



CITY OF

BOWLING GREEN

City of Bowling Green Minutes of Regular Meeting

April 12, 2023

Present: Mayor Jones, Vice-Mayor Fite, Commissioner Lunn, Commissioner Arreola, City Manager Durrance, City Clerk Kinzel, Chief Scheel, Recreation Supervisor Robinson, Attorney Buhr, Marketing & Grant Coordinator Torres and members of the audience.

Absent: Commissioner Durastanti

1. **Call to order** – The meeting was called to order by Mayor Jones.
2. **Prayer** – The prayer was given by Mayor Jones.

Flag Salute

3. **Consent Agenda**

- A. **Approval of Minutes**

- 1) **Regular Meeting 2/16/2023**

- 2) **Special Meeting 3/7/2023**

- B. **Accounts Payable**

- C. **Payroll**

- D. **Police Department Statistics Report**

- E. **Water/Wastewater Report**

- F. **Public Works Reports**

Mayor Jones asked for a motion to accept the items in the consent agenda. City Attorney Buhr provided an explanation of what consent agenda is. It is a point of information for the Commission. If there is a question about what is in the packet, then it can be pulled out and the Commission can approve the Consent Agenda without the item in question. Vice-Mayor Fite made the motion to approve the Consent Agenda as presented with a second from Commissioner Arreola. Roll call vote for Consent Agenda, four commissioners in favor, 1 commissioner absent, motion carried. Vice-Mayor Fite made a point of clarification that the Consent Agenda did not require a roll call vote but a voice vote would be sufficient to which City Attorney Buhr agreed. City Attorney Buhr stated that roll call votes should be for ordinances, resolutions and contracts.

4. **Old Business**



CITY OF

BOWLING GREEN

A. Ordinance 2023-03 (First Reading)

City Attorney Buhr read the short title. Vice-Mayor Fite made the motion to approve this ordinance on its first reading. City Attorney Buhr said that these were figures approved by the Commissioner previously, however, procedurally, it had to be redone. It was seconded by Commissioner Lunn. Roll call vote, four commissioners in favor, 1 commissioner absent, motion carried.

B. Ordinance 2023-04 (First Reading)

City Attorney Buhr read the short title. He explained that this ordinance was related to fees that were approved previously by the Commission with increases going to 2025 to replenish the City's fund. Due to the delay, Vice-Mayor Fite made the motion to approve this ordinance on its first reading with a second from Commissioner Arreola. Roll call vote, four commissioners in favor, 1 commissioner absent, motion carried.

5. New Business

A. Water Conservation Month Proclamation (Southwest Florida Water Management District – Cindy Rodriguez)

City Attorney Buhr read the Proclamation. Ms. Rodriguez thanked the Commission for allowing her to speak about bringing awareness to conserving water. This is highlighted in April as it is typically dry. Vice-Mayor Fite asked her to provide English/Spanish brochures for City Hall and thanked her for bringing this issue to the Commission's attention. Vice-Mayor Fite made the motion to accept the proclamation. Motion was seconded by Commissioner Lunn. Roll call vote, four commissioners in favor, 1 commissioner absent, motion carried.

B. Inframark (Edward Smith)

Edward Smith with Inframark spoke about the digester at the wastewater treatment plant. Right now, the cap of \$18,000/year has been passed due to the digester only being able to hold half-capacity. It has holes in it and deteriorating rapidly. It is 40 years old and either needs to be repaired or replaced. Inframark is hauling 50,000 gallons a month of sludge at a cost of \$8,500 until it can be fixed. He explained what the process should be but cannot do it at this time. A couple options are: repair the current digester or replacing it. Either way, it will need to be emptied completely. He did not have a cost for it but for 50,000 gallons of sludge is approximately \$10,000 to \$12,000 to remove it. Vice-Mayor Fite asked what the cost per week is. Mr. Smith explained it is \$8,500 per month. Vice-Mayor Fite also stated that it could rise to which Mr. Smith agreed. He said that it went up at the beginning



CITY OF

BOWLING GREEN

of the year to \$0.17 per gallon and they could concentrate the sludge if there was more room in the digester. It cannot be done now; what goes in has to come out. There is no way to treat it to settle out. Mayor Jones asked if Inframark was offering \$10,000 to \$12,000 to solve the problem. Mr. Smith said no but said it that amount to maintain the wastewater plant right now so solids are not pushed out. Mayor Jones asked if this was per month; Mr. Smith confirmed it. Mayor Jones also asked what the \$8,500 was for. Mr. Smith stated that Inframark has to haul 50,000 gallons of sludge per month and that is the cost for hauling. The digester has to be taken out of service and a tanker truck has to be placed out there. This requires a bypass of the digester and have it pumped directly into the tanker truck. At that time, the cost would be \$21,000 per month to haul the sludge out. Dependent on how the Commission decides, it should not be more than a month that the digester is down. Jacob Blank of Engineered Coating Solutions said it should be 3-4 weeks max. Mayor Jones said it seems like a lot up front. Mr. Smith that there is the ability to put some sludge in the digester. So it does not have to be emptied; 50,000 gallons can be put in it but it hold 110,000 gallons. When it goes out of service, nothing can go in it. It wastes 10,000 every other day so that's about 30,000 every week. City Manager Durrance asked if the old one can be used temporarily. Mr. Smith said that the old one is piped so the current digester drains into the old one. There is no way to pump it from the wasting pumps into the old digester. If it is taken out of service than that option will not be available. A tanker truck will have to go to where the wasting pumps are with a hose to fill the trailer. Vice-Mayor Fite asked if the old digester was set up to be overflow. Mr. Smith confirmed this. Vice-Mayor Fite said that Item C on the agenda should proceed since it is related to this item since Inframark is explaining the problem and Engineered Coating Solutions is a possible solution. He said that the goal it to keep the plant operating as close to its correct procedures as possible. Without the digester, the City is dead in the water and is critical key component of the plant. City Attorney Buhr said if something is not done about it, a discharge of solids into the effluent will create a whole new set of problems. Wauchula is not going to want it and Mosaic is not going to want it which will be a really bad problem then. The issue needs to be fixed temporarily, then hopefully work on a permanent fix soon. Vice-Mayor Fite said that the City could potentially have it on the ground. Mr. Smith said that they are using it on a wing and a prayer and working to keep it running as best as possible. Mayor Jones asked if Mr. Smith was done and he confirmed he was.

C. Engineered Coating Solutions (Jacob Blank/John Blank/Austin Blank)



CITY OF

BOWLING GREEN

John Blank (Sales) and Jacob Blank (Operations) both spoke of their roles at ECS. Austin Blank is responsible for customer relations and estimating. John Blank gave a brief overview of their company and their product. They have a cost effective solution to the current problem with the digester. They are a family-owned/operated company. A presentation was given to show their past and current projects. They have competitive pricing and utilize piggyback contracts on the public forum. Several municipalities at many locations in Florida have used them. They explained their process and how the project would proceed. Jacob Blank then explained his findings after touring the City's plant. He told the Commission about the patching that has been done and the continuing issues with the digester. He also explained what would be done to the digester with their products and process. Jacob Blank did offer up a possible vendor for purchasing a new digester which would cost around \$300,000 to \$600,000 but there is a waitlist before it could be delivered. They are proposing using a piggyback contract for the repair which will run a little under \$100,000 as a cost effective method if replacing is not possible at this time. City Attorney Buhr asked if the digester will be taken down to the bare metal and ECS will use a white sandblast. Both John and Jacob said yes. Mr. Smith asked for clarification on reasonably clean (emptying the digester), Jacob had said reasonably clean which is emptying the digester and cleaning out the sludge. Mr. Smith also wanted advisement if Inframark needed to clean it. Jacob Blank said they can help with cleaning but not with the sludge hauling. Mr. Smith confirmed that Inframark has a sludge hauling contract. ECS explained the start of their process to get the digester to the bare metal. Vice-Mayor Fite asked if they do the work themselves or do they farm it out. ECS confirmed that they do the all the work themselves. They are on-site with the crew and invested in this community. City Attorney Buhr asked if this had to be bid out or can the City piggyback on Wauchula's price. ECS said that the contract is with the City of Northport and if Bowling Green can piggyback on that, then it should not be an issue. In Northport's contract, anything under \$100,000 does not need Commission approval or be bid out. He was not sure how the City's procurement process works. City Attorney Buhr explained that Bowling Green can use the piggyback process but it has to be a recent on (within five years). It also has to be within the size and scope of what was done previously than the Commission can approve the piggyback. ECS mentioned that Hardee County piggybacked with the same contract that they are proposing to Bowling Green and will be doing their clarifiers, aeration base, and potable water tank as well. Vice-Mayor Fite asked if the thickness presented as a sample to the Commission would be what it put on Bowling Green's digester. ECS said that they will only spray the interior of the tank only. It will not be put on the outside. Vice-Mayor Fite asked if anything could be done the exterior; ECS said they could but it would be limited. The same material can be sprayed inside and out. Due to cost-effectiveness, it is not needed as leaks can be stopped just by doing the interior.



CITY OF

BOWLING GREEN

Vice-Mayor Fite said there is rust showing through and that will need to be stopped. ECS said that when the material adhered to the steel the corrosion on the inside will not go to the outside which is primarily what is happening now and causing more corrosion/rust. They can make it look better but applying the liner will be all that is necessary. Commissioner Arreola asked if the digester was metal; ECS said it was steel. Commissioner Arreola also asked if the tank was X-rayed to see if there were any other spots. ECS said damage is to the entire tank and they will rubber-line the entire tank. This is not a patch job. Vice-Mayor Fite asked if ECS knows what the integrity of the tank really is. ECS said based on professional experience, the digester is one of the worst they have seen and since the tank was not offline it could only be viewed from what was visible. The piggyback price is based on square footage and will not come back with a change order and can do it for the price quoted. City Attorney Buhr asked if the warranty cover if there is weak metal. ECS said if there is a structural issue caused by their coating, it is 100% covered. If there are leaks, it is 100 % covered for ten (10 years). They will come in and fix it; time, labor and materials are covered by ECS. All the City has to do is call to schedule a fix; if it is an emergency then it can be scheduled within 48 hours. Commissioner Arreola asked if the City is going to spend all this money to reline it, should there be any metal tests done to make sure the metal is good. If it is patched but the metal is weak, then there could be other leaks. City Attorney Buhr said that a metal tester is used which was confirmed by ECS. After ECS completes the work to line the digester, they use a spark tester or holiday tester which will spark and pop if anything gets past the liner. More product will then need to be applied which has only happened to them a couple times. They can provide information to show what they used and that they followed the specs. City Attorney Buhr stated that the tank has to be fixed and hope to purchase a new tank in the future with a grant. The tanks out there will not work and in the meantime the City has to have a tank. He did not think the City's tank was going to fall down but the City does not have any choice. Vice-Mayor Fite said the City's attorney would have to review the contract and warranty. ECS said they can send the City all the information needed for review. City Attorney Buhr said to send it to City Clerk Kinzel as she is the point of contact for record keeping and she can forward it to him and anyone else who wants to view it. It also needs to be part of the public record. Vice-Mayor Fite asked if the City chose to go this route, as this is an emergency, how long once everything is in place can the ECS move on this. ECS stated that it would be 2-3 weeks to mobilize. City Attorney Buhr wanted ECS to confirm three (3) weeks as the City will have to be ready to make arrangements. ECS went to record to confirm that they would give their word that they will have a truck and trailer here to begin work. City Attorney Buhr asked if they would accept penalties for being late which ECS said they would accept liquidable damages if put in the contract. They said weather permitting there should not be issue and project should take 3-4 weeks. They are



CITY OF

BOWLING GREEN

right now a week and a half out. Eddie Smith with Inframark stated that they would need to haul the sludge out and empty the digester so ECS can proceed. They can provide pilot programs, manhole rehabilitations, and lift stations. They own the rights to all their products and have all the equipment needed to perform the work. They are running 3 to 4-man crews with 15 men total. They went over their processes and products. If the digester can be turned on after six (6) hours if needed. City Attorney Buhr explained what the Commission would need to do if they approve this. The Commission would approve their quote subject to contract and piggyback being done. Once the contract is signed, then Inframark will need to coordinate with ECS to get the sludge out of the digester and set up for hauling. Mr. Smith stated they will know once they get the digester close to empty. ECS thanked the Commission for their time. Vice-Mayor Fite and City Attorney Buhr took a look at the digester prior to the Commission meeting and it is the heartbeat of the City. Vice-Mayor Fite made the motion to proceed forward with City Attorney Buhr to look at the contract using the piggyback procurement with clawbacks and liquidated damages negotiated with a meeting to be set up for further information which will eliminate the need to bid it out. Commissioner Arreola seconded the motion. Mr. Smith with Inframark stated that they tried to bid it out with no success. Commissioner Arreola asked if the City will have to pay for the truck. City Attorney Buhr said that all the sludge will need to be removed so ECS can work in the digester. Mr. Smith said it is \$250/hour with a 4-hour minimum depending on who does it. Vice-Mayor stated it will not be a flat cost but there is an accessory price. Roll call vote, four commissioners in favor, 1 commissioner absent, motion carried. Vice-Mayor Fite said since the Commission has approved it, how will it be paid. City Manager Durrance has been in discussions with ECS and with ARPA being an issue, she has been trying to pay the difference with ARPA. There is an EDA grant for \$500,000 for Highway 17 that runs out in June. She can ask for an extension but has not idea if that project will ever go forward. It will costs \$1 million to extend the water south Highway 17 and \$3 million to extend water and sewer south Highway 17. She plans to go before the EDA Board to ask to change it to the digester and the remainder of the screw press. City Attorney Buhr said that unless a residential or commercial development comes in and pays for their hydraulic shares then it does not have to be done. They should be paying the additional costs. He said that grants are great if the City can get them but not to spend money out of pocket. City Manager Durrance said that there would be enough to do both projects. Vice-Mayor Fite asked when the next EDA meeting is; City Manager Durrance said it is next month but can request an emergency meeting. Vice-Mayor Fite wanted to know what the alternative was if the EDA said no. City Manager Durrance said that the City will either lose the money in June since the additional funds will not be approved or ask them to all the City to change what to use it for. Vice-Mayor Fite said that there was a line of credit for emergencies that was closed out. City Manager Durrance said



CITY OF

BOWLING GREEN

the CD if the City wanted to touch it. Vice-Mayor Fite said that since this is an emergency situation and the City still needs to have access to funds. He asked City Attorney Buhr if he can make the motion to reactivate the line of credit. City Attorney Buhr said that the Commission could do as they wanted with this. He said that the line of credit does not cost anything to have for emergencies. Vice-Mayor Fite said it is about \$100 per year. He made the motion to reestablish the line of credit that was closed which is to be used for emergency situations. City Manager Durrance said if the EDA grant is not approved. Vice-Mayor Fite said to go ahead to start the process with the application. It has to be in the minutes tonight to be able to proceed. It was seconded by Commissioner Lunn; roll call vote, four commissioners in favor, 1 commissioner absent, motion carried. Jim Kelly with the Herald Advocate asked which bank it would be with and Vice-Mayor Fite stated it was First National Bank as they had the best rate.

D. Ordinance 2023-05 (First Reading)

City Attorney Buhr explained that there was discussion about the purchasing authority of the City Manager and he did some investigation. The City had two (2) purchasing policies – one is in the code and one is in-house. He took both and incorporated them into a new ordinance to revise the code. This provides for one purchasing manual for the code. It keeps the \$25,000 amount previously approved. He said it will need to be tweaked as there should be an emergency procurement provision and he did not see one. Right now, it is consistent because there are two and the City should only have one. Vice-Mayor Fite made the motion to accept the ordinance on its first reading. City Attorney Buhr read the short title; motion stands. The ordinance was seconded by Commissioner Lunn. Roll call vote, four commissioners in favor, 1 commissioner absent, motion carried.

E. City Attorney Fee Agreement – No Fee Increase

City Attorney Buhr explained that this is fee agreement update but there is no increase in fee. It is to clarify his council relationship to comply with the Florida Bar. He would get some money for court that he does for the City and other minor changes. It was done for clarification but no fee change. Vice-Mayor Fite made the motion to approve the agreement as presented. Commissioner Arreola seconded the motion. Roll call vote, four commissioners in favor, 1 commissioner absent, motion carried.

6. Mayor

Mayor Jones said he had the opportunity to attend Legislative Days. It was informative and enlightening on the different aspects of state government. There was an intriguing



CITY OF

BOWLING GREEN

meeting on Monday with the League of Mayors. He and Vice-Mayor Fite attended and the presentation should have done worldwide. Vice-Mayor Fite gave a brief overview of the speaker. Mayor Jones met with the City's new House representative since the district changed. He sat on the floor of the legislative session and saw how the process worked. It was a blessing to see all the children from the state there visiting. It was good to see all the children out on Saturday (City's Easter Egg Hunt). He thanked City Manager Durrance for what she has done and completing tasks. He had a question on the beautification to the park – where will Life Flight be able to land? City Manager Durrance said she spoke to them prior to the tree planting. She said the City could stop planting the trees or an area could be designated but they told her not to stop and leave it the way it is. They would find another location. She spoke to Casey and he said they will land wherever they need to land. She did offer the land behind the bank (temporarily). They cannot mark any area as their landing area. Vice-Mayor Fite said that they do not anyway except the hospital. City Manager Durrance said that they advised they would land in the middle of the road if they had to but not to stop the park improvements. Vice-Mayor Fite said the area will vary (day and night). City Manager Durrance said it is 100 x 100 by day, 200 x 200 by night. They are looking at the land behind the bank temporarily if needed. Vice-Mayor Fite said there is also Centanino Park.

7. Commissioners

Vice-Mayor Fite Tallahassee was a different animal this year. The climate was very different and it was an off-week for the Legislature. Typically, there had been different activities going on in previous years and not coming up on Easter week. The House vacated Tallahassee on Tuesday night. They were on the floor most of the time this week versus going out to committees presenting their individual bills. The Capitol was working a bit different and a little strange. Many of the groups that normally show up to be heard were not there with expos and lobbying for support. The City's group met with Senator Ben Albritton and his staff and Representative Kaylee Tuck's legislative aide. The good news is that there is \$500,000 tentatively approved for the digester on both the House and Senate and \$160,000 for a generator; that is barring the Governor striking it. A follow-up to his trip to WDC in February he attended a fundraiser held in Wauchula with Senator Rick Scott and Representative Scott Franklin as keynote speakers. He had a good conversation with Senator Scott regarding ARPA dollars and he with Senator Rubio are sponsoring a bill to simplify the application for federal grant dollars for smaller municipalities which is why Bowling Green has not been receiving federal grant money which is currently a burdensome process. Representative Franklin was the first to stick his neck out and sponsored the bill on the House side; it is getting traction on both sides. He



CITY OF

BOWLING GREEN

wants to help the City and he is in town and trying to reach back out tomorrow or Friday. He is looking forward to good things out of Tallahassee next year with Senator Albritton being in charge of the Senate. There was some of the negative side in Tallahassee with some people's behaviors while there. It was a good trip and very productive with relationship building. If one of the City's appropriations comes into question and it can be saved, there are multiple supporters on both sides with firm commitments. Form 6 looks to be moving forward but the Ethics Commission requirement has been dropped. The State of Florida will lose many elected municipal officials due to this. The utilities bill that was negative regarding charging a surcharge for being out of the city limits is not moving due to conflicting wording. The sovereign immunity bill is in negotiations and hopefully, the governor will not sign it. He thanked Ms. Robinson for the Easter Egg Hunt and heard good things about it. Commissioner Lunn thanked the City Manager, Chief Scheel and his staff, and the City staff for pulling together. Commissioner Arreola thanked the City Manager for getting the parks redone. He also thanked Chief Scheel and the police department for keeping the City safe and the public for coming out.

8. City Attorney

City Attorney Buhr thanked City Manager Durrance and her willingness to have a monthly meeting. They were able to get a lot of items accomplished. Vice-Mayor Fite asked if a meeting should be set for the tank line now. City Attorney Buhr said that is fine once he checks the documents out. There was discussion about setting the date. Monday (4/24) and Tuesday (4/25) were out due to prior commitments. City Attorney Buhr said he had a conference on 4/26-28 but could attend virtually. Vice-Mayor Fite asked if 4/26 at 5:30pm would work and made a motion to accept this date and time. It was seconded by Commissioner Arreola. Roll call vote, four commissioners in favor, 1 commissioner absent, motion carried. City Attorney Buhr asked City Clerk Kinzel if she would be able to set this up for him. She stated she would.

