	0.00	0.00	0.00	0.00	0.00%
50-55-5043 Utilities	0.00	0.00	0.00	0.00	0.00%
50-55-5048 Advertising	91.63	221.00	1,100.00	221.00	79.91%
50-55-5049 Miscellaneous Expense	83.37	0.00	1,000.00	0.00	100.00%
50-55-5051 Office Supplies	0.00	0.00	0.00	0.00	0.00%
50-55-5054 Dues and Subscriptions	16.63	0.00	200.00	175.00	12.50%
50-55-5068 Training	41.63	0.00	500.00	0.00	100.00%
Total Operations Expenditures	483.26	221.00	5,800.00	396.00	93.17%
Total CRA Account Expenditures	\$ 5,677.89	\$ 62,521.25	\$ 68,136.00	\$ 62,696.25	7.98%

CITY OF BOWLING GREEN, FLORIDA
 SPECIAL REVENUE FUND
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES –
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED SEPTEMBER 30, 2021

	Original Budget	Final Budget	Actual	Variance from Final Budget
REVENUES				
Taxes	\$ 68,136	\$ 68,136	\$ 68,160	\$ 24
Interest	-	-	44	44
Total Revenues	<u>68,136</u>	<u>68,136</u>	<u>68,204</u>	<u>68</u>
EXPENDITURES				
Culture and recreation	68,136	68,136	62,696	5,440
Total Expenditures	<u>68,136</u>	<u>68,136</u>	<u>62,696</u>	<u>5,440</u>
Net Change in Fund Balances	-	-	5,508	5,508
und Balance – Beginning	96,997	96,997	96,997	-
und Balance – Ending	<u>\$ 96,997</u>	<u>\$ 96,997</u>	<u>\$ 102,505</u>	<u>\$ 5,508</u>

Note 1 – Budget Basis

The special revenue fund budget is presented on a basis consistent with U.S. generally accepted accounting principles.