9. Recreation

Chiquita Robinson, Recreation Supervisor, wanted to thank Mayor Jones and Vice-Mayor Fite for the Easter Egg Hunt. There were 160 children and they were served hot dogs and Capri-Suns. The next event is May 6th which is Cinco de Mayo. There will be a parade and food trucks. There is a print out of recreation information provided to the Commissioners for review. Four park benches were sold for \$3,000 (City Manager Durrance corrected the amount to \$4,000). A dedication in the park will be announced at a later date once they arrive. Mayor Jones asked that it not be around Memorial Day. City Manager Durrance



CITY OF

BOWLING GREEN

said one bench will have a picture and will take a little longer to get it right. There is no date of delivery and it would more than likely not be around a holiday. The concrete to set the benches on will need to be poured and set first. The last movie night on March 11th raised \$341.25 from the concession stands. PRECO gave the City \$1,500 from their member event. The Boots and Pearls event has raised \$20,500. City Manager Durrance another \$500 so the total is now \$21,000. The City raised \$348 during the circus. At the end of March, there is \$20,845.62 in recreation's account.

10. City Manager

City Manager Durrance updated the Commission and public on projects. Enterprise Fleet will deliver five (5) Dodge Ram 1500 at the end of the week. They are still looking for the three (3) police cars. The City is going with the best vehicle with the best warranty. She said that the Standard Engineering Specifications that were discussed in the last meeting. She spoke to Roger Homan with Pennoni and he along with City Attorney Buhr are working to set this up. City Attorney Buhr confirmed that is being taken care of. She added the welcome sign. It was believed that Mosaic would pay for the sign but they have since told the City that do not remember this. There is money that is collected on tower rentals in the amount of \$63,000 that is sitting in an account. This money can be used for whatever the City decides. City Manager Durrance wants to use this money to purchase the sign. It will be a digital sign that will put on announcements such as the weather, upcoming events in Bowling Green, and other advertisements. The current sign is old and faded. Vice-Mayor Fite stated that Stewart signs are on the piggyback bidding process. The total is \$21,860. Mayor Jones asked if they would be responsible for the maintenance of it. City Manager Durrance said she would go back and ask them but believes there is a warranty on it for a period of time. He also wanted to know if there was lightning protection but Vice-Mayor Fite said there is not. City Manager Durrance said there is a five (5) year warranty. Commissioner Arreola said the sign is a great idea but the City needs to get the digester taken care of first. Vice-Mayor Fite said that she can fact find in the meantime and bring it back to the Commission. She said that ARPA is short \$246,000. This is the only thing to finish up the screw press as it will delivered in the next couple weeks. She is going to ask to move the EDA money over. Vice-Mayor Fite said that if FEMA promises to reimburse the backhoe and use it to reimburse ARPA for the police radios. City Manager Durrance said she does not believe FEMA will reimburse for the backhoe. Marketing Coordinator Torres said that FEMA will not reimburse for the backhoe but only for the contracts the City had to use when the backhoe was damaged and renting out a temporary backhoe. Vice-Mayor Fite said that whatever they reimburse can be used for it. She broke



CITY OF

BOWLING GREEN

down where the City is at with ARPA and what is still needed since the Commission may not be aware of what is left. The screw press, the meters and salaries until October (~\$4,000). Mayor Jones asked if the water meters that have been changed out if they are under the new system or wait until all of them. Marketing Coordinator Torres said that the City is about 80% done; Mayor Jones stated they have seen the numbers. They are already on the billing cycle. City Manager Durrance introduced Cara Sneider, who is signed up for Code Enforcement classes. She will do Code Enforcement two (2) days a week; she will also handle HR and Payroll. She will cross-train in all departments in the event someone is out. City Attorney Buhr asked what type of Code Enforcement training she will have. City Manager Durrance said it will be through the court. She also wanted to propose for those employees who are currently not at \$15/hour go up to that amount and they will have to be by 2026. There is also a part-time maintenance position that will only be needed for mowing during the summer. Commissioner Arreola asked if Cara would only be part-time Code Enforcement. City Manager Durrance clarified that she would only be doing Code Enforcement two day a week while she would have other duties the remaining time. Her background is HR and Finance. Vice-Mayor Fite said using the part-time position could bump up the current employees. City Manager Durrance said it would save money using contract labor through a temp agency. Commissioner Arreola asked if summer help using teenagers would be a viable option. She has moved Candice Torres into a position that allows her contact the County to clean up those areas that are their responsibility. Commissioner Arreola repeated his question of using teenagers to help during the summer. Mayor Jones said that a temp agency would bear all the liability if something should happen. Vice-Mayor Fite said he did not think teenagers could operate a lawnmower. Commissioner Arreola made the motion to raise the salaries of public work employees to \$15 and use temporary labor as needed with a second from Commissioner Lunn. Roll call vote, four commissioners in favor, 1 commissioner absent, motion carried. City Manager Durrance also moved Ms. Torres into a new position which give her a new title (not pay increase) where she will focus on grants, finding issues in the City and setting up appointments to fix them. The Marketing portion will have her focusing on the website and Facebook. The City is reaching out to Wauchula and Hardee County to participate in their events. She will do other as needed projects and fill in at the front. Mayor Jones asked if the prior motion included the temp program. Mayor Jones asked if a motion was needed to change Ms. Torres' title. Vice-Mayor Fite did not think this was required and it fell under the City Manager's direction. City Attorney Buhr said it did not require a motion. City Manager Durrance said they would going out to look at the City and propose a new EDA



CITY OF

BOWLING GREEN

grant to improve the parks where tournaments can be held. Hopefully, this would bring in revenue where the City heads this up. There is a group looking for a place to host pickleball tournaments. Since Bowling Green will have one, she is letting everyone know to let the City handle it. There are already groups coming in to utilize the tennis courts. Mayor Jones asked if people are still required to pay to use them. City Manager Durrance said there are people who use them without paying but the honest ones will come to City Hall to rent them. If they want to reserve the pavilion, they have to pay for it. He then clarified is someone is there who did not rent it and someone rents it for the same day, what happens. City Manager Durrance stated that the police department will let the one who did not rent it let them know they have to leave. A corkboard has been put up to let the public know if the pavilion is rented. In order to keep people from backing into one another, there is a request to put in a culvert which will cost \$6,400 which will cover the permits. The culvert was not put in the original plan. Commissioner Arreola asked where the money was coming from. Mayor Jones asked if people could back in. Wayne Prine, public works supervisor, gave a description of the culverts. Commissioner Arreola asked if money could be spent to update the soccer goals/nets at Centanino Park. City Manager Durrance said that she is working on a new EDA grant for Centanino Park. She has received a quote to put in a bathroom/concession stand. He spoke to the prior City Manager but he left before acting on it. City Manager Durrance said that there are codes before things can be put in a park. Commissioner Arreola said that improvements should be done to Centanino instead of putting a culvert in since people do not know how to park. City Manager Durrance said if the Commission approves it she can find the money. The money from the sale of the mobile home is still available. Mayor Jones said more people are coming to Bowling Green especially with children. City Manager Durrance said that there is a lot of interest in using Centanino Park as a soccer field that the City mans. Commissioner Arreola made the motion to purchase nets and goals out of the mobile home money with a second from Vice-Mayor Fite. Roll call vote, four commissioners in favor, 1 commissioner absent, motion carried. Vice-Mayor Fite said to check with the EDA grant. City Manager Durrance said she will see if the EDA board will approve the culvert. There are three EDA grants open (Pyatt Park, Highway 17 and Peace River Campground). She announced that Wayne Prine (Public Works Supervisor) has put in his notice and will help finish out current projects. Vice-Mayor Fite wished him well. His job has been posted with one internal application. City Clerk Kinzel said it will be posted in the newspaper shortly. City Manager Durrance said she has provided information on all open grants. Vice-Mayor Fite asked about the Clean Water SRF project and said it was a joint project with Polk



CITY OF

BOWLING GREEN

County. There are also grants the City is currently looking to get. City Manager Durrance said she needs approval for three (3) generators. The County ranked projects based on importance and Bowling Green is ranked 2, 4, and 5 on theirs. It is a 75/25 split and the City will have to have the 25% when they get to that project or it is skipped. Vice-Mayor Fite said this is where the loan would help. She needs to know she can move on it or call an emergency meeting. A generator is being donated to the City from the County. Vice-Mayor Fite made the motion to use the loan pending reimbursement on this and seconded by Commissioner Arreola. Roll call vote, four commissioners in favor, 1 commissioner absent, motion carried. Ms. Torres will need to contact engineers to see what is needed for the generators. Vice-Mayor Fite asked if all generators cannot be bought but maybe see if portable generators could be utilized. City Attorney Buhr said that this is what some municipalities are doing, going to portable generators. City Manager Durrance said Pennoni is looking to schedule a date to discuss the reuse grants. Mayor Jones said it can be done on 4/26 since the Commission is already meeting. The grant has already been approved but the meeting will be to explain it to the Commissioners. May 1st is the alternate date. City Attorney Buhr will set up a workshop on BG Governance at the next meeting (May 9th at 5:30pm).

11. Police Chief

Chief Scheel said all the vehicles are working and his personnel are here. He just hit his 25th year anniversary with the City.

12. City Clerk

City Clerk Kinzel announced that those signed up for the Ridge League Dinner is on April 13th at 6pm at Hardee Lakes, Bowling Green.

13. Public

John Terry (310 Third St, Galesburg, KS 66740) with WANRack/Kwikcom Communications (fiber-optic company) that was awarded a contract to provide broadband to Hardee County Schools and outside the city limits of Bowling Green. He is asking the Commission to write a two-sentence letter of support for their application to bring this infrastructure to Hardee County. Vice-Mayor Fite asked if the city limits is included. Mr. Terry said it comes right to the border because the State of Florida states that the City of Bowling Green is served with internet. He said that does not mean the city limits will not get it but could in the future. Spectrum is currently here but they do not serve every home. Vice-Mayor stated that it is needed but cannot be accessed. Mr. Terry is hopeful to service



CITY OF

BOWLING GREEN

all of the county since they are providing it to the schools. Vice-Mayor Fite asked who would the City contact to provide services since Bowling Green is listed as a black spot. There is fiber-optic underground but it cannot be accessed. Vice-Mayor Fite made the motion to provide the letter with a second from Commissioner Arreola. Vice-Mayor Fite asked if they could serve Bowling Green, would they?. Mr. Terry said absolutely. Roll call vote, four commissioners in favor, 1 commissioner absent, motion carried. A resident asked if the walking trail with the mulch stay. City Manager Durrance said that it is since it was the most affordable. The resident stated that it was hard to walk on. Vice-Mayor Fite said finer mulch should have been used. The resident said there should be money to be safer on the walking trail. Otherwise, the park looks really nice. She also asked about Harrington-Liston park. Mayor Jones said that it is in a lease agreement with the church that owns it. The former City Manager was waiting on a response from the church. The lease ends in 2032. The church would need to turn over the park to the City. City Manager Durrance is talking with City Attorney Buhr regarding the park. Vice-Mayor Fite feels the City should not spend money on a park not owned by the City.

Mayor Jones adjourned the meeting.

N’Kosi Jones, Mayor

Katherin Kinzel, City Clerk

City of Bowling Green

Special Meeting Minutes

April 26, 2023

Present: Mayor Jones, Vice-Mayor Fite, Commissioner Lunn, Commissioner Durastanti, City Manager Durrance, City Clerk Kinzel, City Attorney Buhr (via Google Meet), Marketing & Grant Coordinator Torres and Recreation Supervisor Robinson, including members of the public.

Absent: Commissioner Arreola

Call to order – The meeting was called to order by Mayor Jones.

2. Prayer was given by Commissioner Durastanti. Vice-Mayor Fite led the pledge.

3. New Business

A. Digester

Edward Smith with Inframark said that Engineered Coatings Solutions will repair the digester based on the quote provided. The proposal to repair the digester is for \$95,000 which the Commission voted to approve. The only issue was where would the money come from. Vice-Mayor Fite asked if the EDA has met yet, but City Manager Durrance said they had not but would not cover it since it is an improvement. It must be something new; they would try but it would be unlikely. She said the City could use the Line of Credit that was approved at the April regular Commission meeting. There was some question as to which bank as the City Manager said she signed it for Wauchula State Bank, but Vice-Mayor Fite said it should be the one at First National Bank of Wauchula. City Clerk Kinzel did not see any information on a Line of Credit come through the office. Mayor Jones asked if the digester was part of another project since he did see it on another grant. City Manager Durrance said the appropriations grant has not been approved yet which would be November but even then, it would still be a couple years out. Mr. Smith with Inframark said to get a new digester it is about a year out. Vice-Mayor Fite asked if City Attorney Buhr reviewed the documents from ECS. Mr. Buhr said he saw their warranty but there were some minor issues with the contract, but Bowling Green can piggyback on it. He said that there should be an agreement with them. Vice-Mayor Fite asked about penalties for missing deadlines and project not coming in on time which City Attorney Buhr said liquated damages should be in the agreement. Vice-Mayor Fite asked if the City is okay to proceed pending the contract being signed. He said the agreement would need to be accepted with the liquated damages in the contract. Vice-Mayor Fite made a motion to accept moving forward pending the changes to needed to the contract per Mr. Buhr. City Manager Durrance asked if the City should wait until EDA decides for sure if they would help with paying for the digester since it is an emergency. Vice-Mayor Fite struck the last motion but made a motion to replace it stating that the City move forward with the project subject to the wording in the agreement and funding in order to move forward. He asked when the next EDA meeting would be. City Manager Durrance said it would be next week. Mayor Jones said there were questions regarding ECS' responsibility. At every level, they should be providing the City status updates and having inspections. Vice-Mayor Fite stated the motion can proceed depending on the funding. City Manager Durrance thought this was approved at the April 12th regular meeting. Vice-Mayor Fite said that he did not know how the motion was worded at that

time. The product looks good. City Manager Durrance spoke to Evelyn (County), and she recommended them. Project will proceed once the contract is signed.

B. Wastewater Treatment Facility AWT Improvement Grant (WG075)/Hardee Street Area Septic to Sewer Improvements (WG077) – Roger Homann (Pennoni)

Roger Homann with Pennoni gave an overview of these grants. The big picture of the Wastewater Treatment Facility AWT Improvement will double access quality effluent. Better quality effluent will allow it to be reused. It will help with Mosaic's discharge limits. Some of the specific improvements are oxidation ditch carousel for redundancy (required by FDEP), two (2) new splitter boxes, new digester (he will explain later – repurpose the other digester), and filters (requirement by FDEP). Mayor Jones asked if this is separate from a new digester which Mr. Homann confirmed. There is a concrete tank that will be repurposed. Jeff McKinley with Pennoni is still usable and has greater capacity. Vice-Mayor Fite said that is why the tank was not demoed. There was a previous contract in 2019 that had to drop some items due to price but are now in this grant such as the splitter boxes, digester, mechanical screen, and high-level disinfection. This is a 100% grant - \$8.8 million. All City Attorney Buhr's comments were incorporated into the agreement. He was not sure if the agreement had been signed and sent back but in the City's hands. Engineering services must be selected based on RFQ and need to be done due to the cost of the project. Vice-Mayor Fite said that Pennoni knows the project and will be a factor. City Manager Durrance asked if it will have to be manned. Mr. Homann said it must be completed by 2026. Staffing will be based on the end use not the treatment. Mr. McKinley stated once the project is completed it should be staffed as it is currently. Mr. Smith from Inframark asked if it would be three (3) hours per day and disinfection reuse. Mr. McKinley said yes and if the same processes are used there should be no change in staffing. Mr. Smith said that they pay Wauchula to take the water and even though it goes to Mosaic in the end, they have the agreement with Wauchula. He also asked if it would increase the capacity of the plant. Mr. McKinley said it depends on how the effluent is used and it should not increase based on how Bowling Green's uses it. Mayor Jones asked if another person needs to be added. Mr. McKinley and Mr. Homann said no, and it would be one plant. Mr. Smith explained that it would only change if the hours increased to man the plant. There was discussion on what would increase the costs such as public access and additional equipment not included in the grant. Mayor Jones wanted to know what would happen if Mosaic no longer allowed disbursement of water and how it would benefit Bowling Green. Mr. Homann said that is what they are trying to plan for, and they do not have an answer for that right now. Mr. McKinley explained the improvements would allow for full public access reuse (such as irrigating the park) within a week's notice. Inframark would need to increase staffing and find another place. Mr. Smith said there is no piping in the City for reclaimed water. Mr. Homann said there would need to be a place to put it and the City will have to have the quality. He also said it would help with that. Vice-Mayor Fite said that there is an agreement with Mosaic that they would take public access reuse water. City Manager Durrance asked if Inframark is no longer contracted with the City to run our water/wastewater facilities, will the City be able to find enough people to run everything. Will the City find operators licensed to run the facilities? Vice-Mayor Fite said it is the same as what any operator skillset would be. Mr. Smith stated that they are harder to come by. Mayor Jones said a law was passed to allow out of state operators to apply. Mr. Homann said there will be improvements that will make it easier. There is no need for any special operator. City Attorney Buhr texted in how much it would cost each day/week to add it to the agreement as liquidated damages. He clarified that as how much to haul sludge per week. Mr. Smith answered by saying about 5 loads for \$1,100 per load per week (~\$7,000 to account for any price increase which should not happen). Mr. Buhr will have the agreement ready tomorrow (4/27). Mr. Homann

said the advertisement needs to go out. He wanted to know if the other grant (WG077). Vice-Mayor Fite said it goes with the Governor's priority and protecting Florida waters. It is supposed to get overpopulated homes off septic that is leeching into Payne's Creek and ultimately into Peace River. Both grants work in conjunction with each other to assist Bowling Green in the future. There is one business that wants to come in already and that is covered by these grants. There is also a 10-acre housing project that will fall in with these grants. They can build on eight (8) of the ten (10) acres today and can build 25 with water and sewer. It gives them the opportunity to start building and have agreed to annex to the City. It is a win-win revenue. The water lines are already there; it is the sewer that needs to be done. It will also enhance the Pioneer Creek project since there is water and sewer there. City Manager Durrance has met with Paynes Creek Park about water and sewer. FDEP is on board with the project, and it is a matter of getting it out. He asked what the threshold was for engineering for RFQ. Mr. Homann said it was about \$500,000 for engineering. City Attorney Buhr asked if it had to go out to RFQ; Mr. Homann said it does. City Attorney Buhr explained the RFQ process to everyone with regards to scoring. Vice-Mayor Fite asked if it had to be a low-cost bidder or by their qualifications. City Attorney Buhr said that they will provide their qualifications. He explained how the scoring worked by ranking the bidders. Vice-Mayor Fite made the motion to move forward with the RFQ to move forward with the engineering services with a second from Commissioner Durastanti. City Attorney Buhr said that he will prepare the score sheets and asked who was presenting. Vice-Mayor Fite said Pennoni. Roll call vote; 4 commissioners in favor, 1 commissioner absent; motion approved.

Mayor Jones asked if there was anything else. City Manager Durrance presented a project wish list. It can be any project, but priority will go to disaster-related items. These include generators, a claw truck, and said to add all items the City needs and wanted input from the Commission. Generators are the biggest priority, along with the claw truck. Once the meter installation project is completed, sanitation will continue the weekly debris/junk pickups. The ordinance states that residents had to call City Hall to schedule the pickups, but residents are not calling. Mayor Jones said that there are a couple trees/trunks that were never picked up during the hurricane clean-up (Harrington Liston Park and behind Wauchula State Bank). City Manager Durrance said the Emergency Management advised to be careful of removing trees/trunks as these must be reported. Vice-Mayor Fite said that sometimes these are the responsibility of the homeowners. Mayor Jones asked about the road repairs, particularly at the end of Jones Street. City staff said that should be upcoming. A torch has been purchased for quick repairs. There needs to be shelters at the public works location on Lake Branch. Mr. Homan asked if there were any stormwater projects the City has. Vice-Mayor Fite said Main Street belongs to the County, but Ms. Torres said the County said it is FDOT's responsibility. He also said equipment-wise is a small excavator, fuel trailer and new bigger jetter. Mr. Smith said that Inframark purchased a 100-gallon fuel tank. City Manager Durrance said they have requested fuel tank replacements, culverts for Maple and Pine, train depot (historic survey but limits uses), water tower generators, boom truck, kennel upgrades equipment shed, infrastructure for Centanino Park and a study for what to put out at the park. The list is focused on disaster level, but it does not have to be as other grants may be available. Vice-Mayor Fite listed equipment, roads, culverts, stormwater, and ditches cleaned out. Some of these areas belong to the County and the City has contacted them about it. City Manager Durrance suggested an auction house, but Vice-Mayor Fite stated they might require more work with maintenance. He said we need a new mowing tractor. City of Wauchula has donated equipment to Bowling Green in the past, but they have worn theirs down as well. He also stated the City needs a new mowing tractor with the attachable ditch bank mower. City Manager Durrance gave an update on the cemetery clean up, but the proper equipment needs to be purchased. Vice-Mayor Fite suggested that the City get

everything on the list which Mayor Jones agreed with. He also said that the City needs a small dump truck. City Manager Durrance updated that the new truck will be here next week, but the patrol cars have not been found yet. She said that November is the deadline for the \$1 million from The Development Group to either build a new City Hall or update the current one. Vice-Mayor Fite said this is in the appropriations if the Governor does not cut it. City Manager Durrance said that November is when she needs to tell TDG if the City wants to improve this building or purchase land to build a new one. They need a plan shortly. Vice-Mayor Fite said that enhancements are needed; the chambers can be bigger and redone. There is a slab next to the building to extend it. The million dollars would go further with updating this building than building a new one. City Manager Durrance said a shelter is needed for the police cars that are running outside all day. Vice-Mayor said a chain-link fence should be installed to lock up the police cars. City Manager Durrance suggested getting an engineer to upgrade so the money can be used wisely. Vice-Mayor Fite said the City should acquire the house and property next door. City Manager Durrance stated that if the City needed more land then she would need to include that in the plan. Amy Prine is working on her CDL to move to the garbage truck and have one supervisor over one department. Hunter Brummett is the only internal application but there was some outside interest. She will interview all interested applicants.

Vice-Mayor Fite asked if City Manager Durrance spoke to Cliff Ables (attorney for the Housing Authority). She stated that she had not. He is coming to the next meeting to sign the deed to return the property at Chester Avenue back to the Housing Authority. Vice-Mayor Fite reminded everyone of the clause that the City returns the property back to the Housing Authority after five (5) years. City Attorney Buhr said that the Mayor will have to sign the deed as the official signatory for the City and subject to legal review. Vice-Mayor Fite made a motion to sign the deed subject to the City Attorney's review of the documents. Roll call vote; 4 commissioners in favor, 1 absent; motion approved. City Attorney Buhr said that Mr. Ables can prepare the documents for him to review.

Chiquita Robinson, Recreation Supervisor, said the Cinco de Mayo event will be May 6th from 3 to 7pm. There will be a parade (on the East side of the City) and vendors at Centanino Park. She asked the Commissioners to let her know if they will participate. They will ride along with the County Commissioners. She already has confirmation from the Mayor and Vice-Mayor. Mayor Jones asked when the line up is. Ms. Robinson said line up will be on Banana Street at 2pm. She will let the parade participants know what order they are in. City Manager Durrance said that Commissioner Arreola will head up the soccer shoot. There will also be a salsa contest at 4:30pm. Ms. Robinson said that there will be a \$5 entry fee for the soccer shoot and for ages 3-20. Everyone can sign up at City Hall. Ms. Torres has copies of the flyers for distribution.

Meeting adjourned.

N'Kosi Jones, Mayor

Katherin Kinzel, City Clerk

CITY OF BOWLING GREEN

Purchase Journal

For Dates From 4/1/2023 Through 4/30/2023

Status: Open and Closed

Credit Memos Are Not Included

Trans	Credit	GL Status	Vendor	Invoice	PO Number	Date	Amount
15640		Posted	14	9931456063E		4/17/2023	\$210.08
15639		Posted	14	9931456063		4/17/2023	\$68.76
Verizon Wireless							\$278.84
15627		Posted	22	4132023		4/13/2023	\$450.00
City of Wauchula							\$450.00
15610		Posted	59	10804		4/12/2023	\$6,674.56
Hardee County Solid Waste Department							\$6,674.56
15621		Posted	60	03312023		4/12/2023	\$346.84
15644		Posted	60	renewal 2023		4/17/2023	\$49.00
Herald-Advocate Publishing Co., Inc.							\$395.84
15592		Posted	82	472023		4/6/2023	\$3,739.04
15629		Posted	82	41423		4/13/2023	\$3,598.58
15653		Posted	82	04212023		4/20/2023	\$3,921.91
15657		Posted	82	04272023		4/27/2023	\$3,729.12
City of BG Payroll Account							\$14,988.65
15650		Posted	277	10-981508		4/17/2023	\$161.43
Econo Sign & Barricade							\$161.43
15604		Posted	308	114921		4/12/2023	\$163.25
15605		Posted	308	114921E		4/12/2023	\$489.75
C S & L, P.A.'s							\$653.00
15594		Posted	328	77356		4/12/2023	\$1,131.20
15595		Posted	328	77356E		4/12/2023	\$3,393.60
15596		Posted	328	77357		4/12/2023	\$131.28
15597		Posted	328	77357E		4/12/2023	\$393.82
Saxon, Gilmore, Carraway, P.A.							\$5,049.90
15612		Posted	334	487012639 mar23		4/12/2023	\$80.69
15608		Posted	334	312284793E mar23		4/12/2023	\$70.50
15607		Posted	334	312284793 mar23		4/12/2023	\$70.50
15606		Posted	334	3113655909 mar23		4/12/2023	\$461.65
15641		Posted	334	464693930 mar23		4/17/2023	\$99.99
CENTURY LINK							\$783.33
15587		Posted	346	April phone		4/3/2023	\$44.38
Brett Dowden							\$44.38
15634		Posted	363	6036461/1		4/17/2023	\$65.45
JENKINS FORD							\$65.45
15648		Posted	365	03312023		4/17/2023	\$76.95
15649		Posted	365	033123		4/17/2023	\$121.17
VISION ACE WAUCHULA							\$198.12
15591		Posted	367	4723		4/6/2023	\$20,670.05

CITY OF BOWLING GREEN**Purchase Journal**

For Dates From 4/1/2023 Through 4/30/2023

Status: Open and Closed

Credit Memos Are Not Included

Trans	Credit	GL Status	Vendor	Invoice	PO Number	Date	Amount
15628		Posted	367	41423		4/13/2023	\$8,102.83
15652		Posted	367	04212023		4/20/2023	\$21,177.25
15656		Posted	367	04272023		4/27/2023	\$10,039.47
CITY OF BOWLING GREEN PAYROLL A							\$59,989.60
15613		Posted	372	89		4/12/2023	\$50.00
GERALD SHACKELFORD							\$50.00
15586		Posted	375	3/31/2023		4/3/2023	\$297.86
15654		Posted	375	stamps--05		4/20/2023	\$252.00
US POSTAL SERVICE							\$549.86
15617		Posted	384	22338		4/12/2023	\$245.00
MEDI-TEST OCCUPATIONAL HEALTH S							\$245.00
15593		Posted	404	trailer		4/11/2023	\$300.00
Victoria L Rogers Clerk of the Circuit Co							\$300.00
15626		Posted	411	1011 12694		4/12/2023	\$15,000.00
15603		Posted	411	1011 12723		4/12/2023	\$2,500.00
CENTRAL FLORIDA REGIONAL PLANNI							\$17,500.00
15609		Posted	433	337710,338246		4/12/2023	\$150.00
HARDEE ANIMAL CLINIC							\$150.00
15633		Posted	451	23833809		4/17/2023	\$105.19
GALLS/QUARTERMASTER							\$105.19
15635		Posted	511	17880223		4/17/2023	\$86.75
15637		Posted	511	17864351		4/17/2023	\$45.00
15636		Posted	511	17879875,17864740		4/17/2023	\$140.25
Arrow Environmental Services							\$272.00
15616		Posted	512	2017914		4/12/2023	\$589.02
FERGUSON ENTERPRISES, INC.							\$589.02
15590		Posted	551	4/3/2023		4/3/2023	\$250.00
Chiquita Robinson							\$250.00
15651		Posted	576	2857752		4/17/2023	\$60.14
Home Depot Credit Services							\$60.14
15615		Posted	597	AR79027		4/12/2023	\$254.61
Copy Life							\$254.61
15611		Posted	628	161564572		4/12/2023	\$31.50
Uline							\$31.50
15601		Posted	646	i271,990645,994655E		4/12/2023	\$1,288.75
15600		Posted	646	36271,990645,994655		4/12/2023	\$5,155.00

CITY OF BOWLING GREEN

Purchase Journal

For Dates From 4/1/2023 Through 4/30/2023

Status: Open and Closed

Credit Memos Are Not Included

Trans	Credit	GL Status	Vendor	Invoice	PO Number	Date	Amount
Rogers Petroleum							\$6,443.75
15647		Posted	704	16588		4/17/2023	\$1,091.35
15646		Posted	704	13751		4/17/2023	\$156.00
15645		Posted	704	13680		4/17/2023	\$817.50
Blue Line Innovations, LLC							\$2,064.85
15638		Posted	804	174366026--07		4/17/2023	\$94.31
PEACE RIVER ELECTRIC COOPERATIV							\$94.31
15643		Posted	808	295279985x04032023		4/17/2023	\$371.88
AT&T Mobility							\$371.88
15620		Posted	818	Q-134024E		4/12/2023	\$2,059.84
15619		Posted	818	Q-134024		4/12/2023	\$2,059.83
Vadim Municipal Software Inc.							\$4,119.67
15632		Posted	821	92578		4/17/2023	\$44,562.05
Inframark, LLC							\$44,562.05
15631		Posted	873	03232023		4/17/2023	\$456.68
15630		Posted	873	032323		4/17/2023	\$2,786.21
Cardmember Service							\$3,242.89
15618		Posted	901	4122023		4/12/2023	\$45.21
Katherin Kinzel							\$45.21
15588		Posted	908	April phone		4/3/2023	\$44.38
Pamela Durrance							\$44.38
15623		Posted	911	5997605		4/12/2023	\$40.00
15625		Posted	911	6014762		4/12/2023	\$856.50
15622		Posted	911	6026786		4/12/2023	\$37,895.00
15624		Posted	911	5985651		4/12/2023	\$170.00
15642		Posted	911	6011219		4/17/2023	\$100.00
Fortiline, Inc.							\$39,061.50
15598		Posted	919	20453109		4/12/2023	\$226.23
PEAC Solutions							\$226.23
15599		Posted	927	682683		4/12/2023	\$180.00
D & D Rental							\$180.00
15602		Posted	928	9655453927		4/12/2023	\$1,136.23
GRAINGER							\$1,136.23
15614		Posted	929	41223		4/12/2023	\$725.00
Alison Satinoff FBI							\$725.00
Total Purchase Journal Amount:							\$212,408.37

CITY OF BOWLING GREEN
Statement of Revenue and Expenditures
 Revised Budget
 For General Fund (01)
 For the Fiscal Period 2023-7 Ending April 30, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
01-00-2424 Rent-Main Street Bldg	\$ 416.67	\$ 491.05	\$ 5,000.00	\$ 3,251.55	34.97%
01-00-3010 Ad Valorem Taxes	32,268.17	58,313.34	387,218.00	348,971.45	9.88%
01-00-3011 Hardee County TIF Contribution	0.00	0.00	0.00	0.00	0.00%
01-00-3041 6 Cent Gas Tax	2,887.92	2,825.63	34,655.00	6,268.69	81.91%
01-00-3042 New County 5 cent Fuel Tax	529.25	588.26	6,351.00	2,712.87	57.28%
01-00-3110 Franchise Fees-Electric	9,333.33	10,269.54	112,000.00	60,804.88	45.71%
01-00-3141 Utility Tax-Electric	10,416.67	10,709.49	125,000.00	63,882.79	48.89%
01-00-3142 Communications Service Tax	2,790.42	0.00	33,485.00	9,183.77	72.57%
01-00-3143 Utility Tax on Water	4,000.00	0.00	48,000.00	23,171.44	51.73%
01-00-3148 Utility Tax-Propane	785.33	630.06	9,424.00	3,019.87	67.96%
01-00-3210 Occupational License	166.67	333.00	2,000.00	2,265.46	(13.27%)
01-00-3211 Planning/Building Sign-off fees	291.67	775.00	3,500.00	5,395.00	(54.14%)
01-00-3352 State Revenue Sharing	14,219.58	0.00	170,635.00	79,162.98	53.61%
01-00-3354 Mobile Home License	66.67	35.75	800.00	835.98	(4.50%)
01-00-3355 State Beverage License	16.67	0.00	200.00	0.00	100.00%
01-00-3356 1/2 Cent Sales Tax	8,496.00	9,098.76	101,952.00	56,267.20	44.81%
01-00-3357 1 Cent Surtax	14,997.83	15,023.67	179,974.00	111,168.48	38.23%
01-00-3358 State Gas Tax Rebate	208.33	0.00	2,500.00	938.49	62.46%
01-00-3359 State Grant (DEO)	0.00	0.00	0.00	0.00	0.00%
01-00-3443 Rent - Water Tower	3,500.00	3,900.00	38,500.00	30,900.00	19.74%
01-00-3472 Miscellaneous Recreation	500.00	11,748.00	6,000.00	32,593.62	(443.23%)
01-00-3473 Rent - Parks/Bldgs	166.67	838.50	2,000.00	2,389.00	(19.45%)
01-00-3510 Fines & Forfeitures	2,083.33	2,552.58	25,000.00	20,252.77	18.99%
01-00-3520 Law Enforcement Educational Fund	83.33	120.58	1,000.00	791.45	20.86%
01-00-3600 Insurance proceeds	0.00	0.00	0.00	14,052.47	0.00%
01-00-3602 Police Grants - Revenue	0.00	0.00	0.00	0.00	0.00%
01-00-3610 Interest Income	125.00	21.09	1,500.00	856.65	42.89%
01-00-3615 Miscellaneous Income	1,000.00	172.00	12,000.00	6,063.80	49.47%
01-00-3641 Cemetary Income	416.67	1,100.00	5,000.00	11,599.19	(131.98%)
01-00-3644 Proceeds from sale of fixed assets	3,549.33	0.00	42,592.00	48,000.00	(12.70%)
01-00-3691 State DOT Hwy. Lighting	875.50	0.00	10,506.00	0.00	100.00%
01-00-3692 State DOT Traffic Signal Maintenance	0.00	0.00	0.00	0.00	0.00%
01-00-3901 Transfer In/Out	2,083.33	0.00	25,000.00	0.00	100.00%
Total Revenues	116,274.34	129,546.30	1,391,792.00	944,799.85	32.12%
Grant Revenue Revenues					
01-01-3652 EDA Grant Revenue	73,502.42	0.00	882,029.00	17,938.55	97.97%
01-01-3904 Mosaic Grant	0.00	0.00	0.00	0.00	0.00%
01-01-3905 FRDAP Grants	0.00	0.00	0.00	0.00	0.00%
01-01-3906 USDA Grant	0.00	0.00	0.00	0.00	0.00%
01-01-3907 State DOT SCOP Grant	9,194.83	0.00	110,338.00	102,957.68	6.69%
Total Grant Revenue Revenues	82,697.25	0.00	992,367.00	120,896.23	87.82%
Total General Fund Revenues	\$ 198,971.59	\$ 129,546.30	\$ 2,384,159.00	\$ 1,065,696.08	55.30%

CITY OF BOWLING GREEN

Statement of Revenue and Expenditures

Revised Budget
For General Fund (01)
For the Fiscal Period 2023-7 Ending April 30, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Expenditures					
Expenditures					
01-00-5029 Capital Outlay	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Total Expenditures	0.00	0.00	0.00	0.00	0.00%
Administrative Expenditures					
01-10-5000 Legislative/Salaries	1,600.00	1,600.00	19,200.00	11,200.00	41.67%
01-10-5001 Salaries	15,000.00	14,637.05	180,000.00	96,309.46	46.49%
01-10-5003 Overtime	75.00	0.00	900.00	528.14	41.32%
01-10-5010 FICA Tax	1,237.25	1,171.55	14,847.00	8,571.57	42.27%
01-10-5020 Retirement Contribution	0.00	0.00	0.00	995.40	0.00%
01-10-5023 Employee Insurance	2,520.17	0.00	30,242.00	13,175.25	56.43%
01-10-5024 Worker's Compensation	583.33	0.00	7,000.00	3,470.77	50.42%
01-10-5030 Legal Fees	604.17	1,262.48	7,250.00	6,925.12	4.48%
01-10-5032 Accounting Fees	1,125.00	163.25	13,500.00	14,925.75	(10.56%)
01-10-5034 Contract Labor	0.00	0.00	0.00	0.00	0.00%
01-10-5036 Engineering Consulting & Legal Fees	0.00	0.00	0.00	0.00	0.00%
01-10-5041 Telephone	375.00	375.20	4,500.00	2,645.27	41.22%
01-10-5042 Shipping & Postage	66.67	252.00	800.00	625.50	21.81%
01-10-5043 Utilities	458.33	0.00	5,500.00	2,273.90	58.66%
01-10-5045 Liability Insurance	900.00	0.00	10,800.00	5,383.41	50.15%
01-10-5046 Repairs & Maintenance	333.33	1,047.11	4,000.00	2,993.91	25.15%
01-10-5048 Advertising	333.33	436.84	4,000.00	4,602.42	(15.06%)
01-10-5049 Miscellaneous Expense	833.33	1,145.83	10,000.00	8,733.70	12.66%
01-10-5050 Comprehensive Plan	833.33	2,500.00	10,000.00	7,500.00	25.00%
01-10-5051 Office Supplies	250.00	0.00	3,000.00	1,004.29	66.52%
01-10-5052 Gas & Oil	250.00	451.06	3,000.00	2,210.50	26.32%
01-10-5053 Uniforms	75.00	0.00	900.00	828.54	7.94%
01-10-5054 Dues & Subscriptions	500.00	49.00	6,000.00	3,180.00	47.00%
01-10-5055 Operating Supplies	83.33	57.89	1,000.00	1,311.46	(31.15%)
01-10-5060 Building Improvement	333.33	24.99	4,000.00	2,003.45	49.91%
01-10-5062 Lease/Rent	125.00	147.05	1,500.00	758.83	49.41%
01-10-5064 New Equipment	250.00	248.75	3,000.00	1,798.50	40.05%
01-10-5068 Training	500.00	50.00	6,000.00	499.00	91.68%
01-10-5101 Contribution to TIF	3,912.42	0.00	46,949.00	0.00	100.00%
01-10-5311 Unexpected expenses	0.00	0.00	0.00	43,979.63	0.00%
Total Administrative Expenditures	33,157.32	25,620.05	397,888.00	248,433.77	37.56%
Police Dept Expenditures					
01-20-5001 Salaries	35,208.33	28,221.72	422,500.00	231,066.28	45.31%
01-20-5003 Overtime & Crossing Guards	3,179.17	2,823.81	38,150.00	30,267.26	20.66%
01-20-5010 FICA Tax	2,936.67	2,136.91	35,240.00	17,206.37	51.17%
01-20-5020 Retirement Contribution	0.00	0.00	0.00	0.00	0.00%
01-20-5023 Employee Insurance	5,880.33	0.00	70,564.00	28,485.80	59.63%
01-20-5024 Worker's Compensation	1,583.33	0.00	19,000.00	9,255.40	51.29%
01-20-5034 Contract Labor	166.67	0.00	2,000.00	270.00	86.50%
01-20-5041 Telephone	583.33	647.08	7,000.00	4,130.60	40.99%
01-20-5042 Shipping & Postage	25.00	0.00	300.00	48.40	83.87%

CITY OF BOWLING GREEN
Statement of Revenue and Expenditures

Revised Budget
 For General Fund (01)
 For the Fiscal Period 2023-7 Ending April 30, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-20-5043 Utilities	133.33	0.00	1,600.00	693.32	56.67%
01-20-5045 Liability Insurance	900.00	0.00	10,800.00	5,383.42	50.15%
01-20-5046 Repairs & Maintenance	1,416.67	752.06	17,000.00	12,557.44	26.13%
01-20-5049 Miscellaneous Expense	166.67	127.30	2,000.00	1,055.14	47.24%
01-20-5051 Office Supplies	166.67	125.92	2,000.00	1,277.19	36.14%
01-20-5052 Gas & Oil	2,083.33	3,479.63	25,000.00	14,709.72	41.16%
01-20-5053 Uniforms	666.67	2,170.04	8,000.00	5,327.30	33.41%
01-20-5054 Dues & Subscriptions	41.67	0.00	500.00	285.00	43.00%
01-20-5055 Operating Supplies	208.33	303.68	2,500.00	1,300.00	48.00%
01-20-5056 Materials & Supplies	0.00	0.00	0.00	0.00	0.00%
01-20-5057 Dog Pound	916.67	150.00	11,000.00	2,064.53	81.23%
01-20-5062 Lease/Rent	525.00	79.18	6,300.00	5,967.66	5.28%
01-20-5064 New Equipment	683.33	0.00	8,200.00	3,138.58	61.72%
01-20-5068 Training	416.67	725.00	5,000.00	1,503.00	69.94%
01-20-5161 Investigation Funds	41.67	0.00	500.00	0.00	100.00%
Total Police Dept Expenditures	57,929.51	41,742.33	695,154.00	375,992.41	45.91%
Physical Environment Expenditures					
01-40-5001 Salaries	8,651.08	8,576.56	103,813.00	59,990.39	42.21%
01-40-5003 Overtime	200.00	195.32	2,400.00	2,097.79	12.59%
01-40-5010 FICA Tax	674.58	586.68	8,095.00	4,052.72	49.94%
01-40-5020 Retirement Contribution	0.00	0.00	0.00	0.00	0.00%
01-40-5023 Employee Insurance	2,520.17	0.00	30,242.00	15,329.25	49.31%
01-40-5024 Worker's Compensation	583.33	0.00	7,000.00	3,470.77	50.42%
01-40-5034 Contract Labor	0.00	0.00	0.00	0.00	0.00%
01-40-5041 Telephone	133.33	139.26	1,600.00	761.61	52.40%
01-40-5042 Shipping & Postage	0.00	0.00	0.00	0.00	0.00%
01-40-5043 Utilities	391.67	0.00	4,700.00	1,160.25	75.31%
01-40-5045 Liability Insurance	900.00	0.00	10,800.00	5,383.42	50.15%
01-40-5046 Repairs & Maintenance	750.00	1,224.47	9,000.00	2,498.03	72.24%
01-40-5049 Miscellaneous Expense	166.67	80.37	2,000.00	1,197.28	40.14%
01-40-5051 Office Supplies	66.67	109.90	800.00	213.82	73.27%
01-40-5052 Gas & Oil	916.67	1,224.31	11,000.00	5,899.31	46.37%
01-40-5053 Uniforms	75.00	0.00	900.00	301.74	66.47%
01-40-5055 Operating Supplies	375.00	0.00	4,500.00	661.95	85.29%
01-40-5062 Lease/Rent	0.00	0.00	0.00	0.00	0.00%
01-40-5064 New Equipment	666.67	0.00	8,000.00	0.00	100.00%
01-40-5065 Traffic light repair	0.00	0.00	0.00	0.00	0.00%
01-40-5066 Roads & Streets	708.33	161.43	8,500.00	8,708.36	(2.45%)
01-40-5067 Highway Lighting	3,500.00	0.00	42,000.00	24,635.88	41.34%
01-40-5068 Training	41.67	0.00	500.00	140.00	72.00%
Total Physical Environment Expenditures	21,320.84	12,298.30	255,850.00	136,502.57	46.65%
Recreation Expenditures					
01-50-5033 Contribution to Recreation Center	666.67	0.00	8,000.00	8,000.00	0.00%
01-50-5034 Contract Labor	0.00	250.00	0.00	1,250.00	0.00%
01-50-5043 Utilities	583.33	0.00	7,000.00	4,232.21	39.54%
01-50-5046 Repairs & Maintenance	333.33	0.00	4,000.00	1,330.12	66.75%
01-50-5049 Miscellaneous Expense	83.33	84.97	1,000.00	1,164.69	(16.47%)

CITY OF BOWLING GREEN
Statement of Revenue and Expenditures

Revised Budget
For General Fund (01)
For the Fiscal Period 2023-7 Ending April 30, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-50-5055 Operating Supplies	20.83	0.00	250.00	24.79	90.08%
01-50-5058 Recreation Council	500.00	1,303.41	6,000.00	11,780.94	(96.35%)
01-50-5064 New Equipment	83.33	0.00	1,000.00	0.00	100.00%
01-50-5102 Community Center	83.33	94.31	1,000.00	1,222.51	(22.25%)
Total Recreation Expenditures	2,354.15	1,732.69	28,250.00	29,005.26	(2.67%)
Cemetery Expenditures					
01-60-5049 Miscellaneous Expense	83.33	0.00	1,000.00	980.42	1.96%
01-60-5091 Professional Services	0.00	0.00	0.00	0.00	0.00%
Total Cemetery Expenditures	83.33	0.00	1,000.00	980.42	1.96%
Other expenditures Expenditures					
01-70-5093 Contingency	1,504.17	15,000.00	18,050.00	18,400.00	(1.94%)
Total Other expenditures Expenditures	1,504.17	15,000.00	18,050.00	18,400.00	(1.94%)
Grants Expenditures					
01-80-5066 Roads & Streets	9,194.83	0.00	110,338.00	16,521.33	85.03%
01-80-5078 EDA Grant Expense	73,502.42	0.00	882,029.00	133,956.28	84.81%
01-80-5094 FRDAP, Main Street Park, Centanino P	0.00	0.00	0.00	0.00	0.00%
01-80-5102 Community Center	0.00	0.00	0.00	0.00	0.00%
Total Grants Expenditures	82,697.25	0.00	992,367.00	150,477.61	84.84%
Total General Fund Expenditures	\$ 199,046.57	\$ 96,393.37	\$ 2,388,559.00	\$ 959,792.04	59.82%
General Fund Excess of Revenues Over Expenditures	\$ (74.98)	\$ 33,152.93	\$ (4,400.00)	\$ 105,904.04	2506.91%

CITY OF BOWLING GREEN
Statement of Revenue and Expenditures

Revised Budget
For Enterprise Fund (40)
For the Fiscal Period 2023-7 Ending April 30, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
40-00-3143 Utility Tax-Water	\$ 3,733.33	\$ 3,167.62	\$ 44,800.00	\$ 26,655.50	40.50%
40-00-3434 Garbage Revenue	32,083.33	36,866.11	385,000.00	257,776.36	33.05%
40-00-3461 Water Income	40,000.00	33,489.89	480,000.00	282,409.47	41.16%
40-00-3462 Water Taps	166.67	0.00	2,000.00	1,050.00	47.50%
40-00-3463 Sewer Income	47,500.00	46,371.00	570,000.00	347,463.72	39.04%
40-00-3464 Sewer Taps	416.67	0.00	5,000.00	1,000.00	80.00%
40-00-3465 Penalties and Late Fees	1,666.67	2,550.00	20,000.00	22,152.72	(10.76%)
40-00-3466 nonsufficient check	8.33	0.00	100.00	0.00	100.00%
40-00-3467 Sewer Impact Fees	2,083.33	0.00	25,000.00	12,500.00	50.00%
40-00-3470 Water Impact Fees	833.33	0.00	10,000.00	6,250.00	37.50%
40-00-3610 Interest Income	41.67	706.45	500.00	4,038.11	(707.62%)
40-00-3615 Miscellaneous Income	433.33	0.00	5,200.00	190.00	96.35%
40-00-3644 Proceeds from sale of fixed assets	250.00	0.00	3,000.00	0.00	100.00%
40-00-3902 Transfer from Gen Fd. To Ent. Fd.	0.00	0.00	0.00	0.00	0.00%
Total Revenues	129,216.66	123,151.07	1,550,600.00	961,485.88	37.99%
Grant Revenue Revenues					
40-01-3651 CDBG	58,333.33	0.00	700,000.00	0.00	100.00%
40-01-3950 Septic to Sewer	533,333.33	0.00	6,400,000.00	0.00	100.00%
40-01-3952 FDEP Grant/Loan Water Plant	0.00	0.00	0.00	0.00	0.00%
40-01-3953 FDEP Grant/Loan WWTP	733,400.00	0.00	8,800,800.00	0.00	100.00%
40-01-3955 SWFWMD Grant Effluent Disposal	0.00	0.00	0.00	0.00	0.00%
Total Grant Revenue Revenues	1,325,066.66	0.00	15,900,800.00	0.00	100.00%
Total Enterprise Fund Revenues	\$ 1,454,283.32	\$ 123,151.07	\$ 17,451,400.00	\$ 961,485.88	94.49%

Expenditures**Expenditures**

40-00-5092 Transfer In/Out	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
40-00-5093 Contingency	2,083.33	0.00	25,000.00	0.00	100.00%
40-00-5191 Transfer to General Fund	0.00	0.00	0.00	0.00	0.00%
Total Expenditures	2,083.33	0.00	25,000.00	0.00	100.00%

Water Expenditures

40-02-5001 Salaries	8,786.25	5,930.37	105,435.00	54,703.23	48.12%
40-02-5003 Overtime	100.00	0.00	1,200.00	1,136.71	5.27%
40-02-5010 FICA Tax	691.25	431.45	8,295.00	4,011.22	51.64%
40-02-5020 Retirement Contribution	0.00	0.00	0.00	0.00	0.00%
40-02-5023 Employee Insurance	2,520.17	0.00	30,242.00	14,115.30	53.33%
40-02-5024 Worker's Compensation	583.33	0.00	7,000.00	3,470.78	50.42%
40-02-5030 Legal Fees	583.33	1,262.47	7,000.00	6,925.12	1.07%
40-02-5032 Accounting Fees	1,208.33	163.25	14,500.00	14,925.75	(2.94%)
40-02-5034 Contract Labor	0.00	0.00	0.00	0.00	0.00%
40-02-5035 Contract Operators	16,572.00	15,596.72	198,864.00	125,724.70	36.78%
40-02-5036 Engineering Consulting & Legal Fees	1,666.67	0.00	20,000.00	0.00	100.00%

CITY OF BOWLING GREEN
Statement of Revenue and Expenditures

Revised Budget
For Enterprise Fund (40)
For the Fiscal Period 2023-7 Ending April 30, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
40-02-5037 GIS Mapping	100.00	0.00	1,200.00	0.00	100.00%
40-02-5041 Telephone	166.67	175.44	2,000.00	1,060.42	46.98%
40-02-5042 Postage	166.67	148.93	2,000.00	894.96	55.25%
40-02-5043 Utilities	3,333.33	0.00	40,000.00	22,426.79	43.93%
40-02-5044 Water Utility Tax - to GF	3,441.67	0.00	41,300.00	19,287.41	53.30%
40-02-5045 Liability Insurance	900.00	0.00	10,800.00	5,383.42	50.15%
40-02-5046 Repairs & Maintenance	3,464.58	1,974.29	41,575.00	39,875.37	4.09%
40-02-5047 Meter Expense	83.33	0.00	1,000.00	0.00	100.00%
40-02-5049 Miscellaneous Expense	666.67	2,902.85	8,000.00	17,210.87	(115.14%)
40-02-5051 Office Supplies	83.33	0.00	1,000.00	334.05	66.60%
40-02-5052 Gas & Oil	250.00	322.19	3,000.00	3,437.56	(14.59%)
40-02-5053 Uniforms	75.00	0.00	900.00	347.54	61.38%
40-02-5054 Dues & Subscriptions	0.00	0.00	0.00	593.60	0.00%
40-02-5055 Operating Supplies	416.67	389.44	5,000.00	1,728.11	65.44%
40-02-5058 License & Permitting	41.67	0.00	500.00	0.00	100.00%
40-02-5062 Lease/Rent	0.00	0.00	0.00	0.00	0.00%
40-02-5064 New Equipment	1,391.08	0.00	16,693.00	0.00	100.00%
40-02-5068 Training	0.00	0.00	0.00	0.00	0.00%
40-02-5072 1995 Water Bond	1,887.92	0.00	22,655.00	0.00	100.00%
40-02-5098 Water Plant Capital Reserves	833.33	0.00	10,000.00	0.00	100.00%
40-02-5106 SRF Loan pmt W250250	2,658.50	0.00	31,902.00	15,076.47	52.74%
40-02-5107 SRF 2020-2021	0.00	0.00	0.00	0.00	0.00%
Total Water Expenditures	52,671.75	29,297.40	632,061.00	352,669.38	44.20%
Sanitation Expenditures					
40-03-5001 Salaries	5,026.67	7,107.32	60,320.00	48,289.45	19.94%
40-03-5003 Overtime	158.33	150.00	1,900.00	1,493.38	21.40%
40-03-5010 FICA Tax	403.67	544.51	4,844.00	3,463.43	28.50%
40-03-5020 Retirement Contribution	0.00	0.00	0.00	0.00	0.00%
40-03-5023 Employee Insurance	1,680.08	0.00	20,161.00	10,953.45	45.67%
40-03-5024 Worker's Compensation	583.33	0.00	7,000.00	3,470.78	50.42%
40-03-5030 Legal Fees	604.17	1,262.47	7,250.00	6,925.12	4.48%
40-03-5032 Accounting Fees	1,125.00	163.25	13,500.00	14,925.75	(10.56%)
40-03-5034 Contract Labor	0.00	0.00	0.00	0.00	0.00%
40-03-5041 Telephone	62.50	0.00	750.00	340.98	54.54%
40-03-5042 Postage	0.00	0.00	0.00	0.00	0.00%
40-03-5045 Liability Insurance	900.00	0.00	10,800.00	5,383.42	50.15%
40-03-5046 Repairs & Maintenance	666.67	1,822.84	8,000.00	1,826.91	77.16%
40-03-5049 Miscellaneous Expense	208.33	80.37	2,500.00	429.45	82.82%
40-03-5052 Gas & Oil	520.83	966.56	6,250.00	4,681.75	25.09%
40-03-5053 Uniforms	50.00	0.00	600.00	340.42	43.26%
40-03-5055 Operating Supplies	166.67	0.00	2,000.00	647.67	67.62%
40-03-5059 Trash Pickup & Landfill Charge	6,500.00	6,674.56	78,000.00	38,735.36	50.34%
40-03-5062 Lease/Rent	0.00	0.00	0.00	0.00	0.00%
40-03-5064 New Equipment	0.00	0.00	0.00	0.00	0.00%
40-03-5068 Training	41.67	0.00	500.00	0.00	100.00%
40-03-5099 Capital Reserves	0.00	0.00	0.00	0.00	0.00%
Total Sanitation Expenditures	18,697.92	18,771.88	224,375.00	141,907.32	36.75%

CITY OF BOWLING GREEN
Statement of Revenue and Expenditures

Revised Budget
For Enterprise Fund (40)
For the Fiscal Period 2023-7 Ending April 30, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Sewer Expenditures					
40-04-5001 Salaries	0.00	0.00	0.00	0.00	0.00%
40-04-5003 Overtime	0.00	0.00	0.00	0.00	0.00%
40-04-5010 FICA Tax	0.00	0.00	0.00	95.99	0.00%
40-04-5020 Retirement Contribution	0.00	0.00	0.00	0.00	0.00%
40-04-5023 Employee Insurance	0.00	0.00	0.00	0.00	0.00%
40-04-5024 Worker's Compensation	0.00	0.00	0.00	0.00	0.00%
40-04-5030 Legal Fees	604.17	1,262.48	7,250.00	6,925.14	4.48%
40-04-5032 Accounting Fees	1,208.33	163.25	14,500.00	14,925.75	(2.94%)
40-04-5034 Contract Labor	0.00	0.00	0.00	0.00	0.00%
40-04-5035 Contract Operators	24,857.92	28,965.33	298,295.00	233,488.70	21.73%
40-04-5036 Engineering Consulting & Legal Fees	2,500.00	0.00	30,000.00	4,147.17	86.18%
40-04-5039 Sludge Hauling	833.33	0.00	10,000.00	0.00	100.00%
40-04-5041 Telephone	166.67	185.83	2,000.00	1,060.79	46.96%
40-04-5042 Postage	108.33	148.93	1,300.00	894.95	31.16%
40-04-5043 Utilities	3,333.33	0.00	40,000.00	24,198.52	39.50%
40-04-5045 Liability Insurance	900.00	0.00	10,800.00	5,383.41	50.15%
40-04-5046 Repairs & Maintenance	1,250.00	1,275.63	15,000.00	27,447.66	(82.98%)
40-04-5049 Miscellaneous Expense	0.00	46.75	0.00	296.99	0.00%
40-04-5051 Office Supplies	41.67	0.00	500.00	0.00	100.00%
40-04-5052 Gas & Oil	166.67	0.00	2,000.00	3,815.95	(90.80%)
40-04-5053 Uniforms	0.00	0.00	0.00	0.00	0.00%
40-04-5054 Lift station repair & maint.	416.67	0.00	5,000.00	0.00	100.00%
40-04-5055 Operating Supplies	100.00	0.00	1,200.00	401.06	66.58%
40-04-5058 Permitting	336.50	0.00	4,038.00	275.00	93.19%
40-04-5060 Building Improvement	0.00	0.00	0.00	0.00	0.00%
40-04-5061 Effluent Line - Wauchula	2,916.67	0.00	35,000.00	12,053.44	65.56%
40-04-5062 Lease/Rent	0.00	0.00	0.00	0.00	0.00%
40-04-5064 New Equipment	0.00	0.00	0.00	0.00	0.00%
40-04-5068 Training	0.00	0.00	0.00	0.00	0.00%
40-04-5073 Sewer Bond Exp. 1984	1,273.33	0.00	15,280.00	0.00	100.00%
40-04-5074 Sewer Bond Exp. 1993,1994	1,350.00	0.00	16,200.00	0.00	100.00%
40-04-5075 Sewer Bond Exp. 1999	793.33	0.00	9,520.00	0.00	100.00%
40-04-5089 Depreciation Expense	0.00	0.00	0.00	0.00	0.00%
40-04-5096 SRF Loan Pymt WW250202	721.33	0.00	8,656.00	4,327.80	50.00%
40-04-5099 WWTP Capital Reserves	833.33	0.00	10,000.00	0.00	100.00%
40-04-5100 SRF Loan Pymt WW250204	378.92	0.00	4,547.00	2,273.27	50.01%
40-04-5104 SRF Loan Pymt WW250230	532.75	0.00	6,393.00	3,196.10	50.01%
40-04-5107 SRF Service Fees	0.00	0.00	0.00	0.00	0.00%
40-04-5108 SRF Loan WW250231	10,065.42	0.00	120,785.00	70,458.06	41.67%
Total Sewer Expenditures	55,688.67	32,048.20	668,264.00	415,665.75	37.80%
Grants Expenditures					
40-80-5078 Hardee EDA Grant Expense	0.00	0.00	0.00	0.00	0.00%
40-80-5080 CDBG Admin	0.00	0.00	0.00	0.00	0.00%
40-80-5081 CDBG Engineering	0.00	0.00	0.00	0.00	0.00%
40-80-5085 CDBG WWTP	58,333.33	0.00	700,000.00	0.00	100.00%
40-80-5095 FDEP WWTP Effluent Disposal	0.00	0.00	0.00	0.00	0.00%

CITY OF BOWLING GREEN
Statement of Revenue and Expenditures

Revised Budget
For Enterprise Fund (40)
For the Fiscal Period 2023-7 Ending April 30, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
40-80-5097 Water Plant Modification	0.00	0.00	0.00	0.00	0.00%
40-80-5103 FDEP WWTP Improvements	733,400.00	0.00	8,800,800.00	0.00	100.00%
40-80-5105 CDBG Water Line	0.00	0.00	0.00	0.00	0.00%
40-80-5109 ARPA grant	0.00	38,720.00	0.00	377,599.59	0.00%
40-80-5110 Septic to Sewer	533,333.33	0.00	6,400,000.00	29,800.00	99.53%
Total Grants Expenditures	1,325,066.66	38,720.00	15,900,800.00	407,399.59	97.44%
Total Enterprise Fund Expenditures	\$ 1,454,208.33	\$ 118,837.48	\$ 17,450,500.00	\$ 1,317,642.04	92.45%
Enterprise Fund Excess of Revenues Over Expenditure	\$ 74.99	\$ 4,313.59	\$ 900.00	(356,156.16)	39672.91%

CITY OF BOWLING GREEN
Statement of Revenue and Expenditures

Revised Budget
For CRA Account (50)
For the Fiscal Period 2023-7 Ending April 30, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
50-00-3011 Hardee County TIF Contribution	\$ 4,560.17	\$ 0.00	\$ 54,722.00	\$ 0.00	100.00%
50-00-3012 City TIF Contribution	3,912.42	0.00	46,949.00	0.00	100.00%
50-00-3610 Interest Income	0.00	2.21	0.00	15.75	0.00%
50-00-3615 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00%
50-00-3652 EDA Grant Revenue	0.00	0.00	0.00	0.00	0.00%
Total Revenues	8,472.59	2.21	101,671.00	15.75	99.98%
Total CRA Account Revenues	\$ 8,472.59	\$ 2.21	\$ 101,671.00	\$ 15.75	99.98%
Expenditures					
Obligations Expenditures					
50-22-5300 Debt Service	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Total Obligations Expenditures	0.00	0.00	0.00	0.00	0.00%
Contractual Services Expenditures					
50-33-5301 Marketing	0.00	0.00	0.00	0.00	0.00%
50-33-5302 Housing	0.00	0.00	0.00	0.00	0.00%
50-33-5303 Centenino Concession Stand	7,989.25	0.00	95,871.00	0.00	100.00%
50-33-5304 Economic Development	0.00	0.00	0.00	0.00	0.00%
Total Contractual Services Expenditures	7,989.25	0.00	95,871.00	0.00	100.00%
Programs Expenditures					
50-44-5305 Main Street Plaza	0.00	0.00	0.00	0.00	0.00%
50-44-5306 Property Acquisition	0.00	0.00	0.00	0.00	0.00%
50-44-5307 Rehab Commercial	0.00	0.00	0.00	0.00	0.00%
50-44-5308 Rehab Residential	0.00	0.00	0.00	0.00	0.00%
Total Programs Expenditures	0.00	0.00	0.00	0.00	0.00%
Operations Expenditures					
50-55-5023 Employee Insurance	0.00	0.00	0.00	0.00	0.00%
50-55-5026 Travel	0.00	0.00	0.00	0.00	0.00%
50-55-5030 Legal Fees	166.67	0.00	2,000.00	0.00	100.00%
50-55-5032 Accounting Fees	83.33	0.00	1,000.00	0.00	100.00%
50-55-5041 Telephone	0.00	0.00	0.00	0.00	0.00%
50-55-5042 Postage	0.00	0.00	0.00	0.00	0.00%
50-55-5043 Utilities	0.00	0.00	0.00	0.00	0.00%
50-55-5048 Advertising	91.67	0.00	1,100.00	172.00	84.36%
50-55-5049 Miscellaneous Expense	83.33	0.00	1,000.00	0.00	100.00%
50-55-5051 Office Supplies	0.00	0.00	0.00	0.00	0.00%
50-55-5054 Dues and Subscriptions	16.67	0.00	200.00	495.00	(147.50%)
50-55-5068 Training	41.67	0.00	500.00	0.00	100.00%
Total Operations Expenditures	483.34	0.00	5,800.00	667.00	88.50%
Total CRA Account Expenditures	\$ 8,472.59	\$ 0.00	\$ 101,671.00	\$ 667.00	99.34%

CITY OF BOWLING GREEN
Statement of Revenue and Expenditures

*Revised Budget
 For CRA Account (50)
 For the Fiscal Period 2023-7 Ending April 30, 2023*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
CRA Account Excess of Revenues Over Expenditures	\$ 0.00	\$ 2.21	\$ 0.00	(651.25)	0.00%

CITY OF BOWLING GREEN
Statement of Revenue and Expenditures

Revised Budget

For the Fiscal Period 2023-7 Ending April 30, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 1,661,727.50	\$ 252,699.58	\$ 19,937,230.00	\$ 2,027,197.71	89.83%
Total Expenditures	\$ 1,661,727.49	\$ 215,230.85	\$ 19,940,730.00	\$ 2,278,101.08	88.58%
Total Excess of Revenues Over Expenditures	\$ 0.01	\$ 37,468.73	\$ (3,500.00)	\$ (250,903.37)	(7068.67%)

City of Bowling Green Employee Pay Item Report

Check Register
From 4/1/2023 to 4/30/2023

Employee	Date	Item #	Gross Pay	Tot Tax	Tot Deduct	Reimburse	Amt Paid
184: Jones, N'Kosi L	4/7/2023	R5770E210	400.00	30.60	0.00	0.00	369.40
184: Jones, N'Kosi L		Totals:	400.00	30.60	0.00	0.00	369.40
		Totals:	400.00	30.60	0.00	0.00	369.40
Administration							
141: Gordillo, Virginia	4/7/2023	R5773E166	876.14	140.79	73.34	0.00	662.01
141: Gordillo, Virginia	4/14/2023	R5774E166	865.14	140.83	73.01	0.00	651.30
141: Gordillo, Virginia	4/21/2023	R5777E166	867.64	140.82	73.09	0.00	653.73
141: Gordillo, Virginia	4/28/2023	R5778E166	846.39	140.90	72.45	0.00	633.04
141: Gordillo, Virginia		Totals:	3455.31	563.34	291.89	0.00	2600.08
164: Fite, Robert S	4/7/2023	R5770E190	300.00	22.95	0.00	0.00	277.05
164: Fite, Robert S		Totals:	300.00	22.95	0.00	0.00	277.05
165: Durastanti, David D	4/7/2023	R5770E191	300.00	22.95	0.00	0.00	277.05
165: Durastanti, David D		Totals:	300.00	22.95	0.00	0.00	277.05
166: Lunn Jr, Herbert C	4/7/2023	R5770E192	300.00	300.00	0.00	0.00	0.00
166: Lunn Jr, Herbert C		Totals:	300.00	300.00	0.00	0.00	0.00
192: Kinzel, Katherin L	4/7/2023	R5773E219	700.00	71.99	225.16	0.00	402.85
192: Kinzel, Katherin L	4/14/2023	R5774E219	700.00	71.99	225.16	0.00	402.85
192: Kinzel, Katherin L	4/21/2023	R5777E219	700.00	71.99	225.16	0.00	402.85
192: Kinzel, Katherin L	4/28/2023	R5778E219	700.00	71.99	225.16	0.00	402.85
192: Kinzel, Katherin L		Totals:	2800.00	287.96	900.64	0.00	1611.40
195: Smith, Joni L	4/7/2023	R5773E222	560.00	73.85	0.00	0.00	486.15
195: Smith, Joni L	4/14/2023	R5774E222	560.00	73.85	0.00	0.00	486.15
195: Smith, Joni L	4/21/2023	R5777E222	560.00	73.85	0.00	0.00	486.15
195: Smith, Joni L	4/28/2023	R5778E222	560.00	73.85	0.00	0.00	486.15
195: Smith, Joni L		Totals:	2240.00	295.40	0.00	0.00	1944.60
198: Arreola, Francisco	4/7/2023	R5770E225	300.00	172.95	0.00	0.00	127.05
198: Arreola, Francisco		Totals:	300.00	172.95	0.00	0.00	127.05
199: Durrance, Pamela Sue	4/7/2023	R5773E226	1634.62	354.32	5.08	0.00	1275.22
199: Durrance, Pamela Sue	4/14/2023	R5774E226	1634.62	354.32	5.08	0.00	1275.22
199: Durrance, Pamela Sue	4/21/2023	R5777E226	1634.62	354.32	5.08	0.00	1275.22
199: Durrance, Pamela Sue	4/28/2023	R5778E226	1634.62	354.32	5.08	0.00	1275.22
199: Durrance, Pamela Sue		Totals:	6538.48	1417.28	20.32	0.00	5100.88
200: Sneider, Cara L	4/14/2023	R5774E227	450.01	34.43	0.00	0.00	415.58
200: Sneider, Cara L	4/21/2023	R5777E227	750.00	79.11	0.00	0.00	670.89
200: Sneider, Cara L	4/28/2023	R5778E227	750.00	79.11	0.00	0.00	670.89
200: Sneider, Cara L		Totals:	1950.01	192.65	0.00	0.00	1757.36
Administration		Totals:	18183.80	3275.48	1212.85	0.00	13695.47
Physical Enviroment							
013: Prine, Amy D.	4/7/2023	R5773E9	959.54	105.66	312.27	0.00	541.61
013: Prine, Amy D.	4/14/2023	R5774E9	951.54	105.68	312.03	0.00	533.83
013: Prine, Amy D.	4/21/2023	R5777E9	959.54	105.66	312.27	0.00	541.61
013: Prine, Amy D.	4/28/2023	R5778E9	959.54	105.66	312.27	0.00	541.61
013: Prine, Amy D.		Totals:	3830.16	422.66	1248.84	0.00	2158.66
186: Torres, Rebecca R	4/7/2023	R5773E213	530.00	72.37	40.48	0.00	417.15
186: Torres, Rebecca R	4/14/2023	R5774E213	600.00	85.87	42.58	0.00	471.55

City of Bowling Green Employee Pay Item Report

Check Register
From 4/1/2023 to 4/30/2023

Employee	Date	Item #	Gross Pay	Tot Tax	Tot Deduct	Reimburse	Amt Paid
186: Torres, Rebecca R	4/21/2023	R5777E213	600.00	85.87	42.58	0.00	471.55
186: Torres, Rebecca R	4/28/2023	R5778E213	600.00	85.87	42.58	0.00	471.55
186: Torres, Rebecca R		Totals:	2330.00	329.98	168.22	0.00	1831.80
Physical Enviroment		Totals:	6160.16	752.64	1417.06	0.00	3990.46
Police							
004: Dowden, William B.	4/7/2023	R5771E8	2170.34	502.17	121.85	0.00	1546.32
004: Dowden, William B.	4/21/2023	R5775E8	2170.34	502.17	121.85	0.00	1546.32
004: Dowden, William B.		Totals:	4340.68	1004.34	243.70	0.00	3092.64
008: Scheel, John Q.	4/7/2023	R5773E6	1624.90	348.68	262.66	0.00	1013.56
008: Scheel, John Q.	4/14/2023	R5774E6	1624.90	348.68	262.66	0.00	1013.56
008: Scheel, John Q.	4/21/2023	R5777E6	1624.90	348.68	262.66	0.00	1013.56
008: Scheel, John Q.	4/28/2023	R5778E6	1624.90	348.68	262.66	0.00	1013.56
008: Scheel, John Q.		Totals:	6499.60	1394.72	1050.64	0.00	4054.24
044: Coronado, Eddie V.	4/7/2023	R5771E60	2015.36	125.62	1381.08	0.00	508.66
044: Coronado, Eddie V.	4/21/2023	R5775E60	2449.08	209.28	1394.09	0.00	845.71
044: Coronado, Eddie V.		Totals:	4464.44	334.90	2775.17	0.00	1354.37
119: Guthas, Sean M	4/7/2023	R5771E144	1956.98	400.28	279.87	0.00	1276.83
119: Guthas, Sean M	4/21/2023	R5775E144	2362.32	521.02	292.03	0.00	1549.27
119: Guthas, Sean M		Totals:	4319.30	921.30	571.90	0.00	2826.10
149: Coronado, Zachary I	4/7/2023	R5771E174	1624.80	276.66	0.00	0.00	1348.14
149: Coronado, Zachary I	4/21/2023	R5775E174	1990.44	348.51	0.00	0.00	1641.93
149: Coronado, Zachary I		Totals:	3615.24	625.17	0.00	0.00	2990.07
159: Belmares, Evangelina	4/28/2023	R5779E184	500.00	38.25	0.00	0.00	461.75
159: Belmares, Evangelina		Totals:	500.00	38.25	0.00	0.00	461.75
180: Belmares, Martha E	4/28/2023	R5779E206	500.00	38.25	0.00	0.00	461.75
180: Belmares, Martha E		Totals:	500.00	38.25	0.00	0.00	461.75
185: Smith, Dustin C	4/7/2023	R5771E211	1716.21	325.74	128.89	0.00	1261.58
185: Smith, Dustin C	4/21/2023	R5775E211	1706.04	322.80	128.58	0.00	1254.66
185: Smith, Dustin C		Totals:	3422.25	648.54	257.47	0.00	2516.24
193: Rodriguez, Rodrigo	4/7/2023	R5771E220	1421.70	267.02	19.16	0.00	1135.52
193: Rodriguez, Rodrigo	4/21/2023	R5775E220	1462.32	279.07	19.16	0.00	1164.09
193: Rodriguez, Rodrigo		Totals:	2884.02	546.09	38.32	0.00	2299.61
194: Reed, Stacy A	4/28/2023	R5779E221	500.00	58.25	0.00	0.00	441.75
194: Reed, Stacy A		Totals:	500.00	58.25	0.00	0.00	441.75
Police		Totals:	31045.53	5609.81	4937.20	0.00	20498.52
Sanitation							
154: Brummett, Hunter C.	4/7/2023	R5773E179	823.08	117.79	59.62	0.00	645.67
154: Brummett, Hunter C.	4/14/2023	R5774E179	680.08	91.77	55.33	0.00	532.98
154: Brummett, Hunter C.	4/21/2023	R5777E179	829.08	118.94	59.80	0.00	650.34
154: Brummett, Hunter C.	4/28/2023	R5778E179	681.83	91.76	55.38	0.00	534.69
154: Brummett, Hunter C.		Totals:	3014.07	420.26	230.13	0.00	2363.68
182: Schaefer, Devin J	4/7/2023	R5773E208	619.34	73.54	28.16	0.00	517.64
182: Schaefer, Devin J	4/14/2023	R5774E208	827.00	115.17	34.39	0.00	677.44
182: Schaefer, Devin J	4/21/2023	R5777E208	639.25	77.53	28.76	0.00	532.96
182: Schaefer, Devin J	4/28/2023	R5778E208	821.63	114.09	34.23	0.00	673.31

City of Bowling Green
Employee Pay Item Report

Check Register
From 4/1/2023 to 4/30/2023

Employee	Date	Item #	Gross Pay	Tot Tax	Tot Deduct	Reimburse	Amt Paid
182: Schaefer, Devin J		Totals:	2907.22	380.33	125.54	0.00	2401.35
196: Ellis, James B	4/7/2023	R5773E223	479.50	58.03	0.00	0.00	421.47
196: Ellis, James B	4/14/2023	R5774E223	465.50	55.53	0.00	0.00	409.97
196: Ellis, James B	4/21/2023	R5777E223	602.00	82.10	0.00	0.00	519.90
196: Ellis, James B	4/28/2023	R5778E223	602.00	82.10	0.00	0.00	519.90
196: Ellis, James B		Totals:	2149.00	277.76	0.00	0.00	1871.24
Sanitation		Totals:	8070.29	1078.35	355.67	0.00	6636.27
Water							
054: Prine, Wayne V	4/7/2023	R5773E71	910.34	146.52	88.01	0.00	675.81
054: Prine, Wayne V	4/14/2023	R5774E71	918.34	146.49	88.25	0.00	683.60
054: Prine, Wayne V	4/21/2023	R5777E71	926.34	146.46	88.49	0.00	691.39
054: Prine, Wayne V	4/28/2023	R5778E71	919.84	146.48	88.30	0.00	685.06
054: Prine, Wayne V		Totals:	3674.86	585.95	353.05	0.00	2735.86
183: Torres, Candice F	4/7/2023	R5773E209	604.51	77.73	82.16	0.00	444.62
183: Torres, Candice F	4/14/2023	R5774E209	648.00	86.42	83.46	0.00	478.12
183: Torres, Candice F	4/21/2023	R5777E209	640.00	83.50	83.22	0.00	473.28
183: Torres, Candice F	4/28/2023	R5778E209	640.00	83.50	83.22	0.00	473.28
183: Torres, Candice F		Totals:	2532.51	331.15	332.06	0.00	1869.30
Water		Totals:	6207.37	917.10	685.11	0.00	4605.16
Report Totals:			70067.15	11663.98	8607.89	0.00	49795.28

Bowling Green Police Department
Monthly Activity Report
April 2023

Total Complaints: 285
 Total Offenses: 14

Criminal Mischief	1
Burglary of Dwelling	2
Burglary of Conveyance	1
Grand Theft	1
Petit Theft	2
Battery (Domestic)	1
Sexual Battery on Child	1
Breech of Peace	1
Driving Under the Influence	1
Trespassing	2
Baker Act	1

Total Offenses: 14

	<u>Month</u>	<u>YTD</u>
Total of Traffic Citations Issued:	70	213
Total of Traffic Warnings Issued:	49	159
Criminal Traffic:	9	33

	<u>Month</u>	<u>YTD</u>
Allowing Unauthorized to Drive	0	0
Ataching Tag Not Assigned	0	0
D.W.L.S.R. With Knowledge	2	10
Driving Under the Influence	1	1
Expired D.L. More than 4 Months	0	0
Expired Tag More than 6 Months	0	0
Fail to Sign or Accept a Summons	0	0
False Display of ID	0	0
Fleeing and Eluding a Police Officer	0	1
Leaving the Scene of an Accident	0	0
No Valid Drivers License	6	20
Operating M/C without Endorsement	0	0
Operating Uninsured Motor Vehicle	0	0
Operating Unregistered Motor Vehicle	0	0
Reckless Driving	0	0
Refusal to Submit to Breath Test	0	0
Violation of D.L. Restrictions	0	1

Total Criminal Traffic: 9 33

	<u>Month</u>	<u>YTD</u>
Misdemeanor:	3	9
Felony:	0	1
Warrants:	0	11
Criminal Traffic:	9	33
Baker Act:	1	5
Complaint Affidavits:	5	14

Total Arrests: 18 73

	<u>Month</u>	<u>YTD</u>
Traffic Crash Investigations:	2	12
Total Mileage:	5483	22612
Total Fuel:	641.7	2575.7
Total Man Hours:	1128	4365
Animal Warnings/Citations:	0	7
Code Violation Warnings/Citations:	0	24

Bowling Green

March 2023 Monthly Client Report

April 15, 2023



Summary

- Operations at the facilities throughout the month were in accordance with contract and regulatory requirements.
- Hydrant Flushing continued
- Ryan Harmon is the Lead Operator.
- Cayla Coffin Drinking Water Operator.
- Working on improvements to Wastewater Plant Office.
- Consumer Confidence Report was finished and submitted to DEP for approval.
- SWFTMD Monthly Reports submitted.
- Meter Reading, re-reads and locates for Fortline are being performed by Inframark Staff.

Items Requiring Approval

We would ask your consideration and approval of the following:

- The Digester Tank needs replacing, **more sludge will need to be hauled until we replace the digester or install the Screw Press. (37,500 – 50,000 gallons per month).**
 - Well Field generator needs to be repaired or replaced.
 - Effluent Panel at Wastewater Plant was Damaged and needs repair.
 - Lift Station panels need to be rewired and updated.
- **Compliance**
 - All Water requirements were met.
 - All Wastewater Plant requirements were met.
 - Performance metrics
 - **Lead Service Line Inventory is due by October 16, 2024.**

Wastewater Treatment Plant

- 6,603,000 gals. of Wastewater treated
- 213,000 gpd average

Water Treatment

- 7,678,000 gals.
- 247,677 gpd average

Performance Metrics	Current Month	Prior Month
Wastewater treated	6.603	6.284
Sludge disposed	.375	.375
Odor complaints	0	0
Reuse Water Consumption	N/A	N/A
Potable Water Consumption	7.678	6.251
Number of line breaks	0	0
Hydrants flushed	85	85
Valves exercised	30	30
Meters read	857	857
Water Complaints	0	0
Consumables	Current Month	Prior Month
Chlorine usage	1001 Gal	852 Gal

Training

Daily Safety Meetings.

Maintenance & Repair

Preventive Maintenance:

- E-Maint in use.
- The Aeration Mixer at the wastewater plant has a slight oil leak and is being repaired.
- The Return & Waste Sludge Pump seals are being replaced.

Cap Financials – October 2022 to Present

	This Month	Year to Date
Chemicals –	\$ 1502.00	\$4,486.00
Maintenance –	\$ 4148.00	\$37,906.00
Sludge -	\$6375.00	\$25,500.00

Health & Safety

Zero LTIs and OSHA recordable incidents occurred during the month.

- Safety training includes daily tailgate talks concerning the events of the day, and monthly training –

Personnel

Project Personnel

- Edward Smith is the Project Manager
- Ryan Harmon is the Lead Operator for the facilities.
- Cayla Coffin is Drinking Water Operator

Project Visitors / Support

- **Kent Kaughman – Inframark Senior Area Manager**
- **Allan Slater – Florida Rural Water -Meter Calibrations**
- **Fortline Water Works – Meter Installation Company**
- **C & W Equipment Repair – Repairing Plant Equipment**

Monthly Report

Page 3



March-23	WASTEWATER TREATMENT PLANT
DAILY DUTIES	

Wednesday, March 1, 2023	Plant Rounds, Rake Bar Screens 3 x daily, Check Clarifier Blankets, Change Flow Charts, Collect Daily Data, Lab Testing, 30 minute Settleometer, SDI, SVI, F-M Ratio, SRT, MLSS & MLVSS Tests, Input all results into Hach WIMS Waste Sludge from Plant to digester 10 -12 K per cycle 4 to 5 cycles per week, decant digester, Check Pumps & Equipment, Derag Pumps, Pull Anoxic Mixers and remove rags and debris, calibrate lab equipment, House Cleaning Sweep Chlorine Contact Chamber throughout the day, Sweep & Clean Clarifier Launderers throughout the day, Pull & Prepare Contract Lab Samples for Compliance, Maintenance on Plant Machinery and equipment (Greasing & Changing Oil & Filters) Inspect Lift Stations and ensure proper operation.
Thursday, March 2, 2023	Plant Rounds, Rake Bar Screens 3 x daily, Check Clarifier Blankets, Change Flow Charts, Collect Daily Data, Input all results into Hach WIMS Waste Sludge from Plant to digester 10 -12 K per cycle 4 to 5 cycles per week, decant digester, Check Pumps & Equipment, Derag Pumps, Pull Anoxic Mixers and remove rags and debris, calibrate lab equipment, House Cleaning Sweep Chlorine Contact Chamber throughout the day, Sweep & Clean Clarifier Launderers throughout the day, Pull & Prepare Contract Lab Samples for Compliance, Maintenance on Plant Machinery and equipment (Greasing & Changing Oil & Filters) Inspect Lift Stations and ensure proper operation.
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Sunday, March 5, 2023	Plant Rounds, Rake Bar Screens 3 x daily, Check Clarifier Blankets, Change Flow Charts, Collect Daily Data (Not Required by Permit)
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Saturday, March 25, 2023	Plant Rounds, Rake Bar Screens 3 x daily, Check Clarifier Blankets, Change Flow Charts, Collect Daily Data Compliance Testing CL2, pH. (Required by Permit)
Sunday, March 26, 2023	Plant Rounds, Rake Bar Screens 3 x daily, Check Clarifier Blankets, Change Flow Charts, Collect Daily Data (Not Required by Permit)
Monday, March 27, 2023	Plant Rounds, Rake Bar Screens 3 x daily, Check Clarifier Blankets, Change Flow Charts, Collect Daily Data, Lab Testing, 30 minute Settleometer, SDI, SVI, F-M Ratio, SRT, MLSS & MLVSS Tests, Input all results into Hach WIMS Waste Sludge from Plant to digester 10 -12 K per cycle 4 to 5 cycles per week, decant digester, Check Pumps & Equipment, Derag Pumps, Pull Anoxic Mixers and remove rags and debris, calibrate lab equipment, House Cleaning Sweep Chlorine Contact Chamber throughout the day, Sweep & Clean Clarifier Launderers throughout the day, Pull & Prepare Contract Lab Samples for Compliance, Maintenance on Plant Machinery and equipment (Greasing & Changing Oil & Filters) Inspect Lift Stations and ensure proper operation.
Tuesday, March 28, 2023	Plant Rounds, Rake Bar Screens 3 x daily, Check Clarifier Blankets, Change Flow Charts, Collect Daily Data, Input all results into Hach WIMS Waste Sludge from Plant to digester 10 -12 K per cycle 4 to 5 cycles per week, decant digester, Check Pumps & Equipment, Derag Pumps, Pull Anoxic Mixers and remove rags and debris, calibrate lab equipment, House Cleaning Sweep Chlorine Contact Chamber throughout the day, Sweep & Clean Clarifier Launderers throughout the day, Pull & Prepare Contract Lab Samples for Compliance, Maintenance on Plant Machinery and equipment (Greasing & Changing Oil & Filters) Inspect Lift Stations and ensure proper operation
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Thursday, March 30, 2023	Plant Rounds, Rake Bar Screens 3 x daily, Check Clarifier Blankets, Change Flow Charts, Collect Daily Data, Input all results into Hach WIMS Waste Sludge from Plant to digester 10 -12 K per cycle 4 to 5 cycles per week, decant digester, Check Pumps & Equipment, Derag Pumps, Pull Anoxic Mixers and remove rags and debris, calibrate lab equipment, House Cleaning Sweep Chlorine Contact Chamber throughout the day, Sweep & Clean Clarifier Launderers throughout the day, Pull & Prepare Contract Lab Samples for Compliance, Maintenance on Plant Machinery and equipment (Greasing & Changing Oil & Filters) Inspect Lift Stations and ensure proper operation
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DRINKING WATER TREATMENT PLANT

Wednesday, March 1, 2023	Plant Check, Calibrate Lab Equipment, Collect Daily Data, Grab Sample for Compliance Daily Test, Check NANO Skid, Check Well Pumps, Check Water Tower, Pull & Prepare Contract Lab Samples Monthly, Quarterly & Annual, Flush Fire Hydrants 100 Annually, Exercise Valves, House Keeping, Changing NANO Filters, Meter Reading, Water Turn offs & Turn ons, Reread Meters.
Thursday, March 2, 2023	Plant Check, Calibrate Lab Equipment, Collect Daily Data, Grab Sample for Compliance Daily Test, Check NANO Skid, Check Well Pumps, Check Water Tower, Pull & Prepare Contract Lab Samples Monthly, Quarterly & Annual, Flush Fire Hydrants 100 Annually, Exercise Valves, House Keeping, Changing NANO Filters, Meter Reading, Water Turn offs & Turn ons, Reread Meters.
Friday, March 3, 2023	Plant Check, Calibrate Lab Equipment, Collect Daily Data, Grab Sample for Compliance Daily Test, Check NANO Skid, Check Well Pumps, Check Water Tower, Pull & Prepare Contract Lab Samples Monthly, Quarterly & Annual, Flush Fire Hydrants 100 Annually, Exercise Valves, House Keeping, Changing NANO Filters, Meter Reading, Water Turn offs & Turn ons, Reread Meters.
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Sunday, March 5, 2023	Plant Rounds, Collect Daily Data Compliance Testing CL2, pH. (Required by Permit)
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Tuesday, March 7, 2023	Plant Check, Calibrate Lab Equipment, Collect Daily Data, Grab Sample for Compliance Daily Test, Check NANO Skid, Check Well Pumps, Check Water Tower, Pull & Prepare Contract Lab Samples Monthly, Quarterly & Annual, Flush Fire Hydrants 100 Annually, Exercise Valves, House Keeping, Changing NANO Filters, Meter Reading, Water Turn offs & Turn ons, Reread Meters.
Wednesday, March 8, 2023	Plant Check, Calibrate Lab Equipment, Collect Daily Data, Grab Sample for Compliance Daily Test, Check NANO Skid, Check Well Pumps, Check Water Tower, Pull & Prepare Contract Lab Samples Monthly, Quarterly & Annual, Flush Fire Hydrants 100 Annually, Exercise Valves, House Keeping, Changing NANO Filters, Meter Reading, Water Turn offs & Turn ons, Reread Meters.
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Monday, March 13, 2023	Plant Check, Calibrate Lab Equipment, Collect Daily Data, Grab Sample for Compliance Daily Test, Check NANO Skid, Check Well Pumps, Check Water Tower, Pull & Prepare Contract Lab Samples Monthly, Quarterly & Annual, Flush Fire Hydrants 100 Annually, Exercise Valves, House Keeping, Changing NANO Filters, Meter Reading, Water Turn offs & Turn ons, Reread Meters.
Tuesday, March 14, 2023	Plant Check, Calibrate Lab Equipment, Collect Daily Data, Grab Sample for Compliance Daily Test, Check NANO Skid, Check Well Pumps, Check Water Tower, Pull & Prepare Contract Lab Samples Monthly, Quarterly & Annual, Flush Fire Hydrants 100 Annually, Exercise Valves, House Keeping, Changing NANO Filters, Meter Reading, Water Turn offs & Turn ons, Reread Meters.
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Friday, March 24, 2023	Plant Check, Calibrate Lab Equipment, Collect Daily Data, Grab Sample for Compliance Daily Test, Check NANO Skid, Check Well Pumps, Check Water Tower, Pull & Prepare Contract Lab Samples Monthly, Quarterly & Annual, Flush Fire Hydrants 100 Annually, Exercise Valves, House Keeping, Changing NANO Filters, Meter Reading, Water Turn offs & Turn ons, Reread Meters.
Saturday, March 25, 2023	Plant Rounds, Collect Daily Data Compliance Testing CL2, pH. (Required by Permit)
Sunday, March 26, 2023	Plant Rounds, Collect Daily Data Compliance Testing CL2, pH. (Required by Permit)
Monday, March 27, 2023	Plant Check, Calibrate Lab Equipment, Collect Daily Data, Grab Sample for Compliance Daily Test, Check NANO Skid, Check Well Pumps, Check Water Tower, Pull & Prepare Contract Lab Samples Monthly, Quarterly & Annual, Flush Fire Hydrants 100 Annually, Exercise Valves, House Keeping, Changing NANO Filters, Meter Reading, Water Turn offs & Turn ons, Reread Meters.
Tuesday, March 28, 2023	Plant Check, Calibrate Lab Equipment, Collect Daily Data, Grab Sample for Compliance Daily Test, Check NANO Skid, Check Well Pumps, Check Water Tower, Pull & Prepare Contract Lab Samples Monthly, Quarterly & Annual, Flush Fire Hydrants 100 Annually, Exercise Valves, House Keeping, Changing NANO Filters, Meter Reading, Water Turn offs & Turn ons, Reread Meters.
Wednesday, March 29, 2023	Plant Check, Calibrate Lab Equipment, Collect Daily Data, Grab Sample for Compliance Daily Test, Check NANO Skid, Check Well Pumps, Check Water Tower, Pull & Prepare Contract Lab Samples Monthly, Quarterly & Annual, Flush Fire Hydrants 100 Annually, Exercise Valves, House Keeping, Changing NANO Filters, Meter Reading, Water Turn offs & Turn ons, Reread Meters.
Thursday, March 30, 2023	Plant Check, Calibrate Lab Equipment, Collect Daily Data, Grab Sample for Compliance Daily Test, Check NANO Skid, Check Well Pumps, Check Water Tower, Pull & Prepare Contract Lab Samples Monthly, Quarterly & Annual, Flush Fire Hydrants 100 Annually, Exercise Valves, House Keeping, Changing NANO Filters, Meter Reading, Water Turn offs & Turn ons, Reread Meters.
Friday, March 31, 2023	Plant Check, Calibrate Lab Equipment, Collect Daily Data, Grab Sample for Compliance Daily Test, Check NANO Skid, Check Well Pumps, Check Water Tower, Pull & Prepare Contract Lab Samples Monthly, Quarterly & Annual, Flush Fire Hydrants 100 Annually, Exercise Valves, House Keeping, Changing NANO Filters, Meter Reading, Water Turn offs & Turn ons, Reread Meters.



MONTHLY OPERATION REPORT FOR PWSs TREATING RAW GROUND WATER OR PURCHASED FINISHED WATER

See page 4 for instructions.

A. Public Water System (PWS) Information

PWS Name: BOWLING GREEN, CITY OF PWS Identification Number: 6252022

PWS Type: Community Non-Transient Non-Community Transient Non-Community Consecutive

Number of Service Connections at End of Month: 830 Total Population Served at End of Month: 2940

PWS Owner:

Contact Person: Ryan Harmon Contact Person's Title: Lead Operator

Contact Person's Mailing Address: JONES ST City: Bowling Green State: FL Zip Code: 33834

Contact Person's Telephone Number: 863-222-1981 Contact Person's Fax Number:

Contact Person's E-Mail Address: EDWARD.SMITH@INFRAMARK.COM

B. Water Treatment Plant Information

Plant Name: BOWLING GREEN, CITY OF Plant Telephone Number: 863-222-1981

Plant Address: JONES ST City: BOWLING GREEN State: FL Zip Code: 33834

Type of Water Treated by Plant: Raw Ground Water Purchased Finished Water

Permitted Maximum Day Operating Capacity of Plant, gallons per day: 1000000

Plant Category (per subsection 62-699.310(4), F.A.C.): 2 Plant Class (per subsection 62-699.310(4), F.A.C.): 2

Licensed Operators	Name	License Class	License Number	Day(s)/Shift(s) Worked
Lead/Chief Operator:	Edward Smith	A	0018361	
Other Operators:	Ryan Harmon	C	25275	Monday-Sunday
	Cayla Coffin	C	28535	Monday-Sunday
	Edward Smith	A	18361	Monday - Sunday

II. Certification by Lead/Chief Operator

I, the undersigned water treatment plant operator licensed in Florida, am the lead/chief operator of the water treatment plant identified in Part I of this report. I certify that the information provided in this report is true and accurate to the best of my knowledge and belief. I certify that all drinking water treatment chemicals used at this plant conform to NSF International Standard 60 or other applicable standards referenced in subsection 62-555.320(3), F.A.C. I also certify that the following additional operations records for this plant were prepared each day that a licensed operator staffed or visited this plant during the month indicated above: (1) records of amounts of chemicals used and chemical feed rates; and (2) if applicable, appropriate treatment process performance records. Furthermore, I agree to retain these additional operations records at the plant site for at least ten years and to make them available for review upon request.

Edward Smith (04/04/2023) Edward Smith 0018361

Signature and Date Printed or Typed Name License Number



MONTHLY OPERATION REPORT FOR PWSs TREATING RAW GROUND WATER OR PURCHASED FINISHED WATER

See page 4 for instructions.

I. General Information for the Month/Year of: **March, 2023**

A. Public Water System (PWS) Information

PWS Name: City of Bowling Green Water Treatment Plant		PWS Identification Number: 6252022	
PWS Type: X Community		Non-Transient Non-Community	
Number of Service Connections at End of Month: 843		Transient Non-Community	
PWS Owner: City of Bowling Green		Total Population Served at End of Month: 2861	
Contact Person: Edward Smith		Contact Person's Title: Lead Operator	
Contact Person's Mailing Address: 2428 Commerce Ct		City: Bowling Green	
Contact Person's Telephone Number: 863-832-2444		State: FL	
Contact Person's E-Mail Address: Edward.Smith@Inframark.com		Zip Code: 33834	
Contact Person's Fax Number: 863-767-1025			

B. Water Treatment Plant Information

Plant Name: City of Bowling Green Water Treatment Plant		Plant Telephone Number: 863-375-2255	
Plant Address: 104 East Main Street		City: Bowling Green	
Type of Water Treated by Plant: X Raw Ground Water		State: FL	
Permitted Maximum Day Operating Capacity of Plant, gallons per day: 1,994,000		Zip Code: 33834	
Plant Category (per subsection 62-699.310(4), F.A.C.): V		Purchased Finished Water	
Licensed Operators	Name	License Class	Plant Class (per subsection 62-699.310(4), F.A.C.):
Lead/Chief Operator:	Ryan Harmon	C	License Number
Maintenance Technician	Cayla Coffin	C	25275
Project Manager	Edward Smith	A	28535
			18361
			Day(s)/Shift(s) Worked
			Monday-Sunday
			Monday-Sunday
			Monday-Sunday

II. Certification by Lead/Chief Operator

I, the undersigned water treatment plant operator licensed in Florida, am the lead/chief operator of the water treatment plant identified in Part I of this report. I certify that the information provided in this report is true and accurate to the best of my knowledge and belief. I certify that all drinking water treatment chemicals used at this plant conform to NSF International Standard 60 or other applicable standards referenced in subsection 62-555.320(3), F.A.C. I also certify that the following additional operations records for this plant were prepared each day that a licensed operator staffed or visited this plant during the month indicated above: (1) records of amounts of chemicals used and chemical feed rates; and (2) if applicable, appropriate treatment process performance records. Furthermore, I agree to retain these additional operations records at the plant site for at least ten years and to make them available for review upon request.

Edward Smith
Printed Name

Signature and Date
 DBP Form 62-555.900(3)
 Effective August 28, 2003

Edward Smith
 Printed or Typed Name

18361
 License Number

MONTHLY OPERATING REPORT FOR PWSs TREATING RAW GROUNDWATER OR PURCHASED FINISHED WATER

PWS Identification Number: 6252022

Plant Name: City of Bowling Green Water Treatment Plant

III. Daily Data for the Month/Year of: **March, 2023**

Means of Achieving Four-Log Virus Inactivation/Removal: * Free Chlorine Free Chlorine UV Chlorine Dioxide

Day of the Month	Hours Plant in Operation	Net Quantity of Finished Water Produced, gal	Type of Disinfectant Residual Maintained in Distribution System:										Chlorine Dioxide			
			Free Chlorine					Combine Chlorine(Chloramines)								
			Peak Flow Rate, gpd	Lowest Residual Disinfectant Concentration (C) Before or at First Customer Peak Flow, mg/L	Disinfectant Contact Time (T) at C Measurement Point During Peak Flow, minutes	Lowest CT Provided Before or at First Customer During Peak Flow, mg-min/L	Temp. of Water, OC	pH of Water, if Applicable	Minimum CT Required, mg-min/L	Lowest Operating UV Dose, mW-sec/cm ²	Minimum UV Dose Required, mW-sec/cm ²	Lowest Residual Disinfectant Concentration at Remote Point in Distribution System, mg/L				
1	24	176,000		0.68											0.95	
2	24	258,000		0.91											0.60	
3	24	230,000		1.26											0.75	
4	24	270,000		1.30											0.65	
5	24	262,000		0.92											1.17	
6	24	198,000		0.70											0.95	
7	24	239,000		1.00											0.83	
8	24	236,000		1.40											0.90	
9	24	202,000		1.05											0.83	
10	24	243,000		1.83											1.00	
11	24	209,000		1.67											0.70	
12	24	254,000		1.42											0.92	
13	24	244,000		1.23											0.93	
14	24	211,000		1.30											0.70	
15	24	247,000		1.24											0.88	
16	24	207,000		0.90											0.88	
17	24	218,000		0.80											0.50	
18	24	256,000		0.96											0.55	
19	24	207,000		1.05											0.95	
20	24	264,000		1.15											0.70	
21	24	236,000		1.31											0.65	
22	24	277,000		1.27											0.91	
23	24	300,000		1.00											0.86	
24	24	319,000		1.31											0.89	
25	24	223,000		1.04											1.00	
26	24	257,000		0.40											0.90	
27	24	315,000		0.71											0.80	
28	24	312,000		1.45											0.70	
29	24	290,000		1.26											0.50	
30	24	239,000		2.27											0.91	
31	24	279,000		1.26											0.80	
Total		7,678,000														
Average		247,677														
Maximum		319,000														

* Refer to the instructions for this report to determine which plants must provide this information.

Benchmark EnviroAnalytical, Inc.
1711 12th Street East
Palmetto FL 34221

E841671
Drinking Water Microbial Sample
Collection & Laboratory Reporting Format

(62-550.730 reporting Format Effective 01/1995, Revised 02/2010)
Benchmark EnviroAnalytical, Inc. - Benchmark Mid Florida
1153 1st Street South
Winter Haven FL 33880 E84567
Tel: 863-656-2020 / Fax: 863-656-2131
Contact Katie Davis

For Lab Use Only E84567
Lab Receipt Date & Time: 3/11/23 14:24 AM
Analysis Date & Time: 3/07/23 15:05 PM
Sample Acceptance Criteria:
Sample Preservation: On Ice Not On Ice 1.07 °C
Temperature Gun ID #3
Disinfectant Check: Not Detected _____ mg/L
This sample does not meet the following NELAC Requirements:

Report Number: 83031118 Sub-Contract Lab ID: _____

Analysis Requested: (Check All That Apply)
 Total Coliform / E. coli Total Coliform E. coli

Public Water System (PWS) Name: City of Bowling Green PWS ID: 6252022
PWS Address: Jones St. City: Bowling Green
PWS or PWS Owner's Phone #: 813-712-5526 Fax #: _____
Collector: Ryan Harmon / Cayla Collier Collector's Phone #: 813-482-3064

Types of Supply: (Check Only One)
 Community Water System Non-Transient Non-community Water System Transient Non-community Water System
 Limited Use System Bottled Water Private Well Swimming Pool Other: _____

Reason For Sampling: (Check All That Apply)
 Distribution Routine Distribution Repeat Raw (Triggered or Assessment) Raw (Triggered or Assessment) Additional
 Well Survey Clearance Replacement (Also check Type of sample being replaced) Boil Water Notice Other: _____

Sample Collection Date: 03-02-2023

Sample #	Sample Point (Location or Specific Address)	Sample Collection Time	Sample Type ¹	Disinfectant Residual (mg/L)	pH	Analysis Method(s) ² SM9223B					
						Total Coliform SM9223B	E. coli SM9223B	Total Coliform SM9222B	E. coli SM9222G	Data Qualifier ⁴	Lab Sample #
1	WWTP Lab	0825	D	1.0	7.5	A	A				1
2	School 4530 Church St.	0835	D	1.2	7.6	A	A				2
3	Country Club	0905	D	1.2	7.7	A	A				3
4	Well #4	0915	R	N/A	7.9	A	A				4
5	Well #5	0850	R	N/A	7.5	A	A				5
6	Well #6	0855	R	N/A	7.5	A	A				6

Average of disinfectant residuals of distribution routine & repeat samples³. Free chlorine or Total chlorine (Circle One)

Disinfectant Residual Analysis Method: DPD Colorimetric Other: _____

Person performing disinfectant analysis is (See Instructions on reverse):

A certified operator # C-25275 / C-28535

Supervised by certified operator # _____

Employed by a certified lab.

Employed by DEP or DOH

Authorized representative of supplier of water

Unless otherwise noted, all tests are performed in accordance with NELAC standards, and the results relate only to the samples.

Date & Time PWS notified by lab of positive results: N/A

Date & Time Client/DEP/DOH notified by lab of positive results: _____

Date Report Issued: 3/3/23

Lab Signature: Haley Rin

Title: QC Officer

Name/Mailing Address of ADDITIONAL Person to Receive Report:

DEP / DOH Use Only

Client Name

Inframark

City of Bowling Green

Eddie Smith 863-222-1981

Email Report & Invoice to Eddie Smith Edward.Smith@inframark.com &

Ryan Harmon Ryan.Harmon@inframark.com

Invoice to ap@inframark.com

Satisfactory
 Incomplete Collection Information
 Repeat Sample Required
 Replacement Samples Required

Date Reviewed by DEP/DOH: _____

DEP/DOH Reviewing Official: _____

¹ Indicate DEP Sample Codes: D = Distribution (Routine Compliance); C = Repeat or Check; R = Raw; N = Entry to Distribution; T = Plant Tap; S = Special (Clearance, etc)
² Indicate analysis methodology and method citation used.
³ Defined in Florida Administrative Code Rule 62-160, Table 1.
⁴ Complete for community and non-transient non-community systems serving populations up to and including 4,900. Do not include raw or plant samples in the average.

Results: A = Bacteria Absent; P = Bacteria Present; C = Confusant Growth; TNTC = Too Numerous To Count

MONTHLY OPERATION REPORT FOR PWSs TREATING RAW GROUND WATER OR PURCHASED FINISHED WATER

PWS Identification Number: _____ Plant Name: _____

IV. Summary of Use of Polymer Containing Acrylamide, Polymer Containing Epichlorohydrin, and Iron or Manganese Sequestrant for the Year: *

A. Is any polymer containing the monomer acrylamide used at the water treatment plant? No Yes, and the polymer dose and the acrylamide level in the polymer are as follows:

Polymer Dose, ppm = _____ Acrylamide Level, %† = _____

B. Is any polymer containing the monomer epichlorohydrin used at the water treatment plant? No Yes, and the polymer dose and the epichlorohydrin level in the polymer are as follows:

Polymer Dose, ppm = _____ Epichlorohydrin Level, %† = _____

C. Is any iron or manganese sequestrant used at the water treatment plant? No Yes, and the type of sequestrant, sequestrant dose, etc., are as follows:

Type of Sequestrant (polyphosphate or sodium silicate): _____

Sequestrant Dose, mg/L of phosphate as PO₄ or mg/L of silicate as SiO₂ = _____

If sodium silicate is used, the amount of added plus naturally occurring silicate, in mg/L as SiO₂ = _____

* Complete and submit Part IV of this report only with the monthly operation report for December of each year and only for water treatment plants using polymer containing acrylamide, polymer containing epichlorohydrin, and/or an iron and manganese sequestrant.

† Acrylamide and epichlorohydrin levels may be based on the polymer manufacturer's certification or on third-party certification.

MONTHLY OPERATION REPORT FOR PWSs TREATING RAW GROUND WATER OR PURCHASED FINISHED WATER

INSTRUCTIONS: This report shall be completed and submitted by all public water systems, except transient non-community water systems using only ground water and serving only businesses other than public food service establishments, that treat raw ground water or purchased finished water. WITHIN TEN DAYS AFTER THE END OF EACH MONTH, complete this report and submit it to the appropriate Department of Environmental Protection District Office or Approved County Health Department. All information provided in this report shall be typed or printed in ink. Complete and submit Parts I through III of this report every month; complete and submit Part IV of this report only with the monthly operation report for December of each year and only if using polymer containing acrylamide, polymer containing epichlorohydrin, and/or an iron and manganese sequesterant. NOTE THAT A SEPARATE MONTHLY OPERATION REPORT IS REQUIRED FOR EACH PLANT TREATING RAW GROUND WATER OR PURCHASED FINISHED WATER.

The following specific instructions are for Part II of this report.

Process performance records shall be kept for the following treatment processes: coagulation/flocculation, sedimentation, filtration, lime-soda ash softening, ion exchange softening, nanofiltration and reverse osmosis, and electro dialysis. Coagulation/flocculation records should include source water temperature, pH, turbidity, color, and alkalinity and process effluent pH and alkalinity in addition to chemical feed rates. Sedimentation records should include process effluent turbidity and sludge volume produced. Filtration records should include process effluent turbidity and color, number of filters in service, filtration rates, unit filter run volumes, head losses, length of filter runs, frequency of backwash, amount of backwash water used, duration of backwash, and backwash rates. Lime-soda ash softening records should include source water and process effluent hardness in addition to records for coagulation/flocculation, sedimentation, and filtration. Ion exchange softening records should include feed and bypass flows, blend rate, and salt and brine used. Nanofiltration and reverse osmosis records should include feed, product, and brine flows; feed pressure, temperature, pH, conductivity, and turbidity; product pH and conductivity; and brine pH and conductivity. Electro dialysis records should include polarity, feed temperature and total dissolved solids, product conductivity and total dissolved solids, dilute flow rate, brine make-up, pressures, and volts/amps.

The following specific instructions are for the table in Part III of this report.

HOURS PLANT IN OPERATION. For each day the plant is in operation, enter the number of hours that the plant is in operation.

NET QUANTITY OF FINISHED WATER PRODUCED. Enter the net quantity of finished water, excluding any filter backwash water, produced by the plant for each day the plant is in operation; compute and enter the total net quantity of finished water produced for the month; compute and enter the average daily net quantity of finished water produced for the month; and enter the maximum day net quantity of finished water produced for the month. If the plant is staffed during every hour it is in operation or if the plant has flow recording equipment, enter the net quantity of finished water produced between 12:00 midnight and 12:00 midnight for each day the plant is in operation. If the plant is not staffed during some hours it is in operation and if the plant does not have flow recording equipment, read the totalizing flow meter(s) (or the elapsed time clock[s]) at approximately the same time each day the plant is staffed or visited by a licensed operator and enter the net quantity of finished water produced during the one or more calendar days since the meter(s) (or the elapsed time clock[s]) was(were) last read. For each entry that represents the net quantity of finished water produced during two or more calendar days, place a "}" next to the calendar days covered by the entry and assume the entry is divided evenly between those calendar days for the purpose of determining the maximum day net quantity of finished water produced for the month.

CT CALCULATIONS, OR UV DOSE, TO DEMONSTRATE FOUR-LOG VIRUS INACTIVATION, IF APPLICABLE. Provide this information if the plant is treating raw ground water from wells considered microbially contaminated or susceptible to microbial contamination per paragraph 62-555.315(6)(b) or (f), F.A.C., and beginning no later than January 1, 2006, provide this information if the plant is treating water in a manner that exposes the water during treatment to the open atmosphere and possible microbial contamination. (Aerators and other facilities that are protected from contamination by birds, insects, wind-borne debris, rainfall, and water drainage are not considered to be exposing water to the open atmosphere and possible microbial contamination.)

For each day water is served to the public from a plant that includes chemical disinfection for virus inactivation, enter the lowest residual disinfectant concentration (C) measured before or at the first customer during peak flow, the corresponding disinfectant contact time (T) at the C measurement point during peak flow, and the resulting lowest CT provided before or at the first customer during peak flow. (Disinfectant contact time in pipelines flowing full shall be calculated by dividing the internal volume of the pipeline by the flow rate through the pipeline, and disinfectant contact time in tanks, etc., shall be the time it takes for ten percent of the water to pass through the tank, etc., and shall be determined by tracer studies or by multiplying the theoretical detention time by an appropriate T_{10}/T factor based upon baffling conditions in the tank, etc. Table I at the end of these instructions lists appropriate T_{10}/T factors for various baffling conditions.) In addition, for each day water is served to the public from the plant, enter the temperature of the water at the point where C is measured; enter the pH of the water at the point where C is measured if free chlorine is being used for virus inactivation; and with this temperature

MONTHLY OPERATION REPORT FOR PWSs TREATING RAW GROUND WATER OR PURCHASED FINISHED WATER

and pH information, determine and enter the minimum CT required. (Required minimum CT values are listed in Appendix E of the *Guidance Manual for Compliance with the Filtration and Disinfection Requirements for Public Water Systems Using Surface Water Sources*. Tables 2 through 6 at the end of these instructions present the values from Appendix E.)

For each day water is served to the public from a plant that includes ultraviolet (UV) disinfection for virus inactivation, enter the lowest operational UV dose measured and the minimum UV dose required.

LOWEST RESIDUAL DISINFECTANT CONCENTRATION AT REMOTE POINT IN DISTRIBUTION SYSTEM. For each day a water system serving 3,300 or more persons serves water to the public or five days per week, whichever is less, enter the residual disinfectant concentration measured at a point in the distribution system reflecting maximum residence time after disinfectant addition. For each day a water system serving less than 3,300 persons serves water to the public or two days per week, whichever is less, enter the residual disinfectant concentration measured at a point in the distribution system reflecting maximum residence time after disinfectant addition.

EMERGENCY OR ABNORMAL OPERATING CONDITIONS; REPAIR OR MAINTENANCE WORK THAT INVOLVES TAKING WATER SYSTEM COMPONENTS OUT OF OPERATION. For each day there are emergency or abnormal operating conditions at the plant or in the distribution system served by the plant, describe the emergency or abnormal operating conditions (attach additional sheets as necessary). In addition, for each day plant or distribution components other than water service lines are taken out of operation for repair or maintenance, describe the repair or maintenance (attach additional sheets as necessary).

Table 1: T₁₀/T Factors for Various Baffling Conditions

Baffling Condition	T ₁₀ /T	Baffling Description
Unbaffled (mixed flow)	0.1	No baffling, agitated basin, very low length-to-width ratio, high inlet and outlet velocities
Poor	0.3	Single or multiple unbaffled inlets and outlets, no intrabasin baffles
Average	0.5	Baffled inlet or outlet with some intrabasin baffles
Superior	0.7	Perforated inlet baffle, serpentine or perforated intrabasin baffles, outlet weir or perforated launders
Perfect (plug flow)	1.0	Very high length-to-width ratio (pipeline flow); perforated inlet, outlet, and intrabasin baffles

Table 2: CT Values for Inactivation of Viruses by Free Chlorine, pH 6-9

Inactivation (Log)	Water Temperature (°C)															
	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
2	3.0	2.8	2.6	2.4	2.2	2.0	1.8	1.6	1.4	1.2	1.0	1.0	1.0	1.0	1.0	1.0
3	4.0	3.8	3.6	3.4	3.2	3.0	2.8	2.6	2.4	2.2	2.0	1.8	1.6	1.4	1.2	1.0
4	6.0	5.6	5.2	4.8	4.4	4.0	3.8	3.6	3.4	3.2	3.0	2.8	2.6	2.4	2.2	2.0

Table 3: CT Values for Inactivation of Viruses by Free Chlorine, pH 10

Inactivation (Log)	Water Temperature (°C)															
	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
2	22.0	20.6	19.2	17.8	16.4	15.0	14.2	13.4	12.6	11.8	11.0	10.2	9.4	8.6	7.8	7.0
3	33.0	30.8	28.6	26.4	24.2	22.0	20.8	19.6	18.4	17.2	16.0	15.0	14.0	13.0	12.0	11.0
4	45.0	42.0	39.0	36.0	33.0	30.0	28.4	26.8	25.2	23.6	22.0	20.6	19.2	17.8	16.4	15.0

MONTHLY OPERATION REPORT FOR PWSs TREATING RAW GROUND WATER OR PURCHASED FINISHED WATER

Table 4: CT Values for Inactivation of Viruses by Chlorine Dioxide

Inactivation (Log)	Water Temperature (°C)															
	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
2	4.2	3.9	3.6	3.4	3.1	2.8	2.7	2.5	2.4	2.2	2.1	2.0	1.8	1.7	1.5	1.4
3	12.8	12.0	11.1	10.3	9.4	8.6	8.2	7.7	7.3	6.8	6.4	6.0	5.6	5.1	4.7	4.3
4	25.1	23.4	21.7	20.1	18.4	16.7	15.9	15.0	14.2	13.3	12.5	11.7	10.9	10.0	9.2	8.4

Table 5: CT Values for Inactivation of Viruses by Chloramines if Chlorine Is Added Prior to Ammonia

Inactivation (Log)	Water Temperature (°C)															
	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
2	643	600	557	514	471	428	407	385	364	342	321	300	278	257	235	214
3	1,067	996	925	854	783	712	676	641	605	570	534	498	463	427	392	356
4	1,491	1,392	1,292	1,193	1,093	994	944	895	845	796	746	696	646	597	547	497

Table 6: CT Values for Inactivation of Viruses by Ozone

Inactivation (Log)	Water Temperature (°C)															
	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
2	0.50	0.46	0.42	0.38	0.34	0.30	0.29	0.28	0.27	0.26	0.25	0.23	0.21	0.19	0.17	0.15
3	0.80	0.74	0.68	0.62	0.56	0.50	0.48	0.46	0.44	0.42	0.40	0.37	0.34	0.31	0.28	0.25
4	1.00	0.92	0.84	0.76	0.68	0.60	0.58	0.56	0.54	0.52	0.50	0.46	0.42	0.38	0.34	0.30

DEPARTMENT OF ENVIRONMENTAL PROTECTION DISCHARGE MONITORING REPORT - PART A

PERMITTEE NAME: City of Bowling Green
ADDRESS: 104 Main Street
 Bowling Green, FL 33834
FACILITY: Bowling Green City of WWTF
LOCATION: 596 Lake Branch Road
 Bowling Green, FL 33834
COUNTY: HARDEE
PERMIT NUMBER: FLA119911
LIMIT: Monthly
FACILITY TYPE: Domestic
MONITORING GROUP: R-001
DESCRIPTION: R-001, 148 acre feed water reservoir
MONITORING PERIOD: From: 03/01/2023 To: 03/31/2023

Parameter	Sample Measurement	Quantity or Loading	Units	Quality or Concentration		Units	No. Ex.	Frequency of Analysis	Sample Type
Flow	Sample Measurement	0.230					0	5 Days/Week	Calculated
PARM Code 50050 Y Mon. Site: FLW-01	Permit Requirement	0.32 (Annl Avg)	MGD					(5 Days/Week)	(Calculated)
Flow	Sample Measurement	0.213					0	5 Days/Week	Recording Flow Meter with Totalizer
PARM Code 50050 1 Mon. Site: FLW-01	Permit Requirement	Report (Mo Avg)	MGD					(5 Days/Week)	(Recording Flow Meter with Totalizer)
BOD, Carbonaceous 5 day, 20C	Sample Measurement			2.65			0	1 Bi-weekly; every 2 weeks	8-hr Flow Proportioned Composite
PARM Code 80082 Y Mon. Site: EFA-01	Permit Requirement			20.0 (Annl Avg)		mg/L		(1 Bi-weekly; every 2 weeks)	(8-hr Flow Proportioned Composite)
BOD, Carbonaceous 5 day, 20C	Sample Measurement			2.50			0	1 Bi-weekly; every 2 weeks	8-hr Flow Proportioned Composite
PARM Code 80082 A Mon. Site: EFA-01	Permit Requirement			30.0 (Mo Avg)		mg/L		(1 Bi-weekly; every 2 weeks)	(8-hr Flow Proportioned Composite)

Parameter	Sample Measurement	Quantity or Loading	Units	Quality or Concentration		Units	No. Ex.	Frequency of Analysis	Sample Type
Solids, Total Suspended PARM Code 00530 Y Mon. Site: EFA-01	Sample Measurement			1.02			0	1 Bi-weekly; every 2 weeks	8-hr Flow Proportioned Composite
	Permit Requirement			20.0 (Annl Avg)				(1 Bi-weekly; every 2 weeks)	(8-hr Flow Proportioned Composite)
Solids, Total Suspended PARM Code 00530 A Mon. Site: EFA-01	Sample Measurement			1.85	3.13		0	1 Bi-weekly; every 2 weeks	8-hr Flow Proportioned Composite
	Permit Requirement			30.0 (Mo Avg)	60.0 (Maximum)			(1 Bi-weekly; every 2 weeks)	(8-hr Flow Proportioned Composite)
Coliform, Fecal PARM Code 74055 Y Mon. Site: EFA-01	Sample Measurement			2.54			0	1 Bi-weekly; every 2 weeks	Grab
	Permit Requirement			200.0 (Annl Avg)		#/100mL		(1 Bi-weekly; every 2 weeks)	(Grab)
Coliform, Fecal PARM Code 74055 A Mon. Site: EFA-01	Sample Measurement				<2.0		0	1 Bi-weekly; every 2 weeks	Grab
	Permit Requirement				800.0 (Maximum)	#/100mL		(1 Bi-weekly; every 2 weeks)	(Grab)
pH PARM Code 00400 A Mon. Site: EFA-01	Sample Measurement			7.23	7.70		0	5 Days/Week	Grab
	Permit Requirement			6.0 (Minimum)	8.5 (Maximum)	s.u.		(5 Days/Week)	(Grab)

Parameter	Quantity or Loading	Units	Quality or Concentration	Units	No. Ex.	Frequency of Analysis	Sample Type
Chlorine, Total Residual PARM Code 50060 A Add. Desc: For Disinfection Mon. Site: EFA-01			1.08		0	5 Days/Week	Grab
Flow			0.5 (Minimum)		0	(5 Days/Week)	(Grab)
Sample Measurement	0.213				0	5 Days/Week	Recording Flow Meter with Totalizer
Permit Requirement	Report (Mo Avg)	MGD				(5 Days/Week)	(Recording Flow Meter with Totalizer)
Sample Measurement				70.0	0	1 Monthly	Calculated
Permit Requirement	Report (Mo Avg)			Report (Mo Avg)		(1 Monthly)	(Calculated)
Sample Measurement				245	0	1 Bi-weekly; every 2 weeks	8-hr Flow Proportioned Composite
Permit Requirement				Report (Maximum)		(1 Bi-weekly; every 2 weeks)	(8-hr Flow Proportioned Composite)
Sample Measurement				236	0	1 Bi-weekly; every 2 weeks	8-hr Flow Proportioned Composite
Permit Requirement				Report (Maximum)		(1 Bi-weekly; every 2 weeks)	(8-hr Flow Proportioned Composite)
Parameter	Quantity or Loading	Units	Quality or Concentration	Units	No. Ex.	Frequency of Analysis	Sample Type
Solids, Total Suspended PARM Code 00530 G Add. Desc: Influent Mon. Site: INF-01					0	5 Days/Week	Grab
Sample Measurement	0.224				0	(5 Days/Week)	(Grab)
Permit Requirement	Report (3MonAvg)	MGD				(5 Days/Week)	(Grab)

I CERTIFY UNDER PENALTY OF LAW THAT THIS DOCUMENT AND ALL ATTACHMENTS WERE PREPARED UNDER MY DIRECTION OR SUPERVISION IN ACCORDANCE WITH A SYSTEM DESIGNED TO ASSURE THAT QUALIFIED PERSONNEL PROPERLY GATHERED AND EVALUATED THE INFORMATION SUBMITTED. BASED ON MY INQUIRY OF THE PERSON OR PERSONS WHO MANAGE THE SYSTEM, OR THOSE PERSONS DIRECTLY RESPONSIBLE FOR GATHERING THE INFORMATION, THE INFORMATION SUBMITTED IS, TO THE BEST OF MY KNOWLEDGE AND BELIEF, TRUE, ACCURATE AND COMPLETE. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION, INCLUDING THE POSSIBILITY OF FINE AND IMPRISONMENT FOR KNOWING VIOLATIONS.

NAME/TITLE: PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT
 Ryan Harman
 SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT
 Electronically Signed
 TELEPHONE: (813) 482-3064
 SUBMITTED ON: 04/06/2023

DEPARTMENT OF ENVIRONMENTAL PROTECTION DISCHARGE MONITORING REPORT - PART A

PERMITTEE NAME: City of Bowling Green
ADDRESS: 104 Miami Street
 Bowling Green, FL 33834
FACILITY: Bowling Green City of WWTF
LOCATION: 596 Lake Branch Road
 Bowling Green, FL 33834
COUNTY: HARDEE

PERMIT NUMBER: FLA119911
LIMIT: FINAL
FACILITY TYPE: DW
MONITORING GROUP: R-002
REPORT GROUP: Monthly Domestic
DESCRIPTION: Part VII industrial reuse system; Mosaic Fertilizer LLC-South Pasture Mine

MONITORING PERIOD: From: 03/01/2023 To: 03/31/2023

Parameter	Sample Measurement	Quantity or Loading		Units	Quality or Concentration			Units	No. Ex.	Frequency of Analysis	Sample Type
Flow PARM Code 50050 Y Mon. Site: FLW-01	Sample Measurement		MNR						0	MNR	MNR
	Permit Requirement		0.32 (Annl Avg)	MGD						(5 Days/Week)	(Recording Flow Meter with Totalizer)
Flow PARM Code 50050 1 Mon. Site: FLW-01	Sample Measurement		MNR						0	MNR	MNR
	Permit Requirement		Report (Mo Avg)	MGD						(5 Days/Week)	(Recording Flow Meter with Totalizer)
BOD, Carbonaceous 5 day, 20C PARM Code 80082 Y Mon. Site: EFA-01	Sample Measurement					MNR			0	MNR	MNR
	Permit Requirement					20.0 (Annl Avg)		mg/L		(1 Bi-weekly; every 2 weeks)	(8-hr Flow Proportioned Composite)
BOD, Carbonaceous 5 day, 20C PARM Code 80082 A Mon. Site: EFA-01	Sample Measurement					MNR	MNR		0	MNR	MNR
	Permit Requirement					30.0 (Mo Avg)	60.0 (Maximum)	mg/L		(1 Bi-weekly; every 2 weeks)	(8-hr Flow Proportioned Composite)

Parameter	Sample Measurement	Quantity or Loading	Units	Quality or Concentration		Units	No. Ex.	Frequency of Analysis	Sample Type
Solids, Total Suspended PARM Code 00530 Y Mon. Site: EFA-01	Sample Measurement			MNR			0	MNR	MNR
	Permit Requirement			20.0 (Annl Avg)		mg/L		(1 Bi-weekly; every 2 weeks)	(8-hr Flow Proportioned Composite)
Solids, Total Suspended PARM Code 00530 A Mon. Site: EFA-01	Sample Measurement			MNR	MNR		0	MNR	MNR
	Permit Requirement			30.0 (Mo Avg)	60.0 (Maximum)	mg/L		(1 Bi-weekly; every 2 weeks)	(8-hr Flow Proportioned Composite)
Coliform, Fecal PARM Code 74055 Y Mon. Site: EFA-01	Sample Measurement			MNR			0	MNR	MNR
	Permit Requirement			200.0 (Annl Avg)		#/100mL		(1 Bi-weekly; every 2 weeks)	(Grab)
Coliform, Fecal PARM Code 74055 A Mon. Site: EFA-01	Sample Measurement				MNR		0	MNR	MNR
	Permit Requirement				800.0 (Maximum)	#/100mL		(1 Bi-weekly; every 2 weeks)	(Grab)
pH PARM Code 00400 A Mon. Site: EFA-01	Sample Measurement			MNR	MNR		0	MNR	MNR
	Permit Requirement			6.0 (Minimum)	8.5 (Maximum)	s.u.		(5 Days/Week)	(Grab)

Parameter	Quantity or Loading	Units	Quality or Concentration	Units	No. Ex.	Frequency of Analysis	Sample Type	
Chlorine, Total Residual PARM Code 50060 A Add. Desc: For Disinfection Mon. Site: EFA-01	Sample Measurement		MNR		0	MNR	MNR	
	Permit Requirement		0.5 (Minimum)			(5 Days/Week)	(Grab)	
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT Ryan Harmon				SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT Electronically Signed				TELEPHONE: (813) 482-3064
I CERTIFY UNDER PENALTY OF LAW THAT THIS DOCUMENT AND ALL ATTACHMENTS WERE PREPARED UNDER MY DIRECTION OR SUPERVISION IN ACCORDANCE WITH A SYSTEM DESIGNED TO ASSURE THAT QUALIFIED PERSONNEL PROPERLY GATHERED AND EVALUATED THE INFORMATION SUBMITTED, BASED ON MY INQUIRY OF THE PERSON OR PERSONS WHO MANAGE THE SYSTEM, OR THOSE PERSONS DIRECTLY RESPONSIBLE FOR GATHERING THE INFORMATION, THE INFORMATION SUBMITTED IS, TO THE BEST OF MY KNOWLEDGE AND BELIEF, TRUE, ACCURATE AND COMPLETE. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION, INCLUDING THE POSSIBILITY OF FINE AND IMPRISONMENT FOR KNOWING VIOLATIONS.								SUBMITTED ON 04/06/2023

DEPARTMENT OF ENVIRONMENTAL PROTECTION DISCHARGE MONITORING REPORT - PART A

PERMITTEE NAME: City of Bowling Green
ADDRESS: 104 Main Street
 Bowling Green, FL 33834
FACILITY: Bowling Green City of WWTF
LOCATION: 596 Lake Branch Road
 Bowling Green, FL 33834
COUNTY: HARDEE

PERMIT NUMBER: FLA119911
LIMIT: FINAL REPORT: Monthly
FACILITY TYPE: DW GROUP: Domestic
MONITORING GROUP: RMP-Q
DESCRIPTION: Biosolids Quantity

MONITORING PERIOD: From: 03/01/2023 To: 03/31/2023

Parameter	Quantity or Loading	Units	Quality or Concentration	Units	No. Ex.	Frequency of Analysis	Sample Type
Biosolids Quantity (Transferred)	1.90				0	1 Monthly	Calculated
PARM Code B0007 + Mon. Site: RMP-01	Report (Mo Total)	dry tons				(1 Monthly)	(Calculated)
Biosolids Quantity (Landfilled)	0				0	1 Monthly	Calculated
PARM Code B0008 + Mon. Site: RMP-02	Report (Mo Total)	dry tons				(1 Monthly)	(Calculated)

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT: Ryan Hammon
SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT: Electronically Signed
TELEPHONE: (813) 482-3064
SUBMITTED ON: 04/06/2023

I CERTIFY UNDER PENALTY OF LAW THAT THIS DOCUMENT AND ALL ATTACHMENTS WERE PREPARED UNDER MY DIRECTION OR SUPERVISION IN ACCORDANCE WITH A SYSTEM DESIGNED TO ASSURE THAT QUALIFIED PERSONNEL PROPERLY GATHERED AND EVALUATED THE INFORMATION SUBMITTED BASED ON MY INQUIRY OF THE PERSON OR PERSONS WHO MANAGE THE SYSTEM, OR THOSE PERSONS DIRECTLY RESPONSIBLE FOR GATHERING THE INFORMATION. THE INFORMATION SUBMITTED IS TO THE BEST OF MY KNOWLEDGE AND BELIEF TRUE, ACCURATE AND COMPLETE. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION, INCLUDING THE POSSIBILITY OF FINE AND IMPRISONMENT FOR KNOWING VIOLATIONS.

APRIL FLOW TOTAL

6.066 MG
0.202 MGD Average Flow

APRIL 2023

WORK PERFORMED

4/3/23

OPEN PARKS, PARK BATHROOMS, CHECK COMMUNITY CENTER

DEVIN - WATER LEAK AT 5013 WILLOW AVE

BRYAN & HUNTER - RESET BOXES FOR CONTRACTORS ALL DAY

WAYNE & DEVIN - DIG UP METER BOX AND LOCATE VALVE AT GLORIAS PREPARE FOR NEW METER

BECCA- WORK ON COMPLETED METER LIST FOR CONTRACTORS- CHECK IF METER INSTALLED OR NOT

BRYAN- FEED DOGS & CATS AT POUND

AMY- WORK ON DIAMOND MAPS- WORK ORDERS, MONTHLY ACTIVITY LOG

WAYNE-HUNTER- FIX METER AT CENTURY LINK, REINSTALL METER

WAYNE- HELP CONTRACTOR AT PYATT PARK WITH PIPEING TO WELL

4/4/23

OPEN PARKS, PICKUP TRASH, ETC...

FILL IN HOLE AT GLORIAS RESTAURANT FROM METER INSTALL/REPAIR

DEVIN-WATER LEAKS ON BANANA ST, WILLOW

BRYAN-RESET METER BOXES FOR CONTRACTORS

WAYNE- MEETING WITH FEMA, AND PENNONI

AMY- OFFICE WORK, UPDATE METER INSTALL & EXCLUDED METER LISTS, CHECK ON GRAINGER ORDER FOR GARBAGE TRUCK ARROW BOARD

HUNTER- GARBAGE ROUTE ON EAST SIDE OF TOWN & TRIP TO LANDFILL

HERBICIDING AT CENTINENO PARK- AROUND PLAYGROUND, TABLES AND BLEACHERS

4/5/23

WAYNE- 3 LINE LOCATES

WAYNE- MEETING WITH FEMA

WAYNE, HUNTER- LEAK AT 4615 FIRST ST

HUNTER- PICK UP LIMBS WITH BOOM TRUCK

DEVIN, BRYAN- FIX 2 WATER LEAKS ON PINE AVE AND BANANA AND INSTALL METERS

BECCA- MOWING OF MLK PARK, PARTS OF PYATT PARK, MLK SIDEWALKS, PYATT PARK OUTSIDE, WATER TOWER, WATER PLANT, MYRICK LIFT STATION, FEW RIGHT OF WAYS, JONES ST MEDIANS, MAIN ST SIDEWALKS

AMY- CALL TO SPECTRUM FOR COMMUNITY CENTER WI FI, WORK ON CEMETERY LOCATES FOR CHOATE FAMILY, WORK ON WATER METER LIST, MONTHLY ACTIVITY LOGS,

RESET METER BOXES FOR CONTRACTORS

AMY- WORK ON DIAMOND MAPS CREATING WORK ORDERS

TAKE CARE OF ANIMALS AT DOG POUND

4/6/23

WAYNE, DEVIN-FILLED IN HOLE AT PYATT PARK

WAYNE- MET WITH MID FLORIDA DEISEL REGARDING GENERATORS

AMY-, BECCA – RESET 3 METER BOXES FOR CONTRACTORS 602 & 714 BANANA AND POPLAR AVE/ PUT CONES AROUND POPLAR ONE

DEVIN- REPAIR LEAK DIXIANA/ MAPLE ALLEY-BAD LEAK WITH LOTS OF PRESSURE

WATER LEAK IN ALLEY BETWEEN PINE/MAPLE AVE

BECCA- FILLED UP WATER CANNON TO PRESSURE WASH

MET CONTRACTORS AT PYATT PARK

BECCA- PRESSURE WASHING CONCRETE ARCHWAY AND PAVILION AT PYATT PARK

AMY- CLEAN AND STOCK RESTROOMS AT PYATT PARK

PICK UP CONCRETE AT PYATT PARK LEFT BY CONTRACTORS

CALCULATE & TURN IN TIMECARDS TO CITY MANAGER FOR APPROVAL

HUNTER- GARBAGE ROUTE ON WEST SIDE OF TOWN AND TRIP TO LANDFILL

4/7/23

HOLIDAY – GOOD FRIDAY (OFF)

AMY- DOG POUND

4/8/23

AMY- DOG POUND

4/9/23

AMY- DOG POUND

MONDAY - 4/10/23

AMY, WAYNE - MEETING WITH CITY MANAGER

BECCA- CLEAN PARKS, OPEN RESTROOMS, PRESSURE WASH AT PYATT PARK

HUNTER, WAYNE- RESET 3 METER BOXES FOR METER LIST

DEVIN, BRYAN- WORK ON METER INSTALL LIST

PASS OUT NOTICES FOR COUNCIL MEETING

OPEN & CHECK COMMUNITY CENTER FOR TRI COUNTY

2" WATER LEAK AT 630 BERTHA FULSE

TUESDAY- 4/11/23

GARBAGE ROUTE ON EAST SIDE OF TOWN- ALL DAY

OPEN PARKS AND COMMUNITY CENTER

PRESSURE WASH CENTINENO PARK PLAYGROUND AND FENCE

MEETING WITH HUNTER AND PAM

WORK ON FEMA PROJECT

WORK ON BROKEN BARN DOOR

DEVIN, BRYAN – WORK ON METER INSTALL LIST

WORK ON COMPUTER FORMS AND DIAMOND MAPS

WEDNESDAY- 4/12/23

DEVIN- WORK ON WIFI AND PHONE LINES IN CITY HALL

BRYAN- WEEDEAT CITY HALL AND HELP WITH PHONE LINES

BECCA- PRESSURE WASH 13 HYDRANTS TO PREPARE FOR PAINTING

PICK UP FURNITURE WITH BOOM TRUCK

CLEAN PUBLIC WORKS OFFICE

LOCATE GRAVE FOR HEADSTONE

THURSDAY- 4/13/23

HUNTER- GARBAGE ROUTE ON WEST SIDE-ALL DAY

AMY-MEETING WITH CITY MANAGER- 2 HRS

WAYNE – MONTHLY CHECK ON 6 GENERATORS

DEVIN, BRYAN- FINISH INTERNET/ PHONES IN CITY HALL

BECCA- CLEAN COMMUNITY CENTER FOR RENTAL

BECCA- MOW SEWER PLANT AND EMPTY LOT ATTACHED TO PLANT

AMY- TRIP TO WALMART FOR DOG & CAT FOOD & CLEANING SUPPLIES

AMY- PICK UP TRASH CAN FROM 4602 MAPLE

AMY- DO WORK ORDERS ON DIAMOND MAPS

FEED ANIMALS AT DOG POUND

WAYNE, DEVIN- WATER LINE BREAK AT 714 BANANA- SCHOOL BUS RAN OVER

WAYNE-CLEAN UP OFFICE AND TRUCK

FRIDAY - 4/14/23

HUNTER- RESET SEVERAL BOXES FOR CONTRACTORS

LINE LOCATE ON FRANKLIN ST

AMY- BECCA- WEEDEAT AND BLOW OFF TENNIS COURT AND COMMUNITY CENTER

BECCA- HERBICIDE AROUND PYATT PARK NEW FLOWER FENCE

DEVIN, BRYAN- FINISH CITY HALL RERUNNING PHONE LINES, CHANGING BULBS, AND WIFI SET UP IN SEVERAL OFFICES

DOG POUND MAINTENANCE

BECCA- WASHED DOWN FRONT OF CITY HALL AND CLEANED PYATT PARK PAVILION AND RESTROOMS

AMY- WORK ON DIAMOND MAPS, MONTHLY ACTIVITY LOG AND METER INSTALL LIST

MONDAY - 4/17/23

HUNTER, WAYNE, DEVIN, & BRYAN - RESET METER BOXES FOR CONTRACTORS CAN'T INSTALL LIST

BECCA- CLEAN UP IN CEMETERY (REMOVE FADED FLOWERS, BROKEN STATUES, ETC....)

AMY & HUNTER – MEETING WITH CITY MANAGER 8AM – 9AM

AMY- LOCATE GIBBS FAMILY PLOTS IN CEMETERY

AMY- LOG WORK ORDERS ON DIAMOND MAPS

WAYNE, HUNTER- DIG UP SEWER LINE FOR TAP, SHOOT ELEVATIONS,

FOUND VALVE AT 420 GROVE

LEAK AT ALLEY ON CENTRAL (MARK MURRAY)

AMY, WAYNE – DIG UP 2" VALVE AT SCHOOL (THEY HAD LEAK)

TUESDAY - 4/18/23

WAYNE- TURN ON VALVE AT SCHOOL, THEN BACK OFF, THEN ON AGAIN FOR LEAK, HELP SCHOOL

WAYNE, AMY- CHECKED SEWER LINE AT COMMUNITY CENTER, MAKE SURE ITS STILL FLOWING AFTER TRUCKS RAN OVER LINE AFTER DUMPING ROCKS FOR PICKLE BALL COURT

WAYNE- LINE LOCATE FOR PICKLE BALL COURT

WAYNE- FOLLOWED FIRE EXT GUY TO ALL FACILITIES TO DO MAINTENANCE

AMY- CHECK FOR LEAKS AT GMH

WAYNE- TALK WITH MID FLORIDA DEISEL REGARDING TRANSFER SWITCH AT WELL FIELD

BECCA- STARTED MOWING AT CEMETERY

DEVIN, BRYAN- RESET BOXES, REPAIR VALVES FOR CAN'T INSTALL LIST FOR CONTRACTORS

DEVIN, BRYAN MOVE OUT OLD DESK AND PUT NEW ONE IN CITY HALL FOR HR DEPT

AMY- DO WORK ORDERS ON DIAMOND MAPS, AND WORK ON MONTHLY ACTIVITY LOG

HUNTER- PICK UP GARBAGE ON EAST SIDE OF TOWN

DEVIN- CITY HALL CALLED TO LOCATE A PHONE LINE

AMY- DELIVER TRASH CAN TO CUSTOMER @ 225 B JONES

AMY- STRAIGHTEN STREET SIGNS ON SOUTHWEST SIDE OF TOWN

WEDNESDAY - 4/19/23

RESET BOXES AND INSTALL 4 METERS ON GROVE ST

HUNTER- PICK UP JUNK IN VILLA WITH BOOM TRUCK

BECCA- FINISH MOWING CEMETERY

AMY- WORKED ON STREET SIGNS ON PALMETTO, GRAPE, AND FIRST ST

WORK ON METER INSTALL LIST UPDATE, MONTHLY ACTIVITY LOGS, AND DIAMOND MAPS

BRYAN- FEED ANIMALS AT DOG POUND

THURSDAY - 4/20/23

AMY- CALCULATE TIMECARDS AND TURN IN TO CITY HALL

RESET BOX ON GROVE STREET FOR METER INSTALLS

RESET BOX ON DIXIANA DR FOR METER INSTALLS

WAYNE, BRYAN- FIX WATER LEAK AT DOLLAR GENERAL A TRUCK RAN OVER METER

HUNTER- PICK UP TRASH ON WEST SIDE OF TOWN (ALL DAY)

AMY- TRIP TO WALMART PER PAM FOR LUNCHEON SUPPLIES

AMY- HELP PAM DECORATE COMMUNITY CENTER

AMY- LOCATE 4 GRAVES FOR HEADSTONES

BECCA- TRIM BUSHES AND TREES IN CEMETERY

FRIDAY - 4/21/23

WAYNE- OFF (VACATION DAY)

OPEN MLK PARK, CHECK OTHER 2 PARKS

GO OVER METER LIST WITH JONI IN CITY HALL

AMY- FINISH SETTING UP FOR LUNCHEON- BRING ICE SET UP DRINKS, PICK UP FOOD FROM GLORIAS, ETC...

AFTER LUNCHEON- HELP CLEAN UP COMMUNITY CENTER

DEVIN, BRYAN- INSTALL NEW METER, RESET 2 BOXES ON DIXIANA

HUNTER- INSTALL 3 METERS, BOXES FOR METER INSTALL LIST

HUNTER- CLEAN GARBAGE TRUCK

BECCA- TRIM LIMBS AND BUSHES AT CEMETERY

DEVIN, FIX TOILET AT PYATT PARK RESTROOM

BRYAN -CLEAN UP PYATT PARK AND FEED ANIMALS AT POUND

AMY- WORK ON WORK ORDERS ON DIAMOND MAPS, LINE LOCATE ON 811, WORK ON MONTHLY ACTIVITY LOGS

CALL LABOR SOLUTIONS FRO TEMPORARY HELP

MONDAY- 4/24/23

AMY- CHECK EMAIL, MORNING MEETING, UPDATE METER CAN'T INSTALL LIST FOR CREW, CHECK TRUCK, OPEN MLK PARK, MORNING MEETING WITH CITY MANAGER.

AMY -PICK UP DEAD CAT FROM SCHOOL

WORK ON DIAMOND MAPS LOGGING WORK ORDERS & MONTHLY ACTIVITY LOGS

WAYNE- DIG UP SEVERAL METERS ON MAPLE & DIXIANA

DEVIN- WORK ON METER INSTALL LIST- ALL DAY

BRYAN- WORK ON METER INSTALL LIST- ALL DAY

AMY- DELIVER TRASH CAN TO 860 PLEASANT WAY

HUNTER- VACATION DAY -OFF

BECCA- TRIM BUSHES AND HEDGES IN CEMETERY- ALL DAY

AMY- GET PRICES ON WOOD FOR 4 DONATED PICNIC TABLES

WAYNE- CHECK ON GENERATOR AT WELL FIELD

SEWER BACK-UP

AMY- MARK GRAVE FOR HEADSTONE & UPDATE CEMETERY BOOK AND COMPUTER LOG

TUESDAY 4/25/23

HUNTER- PICK UP TRASH ON EAST SIDE OF TOWN & TRIP TO LANDFILL

WAYNE- HELP INFRAMARK WITH WATER TOWER

DEVIN- WORK ON METER INSTALL LIST/ RESET BOXES

BRYAN- HELP WEEDEAT AT CEMETERY

FEED ANIMALS AT DOG POUND

AMY/WAYNE -MARK 4 GRAVE PLOTS AT CEMETERY FOR CITY MANAGER TO LOOK AT, ALSO 1 FOR HEADSTONE

WORK ON NEW METER LIST FOR TOTAL METER INSTALLS

WORK ON DIAMOND MAPS/ ACTIVITY LOG

CHECK METER ON CENTRAL AVE FOR LEAKS, AND WORK ON ADJUSTMENTS

BECCA- CONTINUE WORKING ON HEDGES/TRIMMING AT CEMETERY

WEDNESDAY 4/26/23

HUNTER- PICK UP JUNK LIST WITH BOOM TRUCK

HUNTER/ WAYNE- SEWER BACK UP

DEVIN & BRYAN- WORK ON METER INSTALL LIST, REPLACEMENTS

AMY- HELP WITH HYDRANT POP OFFS

AMY- CHECK ONLINE PRICES FOR WOOD PICNIC TABLES REPAIR

AMY- WORK ON NEW TOTAL LIST FOR METER INSTALLS- HUGE LIST OF 908 METERS

WAYNE- HELP INFRAMARK WITH DRAINING WATER TOWER FOR CLEANING, SHUT OFF VALVES, INSTALL POP OFFS ON HYDRANTS AND MONITER THEM ALL DAY

THURSDAY 4/27/23

HUNTER- PICK UP TRASH ON WEST SIDE OF TOWN- ALL DAY

DEVIN, BRYAN -WORK ON METER INSTALL LIST

BECCA- WORK AT CEMETERY TRIMMING HEDGES/LIMBS

AMY- CLEAN COMMUNITY CENTER FOR WEEKEND RENTAL

WAYNE, DEVIN- WATER LEAK ON MITCHELL BEHIND VILLA

AMY- CHECK ONLINE PRICES FOR STREET SIGNPOSTS

FRIDAY 4/28/23

AMY- DAY OFF

WORK ON METER INSTALL LIST

BECCA- MOW PYATT PARK AND SURROUNDING AREAS

WORKED ON COVERING WATER BREAK HOLE UP ON MITCHELL

FEED ANIMALS AT POUND

SEWER BACK UP ON CORNER OF SELLERS AND SNELLING

CLEAN UP PARK FOR PARTYS